



## IEEE FOOTHILL SECTION EXCOM MINUTES FOR 11 January 2009

The following minutes capture the highlights of the business portion of the IEEE Foothill Section Meeting held at the IHOP Restaurant in Upland, CA on 11 January 2009

Secretary Notes: As this meeting was the Sections' annual election meeting minutes were initially begun by the outgoing secretary (Mike Sedlar) and were continued by the incoming secretary (Gerald Herder).

### I Administrative

- Call to order  
The meeting was called to order by the Chair, Frank Freyne at 7:03 pm.
- Quorum review A quorum was present. Attendees included:  
Chair: Frank Freyne, Vice Chair: Ilir Progri, Treasurer: Keith Reno, LAC Reps: Art Sutton, Secretary: Gerald Herder, Membership Chair Henry Wu, members Mike Sedlar and Nicky Ng. Cal Poly Pomona Student member Eric Nunnally. Invited Guest: Chris Pearson, BSA
- Absent:  
PACE Chair: Chuck Antoniak, Education Committee Chair: Communications Society Chair Steve Powell, Circuits Systems Chair: Tariq Qayyum;
- Approval of minutes and Agenda  
Minutes: The minutes of the 11 January 2009 meeting were reviewed and approved

### II Section Business Meeting (Topics Listed In Suggested Order of Priority)

- Boy Scout Merit Badge Day: Mike Sedlar will contact the local Boy Scouts of America council (CA Inland Empire Council) to check their interest in having another Merit Badge Day for electronics related topics. The Boy Scout Council would be expected to handle the principal logistics, individual scout scheduling, and transportation; the Foothill Section would provide the actual course instructors. The event could be held at Cal Poly Pomona.

LA Council Representative	Art Sutton
LA Council Representative	Ilir Progri

### III Section and Chapter Reports and Old Business

- Treasurer report. Keith Reno reported that no expenditures had been made since the December 2008 meeting.
- Membership report. Henry Wu reported that Cal State University San Bernardino now has enough students to form a student IEEE Chapter. He will provide further information on the chapter. (Note: A message was received from Dr. George M. Georgiou, Chair of Computer Science and Engineering, on 011409, confirming the establishment of their chapter.)
- PACE report. Tom Cylkowski will attend the PACE meeting at Salt Lake City, UT at the end of February 2009. Reimbursement of his travel funds by the Foothill Section was approved. Art Sutton will follow up with the message from IEEE Washington DC for a speaker to tentatively come to address this section on IEEE-USA activities in May / June 2009 timeframe. Some preliminary information on the scope of the topics to be discussed will be requested to help with the Foothill EXCOM planning.
- Student-Branch/Chapter reports and requests: Eric Nunnally will take over from Armando Oviedo this quarter representing the Cal Poly Pomona Student chapter. Their current activities include: PSPICE workshop on Tuesdays and Thursdays; tutoring of lower

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division courses; planning a hot dog sale during Engineer's Week 17 February to raise funds for the student chapter; and a PCB workshop of interest for the senior projects. The chapter wants to hold a Texas Instruments MSP430 microcontroller workshop for 14 February. They may be looking to the Foothill Section for support for this workshop.

- LAC Representatives report. Ilir Progri stated that he is supporting, via the LA Council, the activities for the Radar Conference, which will be held at the Pasadena City Convention Center in May 2009. He is also supporting the Auto Test Conference, which will be held in Anaheim in September 2009.
  
- Chapter Reports
- COMSOC. Steve Powell reported that the Corporate Telecommunications Symposium will be held at CPP on 6 February 2009 At the Bronco Student Center. Two speakers are tentatively planned: Mr. Ramon Gonzales, Union Bank of California, and a TBD Director of Engineering from ABC-TV. Steve Powell also gave a very brief summary on the activities for Wireless Telecommunication Symposium 2009 This meeting will be held in Prague, Check Republic in late April 2009. The Foothill IEEE has already contributed some limited funding to help support this symposium. Henry Wu and Tom Ketseoglou from CPP are helping with the meeting logistics. A total of 44 technical papers, mainly non-USA origin, have already been submitted. The paper submission deadline is 22 January 2009.
- MTT/AP. L31 reports are due from 2008 activities. Frank will look into setting up a Foothill meeting with an IEEE APS Distinguished speaker, and working with Art Sutton to have the same speaker address the China Lake Section.
- Circuits and Systems. Tariq Qayyum stated that a technical meeting is planned for the March/ April 2009 timeframe.

### IV. New Business

- Boy Scout Merit Badge Day: Mike Sedlar will contact the local Boy Scouts of America council (CA Inland Empire Council) to check their interest in having another Merit Badge Day for electronics related topics. The Boy Scout Council would be expected to handle the principal logistics, individual scout scheduling, and transportation; the Foothill Section would provide the actual course instructors. The event could be held at Cal Poly Pomona.
  
- HS Teachers and Engineering Education: The topic of encouraging HS students to consider careers in electrical and electronics engineering was brought up for another brief discussion. Frank will prepare a draft questionnaire for use by current engineering students, and potentially, HS math and science teachers, to help us understand the motivations of students who enter engineering. This may help us focus our Foothill IEEE efforts on this important topic.
  
- (IECES) Engineer's Week Banquet at University of Redlands 17 February 2009: Keith has posted a flyer on this annual banquet. The speaker this year is Professor Robert C. Haddon of UC Riverside addressing the topic of "Nanotechnology".

### V Administrative

The next ExCom meeting was scheduled for 10 February 2009.

The EXCOM meeting was adjourned 8:45 PM.

Recorded and submitted by:  
Gerald Herder  
Secretary, IEEE Foothill Section 2009