

IEEE Executive Committee Meeting of 10-30-2003
At IEEE section/chapter dinner meeting at MSOE

Members present:

Section Officers: Jim Blaha, Bob Molthen, and Larry Hause

Directors: John Gassert, Bill Henning, Val Warner, and Russ Meier

Chapter Chairs: Chris Nelson, John Safar, Mark Juds, and Edina Bajrektarevic

Guests: Ed Yaz, Chair of Electrical Engineering, Marquette University

Jim Blaha, Vice Chair, called the executive committee meeting to order at 4:30 and distributed an agenda.

Treasurer's Report: Bob Molthen reported a \$12,749 balance in the checkbook that is allocated to the section. The total checking balance is \$22K including the chapter allocations. \$6336 and \$9895 were reported in two CDs which will be merged at maturity. Balances for each chapter were distributed. Three made money in 2003 and two had expenses over the budgeted \$200. It was moved by Gassert and seconded by Hause that the section cover these expenses. The motion was approved by unanimous voice-vote.

Secretary's Report: Tabled in of the absence of the secretary.

OLD BUSINESS:

1- John Gassert reported that student members were not notified of this section/chapter meeting. He suggested that student advisors at MSOE, Marquette and UWM be given information about section meetings two weeks in advance and that email announcements should be sent to students.

2- Jim Blaha discussed a Student Night that will be sponsored by EMC. After discussion, it was suggested to be held in mid February and to invite all students, whether members or not. Jim Blaha offered to organize the event with EMC as sponsor. He requested the name and email addresses of student advisors at MU, MSOE and UWM. Those present identified two IEEE advisors:

Marquette: Frank Jacoby francis.jacoby@mu.edu

MSOE: Jorce Mossbrucker mossbruc@msoe.edu

3- Christmas Party: The DATE of the Christmas party has been CHANGED due to cancellation by Milwaukee County. The party will be held on December 13th starting at 6:00 pm at the Zoofari Center (near front gate). It was decided: 1- Not to send mail due to cost. 2- Request Sylvia Wrate to mail the new date to those that send checks and offer refund if they cannot come. 3- Request Chuck Rohrer to email the Christmas Party notice and to update the information on the WEB site.

4- Jim Blaha reported the cost to mail the last newsletter was \$1329 for printing plus \$796 for postage.

5- The First Robotic project was discussed by John Gassert. It was pointed out that First program is a high school project and that other schools could request similar support in the future. Larry Hause also summarized the successful middle school robotic project that was presented by Hue Tran. After further discussion, it was moved by John Gassert and approved by unanimous voice-vote that \$1000 be budgeted in 2004 to support robotic projects and that these projects include requests for matching PACE funds from Region 4. Matching will provide a total of \$2000 for robotics projects.

5- Russ Meier and John Gassert gave a progress report on the EIT (Electrical Information Technology) conference scheduled for June 2nd, 3rd and 4th, 2004 (Wednesday through Friday) at Milwaukee School of Engineering. This will be the 6th annual EIT conference in Region 4, which usually attracts from 80 to 100 attendees. Plans for the budget and room reservations are complete. The agenda includes a Technical and a Professional track. Region 4 has budgeted \$12,000 seed money for the conference which must be

returned. It was moved by Russ Meier and seconded by John Gassert that the Milwaukee section sponsor for the event at \$1500. After discussion the motion was approved by unanimous voice-vote
NEW BUSINESS

1- Larry Hause reported the nominations for section officers for 2004 include:

Jim Blaha,	L.S. Compliance,	Chair
Bob Molthen,	Marquette University,	Vice Chair
Brian Cunningham,	Siemens,	Treasurer
Amanda Panchniak,	We energies,	Secretary
Keith Corzine,	UW Milwaukee,	Board of Directors

The vote for officers will be completed at the annual section meeting, Christmas Party.

The Chair may subsequently appoint other committee positions.

2- John Gassert and Jim Blaha offered to promote recruitment of senior members.

3- Russ Meier requested permission to submit the required paperwork for Gold Affinity Group in Milwaukee. This was unanimously approved.

4- An executive meeting was suggested for November with date to be announced.

The meeting was adjourned by consensus at 5:20.

Respectfully submitted by Larry Hause, Scribe