

JANUARY 1, 1975

BY-LAWS OF THE MONTANA SECTION
of
THE INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS

ARTICLE I

NAME

1.01. The name of this organization is the Montana Section of the Institute of Electrical and Electronics Engineers, hereinafter referred to as the Section.

ARTICLE II

PURPOSES AND SCOPE

2.01. The purposes of this Section are to further the aims and ideals of the Institute, to strive for the advancement of the theory and practice of Electrical and Electronic Engineering and the allied arts and sciences, and to maintain high professional standing among its members, all in harmony with the Constitution and By-laws of the Institute.

2.02. The Section shall aid in promoting cooperation and fellowship among its members in addition to professional development through the holding of meetings for the transaction of regular business of the Section, for the presentation of papers or tutorial talks, and for planning and holding field trips of interest and value to Section members.

2.03. The territory served by this Section shall include the following Montana counties:

Beaverhead	Gallatin	Liberty	Phillips
Blaine	Glacier	Lincoln	Pondera
Broadwater	Granite	Madison	Powell
Cascade	Hill	Meagher	Ravalli
Chouteau	Jefferson	Mineral	Sanders
Deer Lodge	Lake	Missoula	Silver Bow
Flathead	Lewis & Clark	Park	Teton
			Toole

ARTICLE III

3.01. Membership grades of the section shall be the same as those listed in the latest IEEE By-laws.

3.02. Students in Section territory shall have the privilege of attending meetings but shall not have the right to vote or hold office.

ARTICLE IV

SECTION OFFICERS AND EXECUTIVE COMMITTEE

4.01. The Section shall be governed by an Executive Committee consisting of the Chairman, the Vice-Chairman, the Secretary-Treasurer, the Assistant-Secretary Treasurer, the most recent Past-Chairman of the Section who is able to serve, and three members-at-large from areas in the Section not otherwise represented. The Chairman and Secretary shall occupy the same offices in the Executive Committee. Decisions shall be reached by majority vote.

4.02. The Section chairman shall be the Executive Officer of the Section, and shall supervise the affairs of the Section. He shall prepare the agenda for and preside at the Section and Executive Committee meetings. He shall assume the duties specified for in the By-laws, or as delegated to him by vote of the section.

4.03. In the absence of the Chairman, the Vice-Chairman shall perform the duties of the Chairman. Likewise, in the absence of the Secretary-Treasurer, the Assistant Secretary-Treasurer shall perform the duties of the Secretary-Treasurer.

4.04. The Secretary-Treasurer shall send out notices, handle correspondence, record the minutes of all meetings of the Section and of the Executive Committee, maintain records, and make reports of Section activities as required.

The Secretary-Treasurer shall receive and promptly deposit all monies in the name of the Section as determined by the Executive Committee, keep balance sheets in a ledger, and make disbursements as authorized by majority vote of the Executive Committee. Each payment shall be made by check.

4.05. The Chairman and the Secretary-Treasurer elected each year shall be from the same general geographic location. Likewise, the Vice Chairman and the Assistant Secretary-Treasurer shall be from the same general geographic location.

4.06. Any officer may be removed by the Executive Committee provided:

1. A motion of removal is made at least 30 days prior to a vote.
2. The officer has been delivered a copy of the motion, and a statement of the charges against him.
3. The officer has been given the right of defense.

4. At least 75% of the Executive Committee vote for removal.

4.07. Any vacancy in the Executive Committee shall be filled by majority vote of the Executive Committee. Any person thus appointed shall serve the remainder of the term.

4.08. Meetings of the Executive Committee may be called by either the Chairman or three members of the committee.

ARTICLE V

NOMINATIONS

5.01. The Section Nominating Committee shall be composed of five Section members who are willing and able to serve, one or more of whom, shall be a recent Past-Chairman. The Section Chairman shall assume the duty of forming the Nominating Committee the most recent Past-Chairman shall be its Chairman. The Nominating Committee shall meet not later than October 1. The results shall be announced to all voting members of the section not later than October 10.

5.02. The Nominating Committee shall nominate a ticket consisting of one candidate for Chairman, one candidate for Vice-Chairman, one candidate for Secretary-Treasurer, one candidate for Assistant Secretary-Treasurer, three candidates for Members-at-Large and such other candidates for offices as directed by the Executive Committee.

5.03. Nominations for any or all offices may be made by petition subject to the following conditions:

(a) Such petitions must bear the personal signature of at least 10 percent of the Institute members of this section, or 15 members of the Section, whichever is smaller.

(b) Such petitions must be delivered to the Secretary-Treasurer not later than November 10.

(c) The nominees covered by such petitions must be included in the regular ballot and shall be designated as nominees by petition.

ARTICLE VI

ELECTIONS

6.01 Not later than November 15 of each year the Secretary-Treasurer shall prepare and mail to each section member of this Section an official ballot together with a pre-addressed return envelope and a smaller unmarked and unidentified inner envelope.

