



## San Francisco Executive Committee

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Excom Meeting, May 3, 2005

### **Attendees**

Dan Sparks	Ray Holstead	Julian Ajello
Zach Nosker	George Mattathil	Terry Kero
George Puffett	Jim Lekas	Henry Quiñonez

Meeting was called to order at 12:15 pm.

### **Review and Approval of Minutes**

The minutes of the April Excom meeting have been posted on the Section website. Excom members should review. Comments and revisions should be sent to Dan Sparks.

### **Treasurer's Report**

- Ray Holstead distributed copies of the April Concentration Account Statement.
- George Mattathil reported the ComSoc has established their Concentration Account. Ray cut a check for \$1,700 to ComSoc which includes the \$1,000 approved for ComSoc at the March Excom meeting and \$700 that was granted by ComSoc HQ.
- Dan reported the \$500 check issued to SFSU Student Branch in March still has not been deposited.
- Ray completed the Section's L50 Annual Financial Report. The report was approved by IEEE and SF Section is awaiting their annual rebate. The 10% on-time bonus was reinstated due to extraordinary circumstances regarding SFBAC. SF Section's rebate is approximately \$11,000. Ray will monitor the Concentration Account for the deposit.
- Dan tabled discussion regarding a formula for rebating the chapters for their technical meetings and adopting a budget.

### **Chapter Reports**

- Dan tabled chapter reports due to time constraints.

### **ECI/Wescon/SFBAC**

- Julian gave the Council report. The Council meets every 4th Thursday at Cogswell College in Sunnyvale. Section chairs have been attending. The Council has been studying what its role should be in the absence of ECI and Wescon revenue. The Council is assisting IEEE headquarters in conducting an audit of Council finances for the past five years.
- Dan reported that the three Section Chairs and Paul Wesling were scheduled to meet to discuss future activities of SF BAC.
- Julian and Jim gave an extended report of confidential matters regarding SFBAC.

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## Other Business

- Terry Kero, General Chair of Globecom 2006, presented an overview of Globecom. He invited SF Section to participate in the startup loan with a chance to share in the profits. He explained the surplus sharing protocol. Globecom is seeking \$100,000 in startup loans. If SF Section loans 15% of the \$100,000, SF Section will get 15% of the first \$100,000 in profits. If SF Section participates on the committee, SF Section will get 15% of the second \$100,000 of profit. Globecom 2006 differs from previous conferences by having 40 booths for component vendors. This is an attempt to boost industry participation. Previous Globecom's have been largely academic; featuring college professors giving papers because they must publish or perish. The local committee will try to encourage local manufacturers to buy a booth.  
SF Section approved a motion to contribute \$15,000 to Globecom 2006 after the Section receives its rebate from headquarters. This motion passed 8-1. George Mattathil agreed to serve on the Globecom planning committee to fulfill the participation requirement. To give an incentive to SF ComSoc to participate in the Globecom planning, any surplus will be shared 80/20 between SF Section and the SF ComSoc, respectively. If the conference loses money, there is a risk that SF Section won't be repaid. SF Section contributed to Globecom 2000 and the conference lost money. It took close to two years but SF Section was eventually repaid the principle.
- Ray attended the Region 6 Central Area meeting on April 30 at Santa Clara University. Attendance was good. He didn't get a chance to present the prepared PowerPoint presentation due to time restrictions but he gave a copy to the Region 6 Director Bob Baldwin. Dan posted the presentation to the SF Section website. Of the three SFSU micromouse teams, two didn't show. The third team was unable to compete because of a dead battery. Excom voted to fund the micromouse team that showed up if the team can actually get it running. The third team is building the micromouse as their senior project.
- Dan stated he nominated Cammisa and Wipf and PG&E for Friends of IEEE awards. Cammisa and Wipf was be nominated for the Supporting Level award. PG&E was be nominated for the Sustaining Level award. The nominations will be voted on in June.
- Zach introduced Henry Quiñonez, the 2005-06 chair of the SFSU Student Branch. Zach will be graduating and has accepted a job down the peninsula. He also won the first Rene Marxheimer scholarship. Dan offered to buy him a beer and then decided to expand the invitation to beer and pizza for the whole student branch.

The meeting adjourned at 1:48 PM.

The Excom decided to begin their annual summer hiatus. The next meeting is scheduled for September 6, 12:00 noon, at Cammisa and Wipf offices.

Respectfully submitted,

*Julian Ajello & Dan Sparks*