



Our next board meeting will be on February 8th from 11:30am - 12:30pm in G03 1st FL. Santa Barbara Conference Room, 2131 Walnut Ave, Rosemead, CA 91770. Please mark your calendar.

[Metropolitan Los Angeles Section Minutes of Meeting](#) * Action items are in red.

Date: January 11,2008

Location: 1st Floor, G.O.3 SCE Headquarters

Attendees:

Yvonne Marchand-Section Chair

Ray Harlow-Section Vice Chair

Charles Cai-Section Secretary/Treasurer

Eremita Miranda-Past Chair & Education Chair

Dr. Larry Bergman-PACE Chair-Teleconference

Mike Orr-GOLD chair & Student Liaison

The following officers were unable to attend this meeting:

Gilbert Carmona-Past Chair-

Don Giddings- Membership Chair

Riaz Naseer –Metro Section Web Master

Vamsi Chavakula – Caltech Student Branch Chair

Lister Yu, CSULA student Branch Chair

Rebecca Blasdell-USC Student Branch Chair

The meeting was called to order at 11:55 by Section Chair, Yvonne Marchand. She welcomed everyone and introduced the 2008 officers and she asked that everyone discuss their plans for 2008.

Section Chair report

- Yvonne will be representing the Section at the February 1-2, 2008 Region 6 meeting in Manhattan Beach, CA as it is required by IEEE by-laws
- The Los Angeles Council (LAC) Metro representatives for 2008 are: Charles Cai and Riaz Naseer. They have been appointed to represent the Section at the LAC monthly meetings, starting tomorrow, January 12th.
- She set up a meeting with Ray Harlow, Charles Cai and Gil Carmona to complete the L-50 report to be sent to Headquarters by the end of the month.
- She plans to work with the Metro Chapters and propose co-sponsoring at least one of their meetings.

- She asked that the Student Liaison, Mike Orr, work with USC, Caltech and CSULA to get them more involved with the Metro Section which is their sponsoring Section
- At the next General Membership meeting, She plans to present two certificates of appreciation: one to City of Anaheim and the other for JPL for hosting Metro Section tour at their facilities.
- She asked that each board member try to organize a full membership meeting so that the Section fulfill the five meetings required by IEEE as it was done in 2007.

Vice Chair report

- Ray Harlow indicated he will fill in the L-50 report himself, then he will meet with Yvonne Marchand and Gil Carmona to approve it. He plans to do this by the end of January.
- Ray also plans to arrange with new officer and the Bank in order to transfer Metro account to the new Section Chair and new Treasurer.
- Ray, transferred the check book to Charles Cai.
- Ray indicated that from what he has seen, the economy has began to slowdown and that seminars on how to write resumes and interview would be beneficial to our members.

Secretary/Treasurer Report

- Charles Cai indicated that he will attend the Los Angeles Council tomorrow 1-12-08 representing Metro. He indicated that there is a lot going in the Council and that LAC is sponsoring some conferences.
- It was brought up that some members are not receiving the LAC announcement. Charles is going to bring this up at the LAC meeting tomorrow.

Education Chair

A few engineers, mostly non-members, have inquired about the PE Review course. She has sent information regarding contacting the state, links where to get information and schools that offer the PE Review course.

Education Chair indicated that the IEEE/PE Review course that has been held over the last seven years has not produced the expected results. It will not be offered this year. She mentioned some of the following reason:

- There has never been enough interest in attending this course by members of Metro Section or from SCE. Most of attendees were from outside Metro area.
- The purpose for organizing this course was to help members and to increase the Metro membership. There has been an appreciable decrease in the membership not only in Metro, but in the Southern Area as well.
- Some engineers reluctantly joined IEEE just to attend the course and dropped out afterwards.
- Some instructors are no longer teaching and the list goes on.

- IEEE offered course like this conflicts with university programs. The UCLA course was cancelled. It is best to let the schools do their jobs. IEEE needs to offer courses not available at the schools.

Education Chair recommended that PACE chair attend the yearly IEEE-USA training which will be held in Indianapolis this year. This workshop is mostly to help PACE chairs develop their programs.

Education Chair explained that she is working with all Region 6 PACE chair and asking them to consider doing their PACE projects working with IEEE member employers in their areas doing the following:

- Using SAMIEEE, Sort out members vs. employers. Perhaps the companies with the largest numbers of members at first.
- Using PACE funding, organize a luncheon for those employers and their employees
- Show the Lou Terman (2008 IEEE President) presentation on the status of IEEE membership, benefits IEEE provides to the employers and employees, etc.
- Ask the executives to give some recognition in the engineer's performance appraisal for attending IEEE meetings and for participating in committee work. The engineer/company keep up with technology through his/her involvement in IEEE.

PACE Chair report

PACE Chair, Dr. Larry Bergman, will look at the possibility to attend the IEEE-USA training in April in Indianapolis, IN. Metro plans to sponsor this trip.

PACE Chair plans to follow up with Education Chair on the PACE proposal to work with Company executives to ask them to give credit to engineers involvement with IEEE in their yearly performance appraisal.

It was suggested that a possible location could be in Pasadena. Examples: Beckman Grill across from Parsons, Descanso Gardens and that this luncheon meeting would be held during the week.

Another possible PACE project would be organizing a Resume writing and interview techniques for members. The speakers, several of them will come from Employment/ Career development volunteers from IEEE national, free of charge. PACE chair will need volunteers from this Board to help him with this project.

GOLD/Student Liaison report

Mike Orr agrees that there is a great need to provide career workshops as pointed out above. Although the Universities and others point out the urgent need for engineers, this has not been his experience.

As Student Liaison he plans to contact USC, CSULA and Caltech and visit them during their meetings and encourage them to join his committee to increase student membership and encourage them to attend Metro Meetings.

Post Meeting Note

Webmaster

The password has been provided to the Metro Webmaster for him to revise the Metro Webpage.

For comments, suggestions or questions on these minutes, please contact: e.miranda@ieee.org