

# San Francisco PES ADCOM Meeting

*Minutes*

**April 8, 2009**

At the Offices of PG&E  
245 Market Street, Room 1401  
San Francisco, CA

## ADCOM Attendees

Shirin Tabatabai	Davis Erwin	Frank Oppong
Anupama Pandey	Sandra Ellis	Feven Mihretu
John Joven	Dan Sparks	
Chuck Magee	Mike Sherwood	

Shirin called meeting to order at 12:07 PM. The March 2009 meeting minutes were approved.

## **Treasurers Report (Anupama):**

Concentration: \$7,942.63

## **Business and Action Item Updates**

- ***Website Update/Discussion (Chuck):***
  - Newsletter distribution is steady
  - Up-to-date with more events to come
  - Approximately 800 e-mail addresses
  - Next Gold event possible, could be included in newsletter
- ***EXCOM Update (Julian, Dan, Shirin):***
  - Nobody attended last meeting
  - EXCOM approved rebates for all chapters (based on L-31)
  - \$50 per meeting, \$2 per member, \$1 per non-member, and \$5 for food
  - No ADCOM meetings counted, John will fill out the L-31's
  - Discussion on societies membership benefits, i.e. lunch
- ***IEEE Region 6 Central Area Meeting, March 28<sup>th</sup> in Santa Cruz (All):***
  - No attendees
- ***March 16<sup>th</sup> Condition Monitoring of Power Transformers using DGA (John):***
  - Speaker Dr. Ahmad Shahsiah
  - Low number of attendees
  - Having it on a Monday was problem, maybe not a preferred date for many
  - Presentation was advertised on E-grid and newsletter

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- ***Possible Presentations for April and May (All):***
  - No updates on Gateway tour, Dan to follow-up
  - Renewable Energy Portfolio, Shirin to call her contact
  - Dan to contact a person regarding a Smart Grid presentation
  - Rating Devices on T-Lines
  - Siemens FACTS Technology
  - New Technology on Circuit Breakers, Shirin to contact Jon Eric Thalman
  
- ***Speaker gift letters for past speakers and past short course instructors (Mike):***
  - Mike needs Jon Eric to provide addresses for past speakers
  - Might be able to Google their names to get contact information
  - Mike will send out gift letters once he has the addresses
  
- ***GOLD & Student Activities for 2009 (Frank):***
  - Finance Seminar being set-up for month of April
  - Alex Goldhammer is point of contact
  - Upcoming events are posted on Facebook
  - Photo albums of events are in Facebook
  - Section money could be available for GOLD, but needs to be requested
  - Frank will send out updates when they come
  
- ***HPCA Application due March 15th (Shirin):***
  - Shirin sent application a few days after the deadline
  - Did not include November presentation
  - Shirin to ask Diep if she can revise to include November presentation
  
- ***Outstanding Engineer Award Nominations (Shirin):***
  - No nominations have been received so far
  - Chuck will send out a reminder to submit nominations
  
- ***Update Short Course Tentative Date - MRTU (All):***
  - MRTU contacts are currently very busy with the go live process
  - Possible presentation after the summer
  - Sept. 14<sup>th</sup> (Monday), Sept. 18<sup>th</sup> (Friday), proposed dates
  - Chuck recommended Lorenzo Kristov as an MRTU CAISO speaker
  
- ***Banquet Organizer, Tentative Date and Topic (All):***
  - Problems in past: food and sound system
  - Suggested topic, “Global Warming”
  - Criteria for banquet: Summer time, easy transportation, safe place/area
  
- ***Round Table (All):***
  - Communications Society is planning a volunteer appreciation picnic
  - Located at Golden Gate/Chrissy Field

### **Action Items**

- 1.) John will fill-out L-31's for previous ADCOM meetings and presentations;
- 2.) Dan to follow up on the potential Gateway Tour;
- 3.) Shirin to call contact about the Renewable Energy Portfolio;
- 4.) Dan to call contact regarding SmartGrid presentation;
- 5.) Shirin will follow up with Jon Eric about the topic, New Technology on Circuit Breakers;
- 6.) Mike will send out gift letters once he gets addresses;
- 7.) Shirin to ask Diep if she can revise HPCA application to include Nov. presentation;
- 8.) Chuck will send out a reminder to send in Outstanding Engineer nominations,

Next ADCOM meeting Wednesday, May 13, 2009 (Re-scheduled to May 6<sup>th</sup>)

Meeting Adjourned at 1:19 PM.

*Respectfully Submitted by:*

John Joven