

San Francisco PES ADCOM Meeting

Minutes

March 11, 2009

At the Offices of PG&E
245 Market Street, Room 1401
San Francisco, CA

ADCOM Attendees

Shirin Tabatabai	Chuck Magee	Davis Erwin
Anupama Pandey	Frank Oppong	Sandra Ellis
Shirley Taylor	Randy Singh	Lubaba Islam
Julian Ajello	Dan Sparks	

Shirin called meeting to order at 12:10 PM. The February 2009 meeting minutes were approved.

Treasurers Report:

Concentration: \$8209.29

PayPal: \$0.00

Business and Action Item Updates

- ***Website Update/Discussion (Chuck):***
 - Website has not been updated recently. Chuck will update the website soon.
 - Newsletter was sent out with information about upcoming events
- ***EXCOM Update (Julian, Dan, Shirin):***
 - Dan sent out Micromouse meeting update. Region will reimburse only one member from each section
 - Volunteers for judges may be needed for the event.
 - IAS has scheduled a technical meeting on standby generators in the fourth week of March
 - Science Fair coming up.
 - For those willing to attend the regional meeting, mileage and hotel cost would be reimbursed.
- ***Technical Presentations (All):***
 - Substation tour was very successful.
 - Dan will send a certificate for Ron along with certificates for 2008 short course speakers.
 - Shirin will send out speaker gifts (clock) and certificates to all the speakers.
 - Shirin has ordered (and received 10 clocks) for speakers and t-shirts for IEEE ADCOM members.

March 11th, 2009

- Next technical presentation on Monday, March 16th. John will setup the meeting.
 - No meeting planned for April
 - Anu to follow-up with eSolar for a possible presentation
 - Shirin to follow-up with her contact at CEC.
 - Dan to follow-up for Gateway tour
 - Dan to prepare a survey to get ideas from technical meeting participants about the topics for future presentations.
 - Shirin will order 2009 IEEE membership forms.
- ***GOLD & Student Activities for 2009 (Frank):***
 - 1st meeting was held in February and was very successful. The group brainstormed ideas for GOLD activities
 - Gold has created a face book site for uploading Gold activities related information
 - Frank attended the IEEE meeting in Salt Lake City. Will send out his notes from the meeting soon.
- ***HPCA application due March 15th (Shirin):***
 - Diep contacted Shirin to see if we want to be nominated for High Performance Chapter award. Shirin will send the application for nomination.
- ***Outstanding Engineer Award Nominations(Shirin)***
 - Is meant for those who have volunteered for ADCOM. Each chapter can create its own criteria.
 - Past winners include: Ben, Chuck, Julian, Shimeo, Dan, George, and Siri.
 - Everyone is encouraged to send their nomination via email to Shirin or bring it to the next meeting.
- ***Short Course (Randy):***
 - Randy will check with CAISO and experts at PG&E to be potential speakers
 - Tentatively planned for September
 - Newsletter may be used for gathering ideas for potential topics.
- ***Banquet (All)***
 - Tentatively planned in July.
 - Looking for topics and guest speaker. Possible topics include Electric Vehicles, GHG, Clean Coal Technologies
- ***Round Table (All):***
 - Shirin will not be able to attend the next EXOM meeting. Dan/Julian will represent our section.
 - Council has planned a summer picnic in July at Castle Rock East Bay Regional Park. Spouse/significant other+ 2kids are allowed.

Action Items

- 1.) Shirin will contact classmate at CEC for potential presentation on renewable portfolio
- 2.) Anu will contact E-Solar regarding speakers for a presentation
- 3.) Nominations for Outstanding Engineer

- 4.) Randy will check with CAISO and experts at PG&E to be potential speakers
- 5.) Dan will follow up for Gateway tour
- 6.) Dan to prepare a survey to get ideas from technical meeting participants about the topics for future presentations.
- 7.) Shirin will order 2009 IEEE membership forms.
- 8.) Dan will send a certificate for Ron along with certificates for 2008 short course speakers.
- 9.) Shirin will send out speaker gifts (clock) and certificates to all the speakers.

Next ADCOM meeting Wednesday, April 08, 2009

Meeting Adjourned at 1:15 PM.

Respectfully Submitted by:
Anupama Pandey