

# San Francisco PES ADCOM Meeting

*Minutes*

**May 15, 2008**

At the Offices of PG&E  
245 Market St., Room 1401  
San Francisco, CA

## ADCOM Attendees

Julian Ajello	Shirin Tabatabai
Davis Erwin	Ranhir Singh
Jon Eric Thalman	Frank Oppong
Shirley Taylor	Anupama Pandey
Mike Sherwood	Sandra Ellis
Jon Joven	Dan Sparks
Abhijit Pathak	Pradeep Gupta
Sudhir Virmani	

Shirin called the meeting to order at 12:10 PM. The previous meeting minutes were approved.

**Treasurers Report**

- Wachovia Account Balance: \$8,784.77
- Washington Mutual Account Balance: \$1.00 (Shirin will write a check to Jon Eric to close this account)
- Paypal Account Balance: \$ 0.00

## Business and Action Item Updates

- ***SF Section EXCOM update(Sandra /Julian/Shirin):***
  - Section will send a rebate for filing the treasurer's report.
  - L39 form to be updated for all the activities this year.
- ***Senior Membership(Julian/Dan):***
  - Abhijit Pathak and Pradeep attended the ADCOM meeting to meet with Julian and Sudhir for nomination for senior membership
- ***Update on SF PES Website Maintenance (Chuck):***
  - Our website won the third prize.
- ***Future Technical Presentations (All)***
  - Solar presentation is planned for June 11<sup>th</sup>. Anu to prepare the flyer for circulations and coordinate the event.
  - AT&T park solar plant could be tentatively scheduled for July presentation. Randy to take the lead.
- ***Short course – Smart Grid (Jon Eric/Shirin/All)***

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- Jon Eric presented a draft agenda and course layout
  - Looking for a keynote speaker to introduce the seminar
  - Potential topics include:
    - Economics of smart grid
    - Microgrid/smartgrid
    - Smart meters
    - Resources
  - Anu, Julian, and Sudhir to follow-up for potential speakers
  - Date for training to be June 17<sup>th</sup> or July 17<sup>th</sup>
- Summer Banquet:
    - Bob Stuart has agreed to be the keynote speaker for the banquet
    - Anu and Shirin to checkout the Carnelian room for possible venue.
  - Volunteer Appreciation
    - Scheduled for Saturday June 14<sup>th</sup>
    - For minimum 25 people, the cost would be \$100 per person. Includes presentation and game
    - It was decided that the event will be free for all members who have volunteered for 2 years.
    - For others and family members, the cost would be \$50 per person, which is the cost of the game ticket.
  - Speaker gift
    - Davis will explore the options
    - Dan has two pointers which can be used as speaker gifts.
  - Gold & Student activities
    - Frank to be the PES representative for the option of control room tour of the game room.

#### Action Items

- 1.) Speaker gifts research and order - Davis
- 2.) Close WAMU checking account – Shirin to write a check
- 3.) Anu, Julian, Sudhir to help identify potential speakers for the short course
- 4.) Jon Eric to finalize the short course
- 5.) Finalize venue for summer banquet – Shirin/Anu/Davis
- 6.) Jon Eric and Shirin to contact those eligible for Senior Membership.
- 7.) Randy to lead the July presentation – potential topic could be AT&T park solar plant
- 8.) Frank to be the PES representative for the Gold/Student activity. An option is the control room tour of the game room
- 9.) Next Meeting on Thursday, June 10th at the same location

Meeting Adjourned at 1:15pm

*Respectfully Submitted by:*  
Anupama Pandey