

IEEE FOOTHILL SECTION EXCOM MINUTES FOR 14 November 2006

The following minutes capture the highlights of the Foothill Section Executive Committee (EXCOM) Meeting held at the IHOP Restaurant in Upland, CA on 14 November, 2006.

I. Administrative I

Call to order, Quorum review, Approval of minutes and Agenda

The meeting was called to order by the Chair, Bill Holbrook at 6:53 pm.

A quorum was present including: Dave Perry, Mike Sedlar, Bill Holbrook, Keith Reno, Carol Daniell, Tom Cylkowski, Lyle McCurdy, Chuck Antoniak, Gerry Herder, Steve Powell, and Art Sutton.

Mike Sedlar presented the 15 August and the 12 September 2006 minutes. Chuck pointed out that the August minutes had an incorrect attendee named. Lyle moved to accept the 15 August minutes as amended and the 12 September minutes as read. Art seconded. The minutes were approved as amended.

II. Section Business Meeting (Topics Listed in Suggested Order of Priority)

a. Continuation of Boy Scout Day 2007 Discussions and planning:

1. All agreed that the Boy Scout Day fee should be \$10 per boy. IEEE will provide sodas and each boy and adult can bring a lunch.
2. All agreed without vote to extend the deadline for Troop signups to the end of December.
3. Mike moved and Lyle seconded a motion to give priority for Troops from the Inland Empire and San Gabriel Councils. The motion was approved.
4. The group agreed that individual counselors will be responsible for providing any "kits" for the Merit Badge sessions, with the EXCOM willing to provide funding. Possible suggestions were:
 - Electricity—maybe an LED flashlight (Sedlar, Holbrook)—Gerry will also find the other equipment in the labs needed to demonstrate
 - Electronics—Tom Thoen has "kits" made up
 - Radio (Sutton)—possibly DX cards that can be mailed
 - Computers (Tariq)—TBD
5. Sedlar took the action to develop a "poster" announcing the Merit Badge day and then send it to both the Inland Empire and San Gabriel Valley Councils, BSA for posting
6. Sedlar took the action to get the forms to the MB counselors so that they will be officially registered with BSA prior to the MB Day

b. Other Business (order not specified)

1. Officer candidate selections and member notification
 - Art Moved and Chuck seconded that the following group of nominees be presented to the Section membership:
 - a. Tom Cylkowski for Section Chair
 - b. Mike Sedlar for Section Vice Chair
 - c. Bill Holbrook for Secretary
 - d. Keith Reno for Treasurer
 - e. Art Sutton and Chuck Antoniak for LAC Representatives
 - f. Steve Powell for COM/SOC Chapter Chair
 - g. Tom Cylkowski for COM/SOC Chapter Secretary/Treasurer
 - h. Chuck Antoniak to recruit an AP/MTT Chapter Chair (Possibly Ken Brown of Cal Poly)
 - i. Tariq Qayyum for Circuits & Systems/Electronic Devices Chapter Chair
 - Mike took the action to send out the list of nominees to the Section members and request additional volunteers for the positions
2. LA Council Report
 - Central Coast Section succeeded as of 1 December. The next Council meeting is at CSU Northridge on 11/18.
3. Student Branch/Chapter Issues

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- There was a discussion (unresolved) of how and when to give out the certificates to the UCR students. This could be done at a restaurant/dinner event, possibly in Riverside, possibly with one of the Nanotech instructors giving a presentation.
4. Other
 1. A number of potential programs were discussed including:
 - a. Micromouse—should the Section pay for a new maze for student branches
 - b. Presentation on Solar cells by a solar cell supplier such as the company producing them for Home Depot
 - c. Chuck suggested that maybe a workshop could be held on how to design your own home solar system
 2. Dave Perry asked for volunteers to serve on an Energy Conference Planning Committee. So far he has himself and the OC Section Chair willing to serve.
 3. Steve Powell reported that;
 - a. CTS07 will be held Feb 2 at Cal Poly
 - b. WTS07 will be held in April. 7-8 panels are planned. Aerospace Corp. cannot run one of the discussions on Military Applications for Wireless and another sponsor is needed; possibly Raytheon or BAE Systems, or the Navy Corona Lab?
 4. Chuck reported that the PC Museum and tour at Claremont Graduate School (100 E 9th St) was very interesting. Paul Gray was the MC. Possibly we could hold a section program there.

III. Administrative II

The next EXCOM meeting (short) was selected for January 9th. No December meeting planned due to the Holidays.

The meeting was adjourned by the Chair at 8:54pm.

Recorded and submitted by;

Michael Sedlar, Secretary 2006

Please provide all corrections and/or comments to Mike as soon as possible

Summary of OPEN Foothill Section Executive Committee Motions for 2006

Motion and Date	Moved	Seconded	Approved	Completed (check No. and Date, if applicable)	Comments
02/07/06 The Section to pay for Keith and Carol's dinners as our official representatives at the ICES banquet.	Chuck moved and	Tom seconded	and the motion was carried unanimously.		
02/07/06 SWIFT (Michael Wong) sent a request for \$250 to fund a Networking Workshop to be held at Cal Poly on Sat 2/18 (see paper provided).	Art moved and	Mike seconded a motion to provide the funds,	and the motion was carried unanimously.		
02/07/06 PACE Meeting 3-5 March in St Louis. Bill is going and will get reimbursed, but he needs some seed money; Air fare at \$242, Hotel at \$254 and Conference Fees at \$350 for a total of about \$846.	Art Moved to advance the money to Bill with the understanding that IEE/PACE will re-imburse most of it.	and Tom seconded	The motion was carried unanimously.		
02/07/06 Netmeeting for future Section meetings. Tom agreed to look into the costs involved.					
08/15/06 Re-imburse Bill for travel expenses/stay overnight. Estimated at \$200 for whatever Region 6 won't reimburse.	Art moved to	Mike seconded.	The motion was unanimously approved		
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11/14/06 Mike took the action to send out the list of nominees to the Section members and request additional volunteers for the positions				Complete	Got one volunteer for AP/MTT Chair and one for Council Rep