



San Francisco Executive Committee

Excom Meeting, April 5, 2005

Attendees

Dan Sparks	Emery Fabri	Ray Holstead	
Dave Roybal	Zach Nosker	ShyShenq Liou	George Mattathil

Meeting was called to order at 12:08 pm.

Review and Approval of Minutes

The minutes of the March Excom meeting have been posted on the Section website. Excom members should review. Comments and revisions should be sent to Dan Sparks.

Treasurer's Report

- Ray Holstead distributed copies of the March Concentration Account Statement.
- Ray has cut checks totaling \$3,500 to the chapters as approved at the March Excom meeting. That figure includes \$1,000 to each of the following: SF IAS, SF PES, and SF GOLD. \$500 was issued to the SFSU Student Branch. Zach & Dan agreed to split SFSU's \$1,000 grant into two equal portions. The second half of the payment will be paid in the Fall to the new SFSU Student Branch. SF ComSoc's Concentration Account has not been established. The \$1,000 earmarked for ComSoc is being held in abeyance until their Concentration Account is active. SF Section is also holding \$700 for SF ComSoc that was granted by ComSoc HQ. That money will be returned to SF ComSoc when the Concentration Account is established.
- Ray deposited the PCIC2004 surplus distribution of \$22,011.
- Dan brought up the matter of Globecom 2006 in San Francisco. The local organizing volunteer, Terry Kero, is soliciting seed money (similar to PCIC2004). It was decided to invite Mr. Kero to make a presentation at the May Excom meeting.
- Dan reported that Marilyn Turner missed the deadline to turn in the Annual Report (L50). In the past, Marilyn prepared the L50 for all three Bay Area Sections. Due to her father's illness and other factors, she did not complete the report. She has pledged to complete the report. Dan and Ray will make a contingency plan if she is unable to complete the report. In the future, SF Section will have to prepare their L50 without Marilyn's assistance. SF Section's Annual Rebate will not be paid until the report is completed. Dan estimates that the rebate will be approximately \$10,000. By not completing the report on time, SF Section has lost a 10% bonus for turning the report in on time (~\$11,000 vs. ~\$10,000).

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- Dan tabled discussion regarding a formula for rebating the chapters for their technical meetings and adopting a budget. Due to the uncertainty regarding the L50 rebate and possible Globecom contribution, a budget is not feasible at this time. Dan has a draft budget prepared that he will distribute in the future.

Chapter / Group Reports

- IAS: Dave reported that the Industry Applications Society held a technical meeting in March featuring Marcelo Valdes (General Electric). The topic was *The Single-Processor Concept for Protection and Control of Circuit Breakers in Low Voltage Switchgear*. Over 30 people attended.
- IAS: April technical meeting is scheduled for Tuesday, April 26. The topic is *Voltage Drop Calculations in Buildings*. The speaker is Mark Robison (Design Master Software). Dan has posted the flyer on the SF IAS website.
- IAS: IAS is planning a short course for fundraising.
- PES: Dan reported the March technical meeting was March 16. The topic was *Transbay HVDC Cable Technology* by Lindsay Martin (Siemens).
- PES: April technical meeting is scheduled for Wednesday, April 27. The topic is *Future Car*. The meeting will consist of a PBS videotape.
- ComSoc: George Mattathil reported on his plans to enlist large tech companies to sponsor future ComSoc meetings.
- SFSU Student Branch: Dan reported that one Micromouse team has requested funding. Ray has issued a check for \$250 to that team.
- SFSU Student Branch: Zach Nosker said that two other Micromouse teams are planning on competing but have not requested funding from SF Section because not all the team members are IEEE members. Dan said that if one team member was an IEEE member, it would be sufficient to receive Section funding. Zach said he would urge the teams to request Section funding.
- SFSU Student Branch: Zach said he has a few candidates for Student Branch Chair for next year. Elections will be held at a meeting on April 11.
- GOLD: GOLD held a social on March 10 at Moylan's Brewery and Restaurant in Novato.
- Student Activities: Emery Fabri reported that the Beth Pack and Rene Marxheimer Scholarships will be awarded during the Spring semester at SFSU. Zach has publicized the scholarship.
- Student Activities: After discussion, Excom decided to suspend funding for the Beth Pack and Rene Marxheimer Scholarships. The Marxheimer fund is below the level required by SFSU to be an endowment. Tentative plans call for spending the balance of the fund (~\$9,000) towards scholarship with periodic and discretionary funding; i.e. SF Section will not automatically replenish the Marxheimer endowment to keep it over \$10,000. Options regarding the Beth Pack Scholarship will be studied further.
- PACE: Pauline Tapia did not attend the meeting but reported via email that the PE Review Course has been cancelled.

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ECI/Wescon/SFBAC

- Dan reported on the events of the last SFBAC meeting. Much of the discussion focused on Marilyn Turner's severance package. Details remain confidential.
- Wescon will be held on April 12 to 14. After the conference, the ECI debts should be finalized and SF Section's portion should be known. Initial estimates are that \$400,000 of ECI debt is allocated to SF BAC. The amount allocated to each Section remains unestablished.
- Bob Baldwin, Region 6 Director, reported that all ECI debt that could be reduced through negotiation has been done.
- SF BAC established a SF BAC Reorganization Committee consisting of the three Section Chairs. The purpose of this committee is to plan new goals for SF BAC since the current structure and focus of SF BAC is changing with the dissolution of ECI/Wescon.

Other Business

- Dan reported that the IEEE Sections Congress will be held in Florida in October. SF Section will need to identify their delegate. Dan will contact individuals to gauge their interest. Costs for travel, food, and lodging will be picked up by the Sections Congress Committee. Full completion of the L50 is a requirement for a Section to send a delegate the Section Congress.
- Dan stated his intent to nominate Cammisa and Wipf and PG&E for Friends of IEEE awards. Cammisa and Wipf will be nominated for the Supporting Level award. PG&E will be nominated for the Sustaining Level award. Dan will fill out the paperwork and contact Excom members to be endorsers.
- Dan reported that IEEE has launched a membership portal that requires an IEEE account. It provides the member with personalized information about his membership information and interest. The URL for the portal is www.ieee.org/myieee.

The meeting adjourned at 1:00.

The next meeting is scheduled for May 3, 12:00 noon, at Cammisa and Wipf offices.

Respectfully submitted,

Dan Sparks