

San Francisco PES ADCOM Meeting

Minutes

March 13, 2008

At the Offices of PG&E
245 Market St., Room 1401
San Francisco, CA

ADCOM Attendees

Shirin Tabatabai
Julian Ajello
Sandra Ellis
Chuck Magee

Davis Erwin
Jon Eric Thalman

Shirin called the meeting to order at 12:15 PM. The previous meeting minutes were approved.

Treasurers Report – Davis reported a balance of:

Wachovia - \$10,377.11.

WaMu - \$1.00

PayPal - \$0.0.

Business and Action Item Updates

- ***IEEE Membership Development Program & Advancement Recognition:***
 - Roger Sinsheimer would like to become a Senior Member
 - Julian doesn't want to recommend someone he's never met
 - Roger agreed to come to the April 2 Technical Presentation to meet us. **UPDATE: 4/2/08** – Roger did attend and met Julian.
 - Outstanding Engineer Award – We agreed that the award this year should go to Ben Williams for his leadership during the past year and for stepping in quickly as Chair the year before, upon the sudden departure of Bhaskar.
- ***EXCOM Meeting***
 - It was noted that if you provide an honorarium in the form of cash or gift, you need the name and address of the person you're giving it to.
- ***Officer Training***
 - Both Shirin and Davis attended the annual officer training held in Mountain View.
 - Shirin attended the track titled, "Active for more than 2 years". She took the seminars on **How to Bring in New People** and **Getting Your L-50 form Filled Out and Turned in On Time**.

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- **Update on SFPES Website Maintenance:**
 - April 4-5th IEEE Teacher –In-Service Program in Los Angeles has been added to the website and newsletter.
 - April 6-10th IEEE PES Substation Maintenance Meeting in San Francisco has been added to the website and newsletter. There is a need for volunteers to help at this meeting. Contact John Randolph (PG&E)
 - The newsletter currently has 938 subscribers.

- **Event Review:**
 - 24 people attended the last technical presentation on March 3rd, titled Holistic Transmission and Resource Planning by Dr. Stephen Lee of EPRI. Anu needs the attendance sheet to fill out the L-31 form for the event. Chuck has it. He will bring it to the next ADCOM meeting.
 - Planes, Trains and Automobiles event - There was some controversy over the SFPES share of expenses. Our expenses were listed as \$820, while the other organizations participating in the event were listed as having expensed of only \$250. We called Jeffrey Gosal but he also didn't know why. **UPDATE; 4/2/08** – Diep Nguyen sent an e-mail on 3/26 saying that SF PES had pledged to subsidize the event at \$10 per attendee for food. There were approximately 82 people at the event, which explains how \$820 was calculated. Julian seems to feel that this was correct and that we should write OEB PES a check for that amount. Upon reviewing the checkbook, no other check from SF PES to OEB PES for this event had been written.
 - The next technical presentation will be held at the CPUC on April 2nd. It is titled the CPUC Renewable Portfolio Standard.

- **Short Course:**
 - Jon Eric Thalman will work on producing our next short course titled, The Smart Grid.

- **Food:**
 - Great as usual! Shirin ordered Dim Sum from Yank Sing.

The next ADCOM meeting will take place Monday Thursday April 17th – at PG&E, location to be determined. Meeting adjourned at 1:00 PM.

Respectfully Submitted by:
 Chuck Magee