

The following minutes capture the highlights of the Foothill Section Executive Committee (EXCOM) Meeting held at the IHOP Restaurant in Upland, CA on 12 June 2007.

Administrative I

Call to order, Quorum review, Approval of minutes and Agenda
The meeting was called to order by the Chair, Tom Cylkowski at 7:02 pm.

A quorum was present including: Chair: Tom Cylkowski, Vice Chair: Mike Sedlar, Secretary: Bill Holbrook, PACE Chair: Chuck Antoniak, Student Activities Chair: Lyle McCurdy, Former Chair: Dave Perry, CS/ED Chair: Tariq Qayyum, AP/MTT Chair: Frank Freyne, Cal Poly: Jerald Herder, LAC Rep: Art Sutton, Cal Poly Student Chair: Micaela Niemi, Cal Poly Student Vice Chair: Robert Donnelly,

Bill Holbrook presented the 08 May 2007 minutes and they were accepted as written.

Section Business Meeting

Report on activity

- Outstanding Student Recognition: Only one student who is a member of the Cal Poly ComSoc student chapter (SWIFT) has been nominated for the award so it was agreed to award the \$500 to that student. Jerry moved and Lyle seconded with 6 to 2 vote in favor.

A need was identified to revamp the award requirements and process to better notify all Foothill student branches and chapters. Jerry moved to create an ad-hoc committee to develop criteria for annual student award funds. Chuck seconded; the motion carried unanimously. Chuck, Jerry, and Art volunteered for the committee assignment.

Section Committee Reports and New Business

- Student-Branch/Chapter reports and requests:
 - Micaela Niemi requested that we provide an IEEE Mentor for the student branches. The Excom members said they would investigate the concept and seek a volunteer.
 - There was some discussion about supporting a robotics competition. No motions or decisions were made
 - Bill read a report from USC on their successful Boy Scout eMerit Badge day event. A photograph of the participants was distributed.
- Chairman's Report:
 - Information from the May 12 Region 6 Southern Area Meeting: There will be a fall Region 6 meeting on Sep 14, 15 in San Diego; Tom plans to attend. The IEEE-USA meeting will be Aug 31 to Sept 3 in Scottsdale. No decision has been made to send a Foothill Representative. A section's congress meeting will be held in Quebec in Sept. 2008.



Region 6 has created a committee for the proposed changes to the eligibility requirements for the Professional Engineers license (Bachelor's + 30) and will report a proposed position on November of this year. There were 3 micro-mouse competitors. None won, but Cal State Northridge went the furthest.

- New Business:
 - Art moved that we give \$100 to the California Council for Professional Engineers (CLCPE) to keep the IEEE on their letter head. Chuck 2nd the motion and the motion carried with a vote of 5 to 1 in favor.

Old Business

- Seminar Schedule Status: Mike reported that he had arranged for Dave Doody, JPL Cassini mission Flight Operations Lead Engineer to give a presentation on the Cassini mission at our September 11 section meeting.

Lyle reported that he had not been able to contact Tony Laviato yet, but had sent an email to him at his last known email address. The intent is to have a Nano-Technology presentation, perhaps in October or November.

- Review of Prospectus: Chuck moved and Frank seconded that we investigate options for putting our funds into the optimum IEEE financial vehicle and combining both funds into one account. The vote was unanimous and Keith has the action.

Administrative II

The next ExCom meeting will be scheduled after the September 11 section meeting.

The meeting was adjourned at 9:02 pm.

Recorded and submitted by:

Bill Holbrook
Secretary, IEEE Foothill Section 2007