6.02. The official ballot shall contain the names of all nominees.

6.03. The official ballot shall also contain one blank space for each office for writing in an alternate name.

6.04. Only official ballots shall be counted. To be accepted, they shall be enclosed in the sealed, unidentified inner envelope. This inner envelope shall be enclosed in an outer mailing envelope which must bear the identifying signature of the voting member and must reach the Secretary-Treasurer not later than 12 o'clock Noon, November 30.

6.05. A committee of three or more tellers, not running for office, shall be appointed by the Section Chairman prior

to November 15 of each year. This committee shall receive from the Secretary-Treasurer, unopened, all election ballots received by the Secretary-Treasurer in accordance with these By-laws and the Secretary-Treasurer shall check the names on the outer envelope against an authentic, up-to-date list of the members of this Section, separating unopened, any and all ballots from ineligible persons. The results of the election shall be typed in triplicate, bearing the personal signature of all members of the committee of tellers together with the date of the count. One copy shall be delivered by December 10 to the Secretary-Treasurer and one copy to the Chairman. The third such copy shall remain in the possession of the chairman of the committee of tellers at least until after publication of the announcement of the results. The copy delivered to the Secretary-Treasurer shall be retained in the permanent files of the Secretary-Treasurer.

6.06. In case of a tie in the votes for any office, it shall be resolved in favor of one of the candidates so tied by a majority of the votes cast by the members of the Executive Committee at a meeting to be called immediately after the count of votes by the tellers; a record of such votes shall be entered in the minutes of said meeting of the Executive Committee.

6.07. At the Section meeting next succeeding the annual election the presiding officer shall read the report of the committee of tellers and shall declare duly elected the eligible candidates receiving the greatest number of votes for each office.

6.08. Duly elected officers shall assume their duties on the first day of January following their election and shall hold office until their successors take office.

ARTICLE VII

COMMITTEES

7.01. The Chairman shall appoint such standing committees as may be considered desirable, subject to the approval of the Executive Committee.

7.02. The terms of all committees shall coincide with those of the Section officers.

ARTICLE VIII

SECTION MEETINGS

8.01. Not less than five Section meetings shall be held annually.

8.02. Special meetings may be called at any time by the Executive Committee upon written notice thereof being sent to the members. Such notice shall include time and place of meeting and subject to be presented at the meeting.

ARTICLE IX

9.01 Members shall not pay Section dues.

ARTICLE X

GENERAL

10.01. Ten percent of the Institute members shall constitute a quorum for the conduct of business at all meetings. A simple majority vote is necessary to carry any motion except amendment to these By-laws.

10.02. A majority shall constitute a quorum at all Committee meetings.

10.03. In order to provide for proper handling of the Section's routine work and the management of its affairs the Executive Committee may adopt, in connection with these By-laws, such rules and regulations as may be found necessary, but no rule or regulation shall be adopted which will conflict with these By-laws or with the Constitution and By-laws of the Institute, and where procedures are not clearly defined, Roberts Rules of Order shall apply.

10.04. An Auditing Committee consisting of three members of the Section, shall be appointed by the Chairman. At the end of the fiscal year they shall audit the books of the Section and record their findings with an entry in the ledger and submit a written report to the Section. An audit may be made at any time upon request of the Executive Committee, or on petition of ten Section members. After the audit at the end of the fiscal year, the Secretary-Treasurer shall pass on immediately to his successor all funds and accounts held in the name of the Montana Section.

ARTICLE XI

AMENDMENTS TO BY-LAWS

11.01. Proposals for amendments may originate in the Section Executive Committee or by petition.

11.02. Petitions for amendments must bear the dated personal signatures of at least 20 percent or 30 regular members of the Section, whichever is smaller.

11.03. Amendments proposed by petition shall be submitted for vote within sixty days of the receipt of petition by the Secretary-Treasurer.

11.04. Proposed amendments shall be submitted, in full, in a form to clearly indicate the change proposed, to each regular member of the Section for ballot. The votes cast shall be counted by the Executive Committee at its next regular meeting following the closing date of the balloting which shall be at least thirty days after the mailing of the ballots by the Secretary-Treasurer. A proposed amendment shall be declared adopted and become effective if a majority of the votes cast are affirmative it has the approval of the Regional Director, and a true copy thereof, together with a record of the count of votes, is certified by the Secretary-Treasurer for inclusion in the minutes of said meeting.

11.05. The Executive Committee may, at its discretion, refuse to resubmit a defeated proposal within the fiscal year.

ARTICLE XII

FISCAL YEAR

12.01 The fiscal year of the Montana Section will be from January 1 through December 31.

ARTICLE XIII

13.01. These By-laws upon adoption shall supersede any and all By-laws adopted by the Montana Section, prior to January 1, 1975.