

IEEE FOOTHILL SECTION EXCOM MINUTES Rev B FOR 15 August 2006

The following minutes capture the highlights of the Foothill Section Executive Committee (EXCOM) Meeting held at the IHOP Restaurant in Upland, CA on 15 August, 2006.

I. Administrative I

Call to order, Quorum review, Approval of minutes and Agenda

The meeting was called to order by the Chair, Bill Holbrook at 6:51 pm.

A quorum was present including: Dave Perry, Mike Sedlar, Bill Holbrook, Keith Reno, Carol Daniell, Tom Cylkowski, Lyle McCurdy, Chuck Antoniak, Jerry Herder, and Art Sutton.

Mike Sedlar presented the 13 June 2006 minutes. Section IIb stated that WTS will be one week it should read 3 days and BTS was listed as 1 day and it should be ½ day. Lyle moved to accept the minutes as amended and Art seconded. The minutes were approved as amended.

II. Section Business Meeting (Topics Listed in Suggested Order of Priority)

a. Continuation of Boy Scout Day 2007 Discussions and planning

- Administrative Considerations
 - Investigate how to obtain IEEE liability Insurance; Holbrook. Bill reported that IEEE provides \$1M coverage for liability
 - Obtain reservations for facilities; Sutton. Art reported that he will see the Dean next Thursday
 - Sign up counselors: Sedlar. Agreed to defer until 2007 BSA year.
 - Create webpages: Holbrook. Reviewed at meeting. Need to validate schedule provided. Need to add links from BSA councils. Need advertising to post at councils. Bill reported that the webpages were revised to meet the new IEEE standards.
 - Where to meet: plan is to meet in the grassy quad and eat there too. Backup for rain is building overhang
 - Art reported that the PACE project for MB day was funded.
 - Gerald reported that Tom **Thoen** (Electronics) is willing to help with project materials. We need a BOM and \$ estimate from Tom **Thoen**.

b. Other Business

- CAS04/ED15 Status: Need at least 2 meetings this year, preferably joint with Foothill Section. Tariq is working on meetings per his email. He is planning of r 2 meetings, will provide 1 month notice to EXCOM beforehand.
- LA Council Report: Don Black has a games website and plans to present an Electronic Games EXPO. Will have technical presentations. Art reported that OC Section may re-join the LAC. Considering use of the UC high speed network for meetings a multiple sites. Art is LAC Chair, Dave Perry is Editor. Council wants to hire Dave as a contractor. He will solicit ads and is looking at corporate sponsors as well.
- Bill plans to attend the Region 6 meeting at Manhattan Beach 8/26 for all Section Chairs. Art moved to re-imburse Bill for travel expenses/stay overnight. Mike seconded. Estimated at \$200 for whatever Region 6 won't re-imburse. The **motion** was unanimously approved.
- AP/MTT Status: Dissolve the group or merge with another Council? Chuck is still looking for replacement as Chair. It was suggested to try Ken Brown at Raytheon or teachers at CPP.
- Student Branch/Chapter Issues: Need to get their officer reports. We only have the one from UCR.
- Other Committees: No discussion.
- Fall Section Meeting Topic: Suggestions were: RoHS, UCR-Smog projects, ESS/Failure analysis, Faroq on Iraq, Rooftop Solar, Center for Regenerative Studies, SCE, Anti-missiles, and Goldstar tour.
- Art recommended a visit with David Drier's staff on H1B again.
- Art provided a Treasurers report which included our yearly rebate. Was \$7250.10 this year.

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- Art reported that the plan to teach retired engineers to teach High School Math fell through—teaching credentials are too hard to get.

III. Administrative II

The next EXCOM meeting (short) was selected for September 12th.

The meeting was adjourned by the Chair at 8:34pm.

Recorded and submitted by;

Michael Sedlar, Secretary 2006

Please provide all corrections and/or comments to Mike as soon as possible

Summary of OPEN Foothill Section Executive Committee Motions for 2006

Motion and Date	Moved	Seconded	Approved	Completed (check No. and Date, if applicable)	Comments
02/07/06 The Section to pay for Keith and Carol's dinners as our official representatives at the ICES banquet.	Chuck moved and	Tom seconded	and the motion was carried unanimously.		
02/07/06 SWIFT (Michael Wong) sent a request for \$250 to fund a Networking Workshop to be held at Cal Poly on Sat 2/18 (see paper provided).	Art moved and	Mike seconded a motion to provide the funds,	and the motion was carried unanimously.		
02/07/06 PACE Meeting 3-5 March in St Louis. Bill is going and will get re-imbursed, but he needs some seed money; Air fare at \$242, Hotel at \$254 and Conference Fees at \$350 for a total of about \$846.	Art Moved to advance the money to Bill with the understanding that IEE/PACE will re-imburse most of it.	and Tom seconded	The motion was carried unanimously.		
02/07/06 Netmeeting for future Section meetings. Tom agreed to look into the costs involved.					
08/15/06 Re-imburse Bill for travel expenses/stay overnight. Estimated at \$200 for whatever Region 6 won't re-imburse.	Art moved to	Mike seconded.	The motion was unanimously approved		