

The following minutes capture the highlights of the Foothill Section Executive Committee (EXCOM) Meeting held at the IHOP Restaurant in Upland, CA on 11 December 2007.

Administrative I

Call to order, Quorum review, Approval of minutes and Agenda
The meeting was called to order by the Chair, Tom Cylkowski at 6:54 pm.

A quorum was present. Attendees included:
Chair: Tom Cylkowski, Vice Chair: Mike Sedlar, Treasurer: Keith Reno, SAChair: Lyle McCurdy, AP/MTT Chair: Frank Freyne, Cal Poly: Jerald Herder, LAC Rep: Art Sutton, Steve Powell, Chuck Antoniak, Henry Wu, Tariq Qayyum, and Steve Baer,. Mike Sedlar agreed to take the minutes of the meeting.

Mike Sedlar presented the 13 November 2007 minutes and they were accepted with the condition that a description of the Cal Poly department merge be added under "new business". Jerry Herder agreed to provide a brief description.

Section Business Meeting

Nanotechnology: Lyle reported that invitations have been sent out and the meeting is scheduled for Jan 15. Pasta will be served at a cost of approx. \$11 per person. Steve advised us that the Student Chapter should run the event and use their name so that the Student Union does not charge us for setup and room rental. Lyle moved that we provide \$500 to the student chapter to cover the event. Any excess would remain with the student chapter to fund their programs. Tariq seconded and the motion was approved. There was discussion about charges for the EXCOM members, and Mike moved that EXCOM members will not have to pay for the dinner. Steve seconded and the motion was approved. It was also recommended that the student invite the college of business, since the talk will have a business perspective.

Officers for 2008: Mike presented the proposed slate of officers that was sent to all Section members via email. Steve proposed that Henry Wu be added to the roster as the COMSOC membership chair. Chuck suggested that Henry could better serve the whole section as the Section Membership chair, and Henry agreed to be nominated. Lyle moved that the officer's slate be accepted by the EXCOM as amended. Keith seconded. The motion was approved.

Section Committee Reports

- Committee Reports: None were provided.
- Student-Branch/Chapter reports and requests:

Cal Poly Student Branch: No report. The student representatives were not present.

Cal Poly Swift: Steve reported that BTS was held on November 2nd, but the speaker went to the San Luis Obispo campus instead of the Pomona campus.

WTS 08 will be held April 24-26. WTS 09 will be held in Prague.

The SWIFT students want to repeat their networking workshop on a Saturday in March. It would be open to all with a discounted rate for IEEE/SWIFT members. It would cover network setup and configuration. IEEE and SWIFT would be co-

 **IEEE IEEE FOOTHILL SECTION EXCOM MINUTES FOR
11 December 2007 CORRECTED**

sponsors. Henry Wu agreed to provide a funding request for the event in writing to specify any equipment to be purchased and other necessary expenses.

The Western Regional Collegiate Cyber Defense Competition will be held at CPP March 28-30. A flyer was provided for review. Sponsors and volunteers (judges) are being sought. After some discussion, Lyle moved that the Section provide \$500 to sponsor one of the breakfasts. Art seconded and the motion was approved. Henry Wu will get together with Keith to get a check off to the right people.

Since there was confusion the last several meetings about WTS 08 funding, there was discussion. Steve moved that the Treasurer provides \$1000 for the Section sponsorship, \$500 for COMSOC sponsorship, and \$500 for AP/MTT sponsorship, which is the same funding level as in previous years. Art seconded with the amendment that the check is cut in 2008, and the motion was approved.

LAC Report: There was no report. Art was not able to attend the last LAC meeting.

AP/MTT Report: There was no report.

PACE: There was no report.

Chairman's Report: There was no report.

New Business

- IECES Dinner: Keith reported that the dinner will be held again at the University of Redlands. The date is Feb 19th. The speaker will discuss the Inland Empire watershed and water supplies. Keith will provide an announcement for distribution. Bill will make sure to have the correct link from the Section website to the IECES site.
- Steve Baer expressed interest in presenting a talk on applications for Boundary Scan Testing, There was discussion about a possible April date.

Old Business

- SWIFT Seminar Status: See chapter reports above.
- 2008 Merit Badge Day: The student members were not present. Micaela had agreed at the last EXCOM to attend a UCR merit badge day and make the necessary contacts to put together one for our Section at CPP perhaps working jointly with the Inland Empire Council, BSA.. We have not heard any results of this meeting. Mike took the action to contact Micaela. Art reported that he has volunteer professors to teach the Aerodynamics and Drafting Merit Badges.
- Jerry presented a draft Resolution to the Section for consideration . This resolution was in response to the CPP Prioritization and Recovery Phase II recommendation #44 to merge or discontinue the ECET program. There was some discussion. Art moved that we accept the resolution and that our Section Chair sign it for us. Lyle seconded. There was some concern about IEEE higher

ups at Region and National level accepting this. Tom agreed to discuss this with the Region 6 Director (Loretta). The motion as amended was approved unanimously.

- Chuck advocates another Solar Energy workshop that should allow participants to get recommendations and advice for their own homes based on their home layouts. Everyone agreed that this would be a good topic for a Section meeting, but a speaker must be found.

Administrative II

The next ExCom meeting was scheduled for January 15th. A brief EXCOM meeting will follow the Nanotechnology presentation.

The meeting was adjourned at 8:24 pm.

Recorded and submitted by:

Mike Sedlar
Vice Chair, IEEE Foothill Section 2007