

# San Francisco PES ADCOM Meeting

*Minutes*

**January 17, 2008**

At the Offices of PG&E  
245 Market St., Room 1401  
San Francisco, CA

## ADCOM Attendees

Julian Ajello	Dan Sparks
Shirin Tabatabai	Davis Erwin
Ben Williams	Jon Eric Thalman
Chuck Magee	Anupama Pandey
Karen Schneemann	

Shirin called the meeting to order at 12:20 PM. The previous meeting minutes were approved.

Treasurers Report

- Wachovia Account Balance: \$9077.77
- Washington Mutual Account Balance: \$1.00 (Jon Eric transferred all the money from this account to Wachovia account and left his \$1.00 in the account to prevent it from automatically closing)
- Paypal Account Balance: \$ 0.00

## Business and Action Item Updates

- ***SF Section EXCOM update (Dan/Ben):***
  - Excom donation in the amount of \$500.00 made for Dave Roybal memorial fund Santa Clara
  - Section sent out rebate checks to the local chapters.
  - Officer training workshop sponsored by IEEE on February 23 in Mountain View.
- ***GOLD & Student Activities for 2008 (Ben/Dan):***
  - Science fair coming up – to be held in San Mateo County Junior High.
  - Job fair to be held towards the end of February
  - Majority of the officers are graduating
  - Chris was contacted by Gold chairperson to find out if our section would co-host a social event.
- ***Update on SF PES Website Maintenance (Chuck):***
  - Everything is up to date on the website.
  - The PES website has been entered in the IEEE contest. Results will be announced in mid March
  - There are approximately 900 subscribers to the IEEE newsletter
- ***High Performance Chapter Award (Ben):***
  - Ben to work on it for 2007.

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- **IEEE Membership Development Program & Advancement Recognition (Shirin):**
  - Provide receipts from IEEE membership cost (2007 PES officers)
  - 2 IEEE members interested in being nominated for senior members. Julian Ajello and Dan Sparks have agreed to write their recommendations
  
- **Speaker/Raffle Gift Ideas (All)**
  - Three more laser pointer remaining for this year
  - Ideas for Raffle: USB Flash Card, Jamba Juice card, IEEE Books, Book Certificates.
  - Davis Erwin to check the possibility of getting IEEE gift cards
  - One year IEEE membership fee
  
- **Short course (Shirin)**
  - Desired time frame: April-May
  - Renewable Energy could be a potential topic for the short course, including engineering economics, impact on greenhouse gas, and renewable for small applications
  - Potential topic for the short course could be tested in a technical presentation to judge the interest level.
  
- **Conference Room Availability (Shirin/Chuck)**
  - Shirin to check the availability of PG&E Conference Rooms A and B and Auditorium for future events
  - Other option is CPUC training room @ CPUC.
  
- **Future Technical Presentations Ideas (All):**
  - Demonstration of EPRI CAR program (Chuck to check)
  - MRTU
  - Renewable Portfolio Standards and Analysis (Speaker from CPUC)
  - Solar Developer/Renewable Technology Expert (Anu to check)

#### Action Items

The next ADCOM meeting will take place on 14 February 2008 at PG&E's office 245 Market, Room 1401 from 12 noon – 1 pm.

*Respectfully Submitted by:*  
Anupama Pandey