



IEEE FOOTHILL SECTION EXCOM MINUTES FOR 9 December 2008

The following minutes capture the highlights of the business portion of the IEEE Foothill Section Meeting held at the IHOP Restaurant in Upland, CA on 9 December 2008.

I Administrative

- Call to order
The meeting was called to order by the Chair, Tom Cylkowski at 7:01 pm.
- Quorum review
A quorum was present. Attendees included:
Chair: Tom Cylkowski, Vice Chair: Mike Sedlar, Treasurer: Keith Reno, AP/MTT
Chair: Frank Freyne, LAC Rep: Ilir Progli, PACE Chair: Chuck Antoniak, Education
Committee Chair: Gerald Herder, Carol Reno, Steve Powell, and Carlos Castillo.
- Approval of minutes and Agenda
Minutes: The minutes of the 11 November meeting were reviewed and approved with 1 correction: Steve Behr instead of Steve TBD.
Agenda: One item was added to Old Business (IEEE Foundation), and one item was added to New Business (IECES Dinner).

II Section Business Meeting (Topics Listed In Suggested Order of Priority)

- Special Awards Ceremony. Tom presented a special award for the LAC to Ilir, transcribed as "For outstanding contributions designing the IEEE Los Angeles Council Website, developing new short MATLAB Courses for LAC seminars, and for organizing Southern Area Student Paper Contests."
- Planning for Excom elections for 2009. Tom provided a ballot via email to all EXCOM members. Mike nominated Frank for the position of Section Chair and he accepted. Henry Wu, Ilir Progli, and Chuck Antoniak are all interested in the Vice Chair position. Gerald Herder is willing to serve as Secretary. Carlos Castillo asked to be nominated for a position and Ilir suggested Awards. Mike agreed to send the modified ballot out to the membership for additional nominations (completed 12/15). The EXCOM will vote on the ballot at the January meeting.

III Section and Committee Reports and New Business

- Treasurer report. Keith provided the November statement on the Section checking account and it was passed around for review.
- Membership report. Henry was not present so there was no report.
- Pace report. Chuck discussed 401k plan considerations including retirement strategies. Could be a Section meeting topic.
- Student-Branch/Chapter reports and requests. No student branches were represented at the meeting, probably due to finals.
- LAC Liaison Report. Ilir is organizing a RADARCOM conference for May 2009 at the Pasadena Convention Center. It will probably provide benefit the LAC. Ilir went to a Fall National Conference in Connecticut and GLOBALCOMM in New Orleans. Only one more payment is due from the LAC for ECI.
- Chapter Reports
 - COMSOC. Steve reported that about 75 people attended BTS08; the presentations were well received. CTS is likely to be in February. Since WTS will be overseas in 09 they are considering expanded BTS. The Coastal and San Diego Sections are interested in a COMSOC distinguished speaker.
 - AP/MTT. Frank reported that there are lots of chapter scholarships available and he is contacting UCR and CPP. The awards are provided in Spring and Fall. He is also looking into a distinguished IEEE speaker for a presentation at both CPP



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and China Lake. The travel costs would be split between Foothill and China Lake Sections.

- Circuits and Systems. Tariq was not present. No report.
- Chairman's Report. Tom reported that he is still looking for his notes on the Sections Congress votes. IEEE has published the data by now. Fifteen items were discussed by Region 6 and distilled down to 3. One was to support more on-line purchasing by Sections, like signing up for conferences. IEEE is looking into adding a credit card attached to the Section Checking accounts. Two was to do more recognition of Section volunteers. They also discussed more use of webinars. The IEEE has arranged for a discounted rate with WEBX. It is not clear how the rate would apply to multiple simultaneous viewers/logins to the webinar.

IV. Old Business

- Science Educator Banquet? Updates...plans? Art has an action from last month to contact the Pomona School district. We might use JPL Speakers (they used to have a program for teachers). Mike will check on this. We need to decide what we will show and what we want the teacher not take back to their classrooms. IEEE TV has a short film on what engineers do that we could show. Maybe we should start by asking teachers what they think their students are interested in and then leverage on that information.
- IEEE Foundation project for Foothill Section? Discussion was tabled for the January meeting.

V. New Business

- IECES. Keith reported that the dinner meeting will be on February 17 and the topic will be Nanotechnology (Prof Hutton? For UCR). It will be at University of Redlands in the Casa Loma Room.

VI Administrative

The next ExCom meeting was scheduled for 13 January 2009.

The meeting was adjourned at 8:39 pm.

Recorded and submitted by:

Mike Sedlar

Vice Chair, IEEE Foothill Section 2008