

San Francisco PES ADCOM Meeting

Minutes

June 04, 2009

At the Offices of PG&E
245 Market Street, Room 1401
San Francisco, CA

ADCOM Attendees

Davis Erwin Chuck Magee
Anupama Pandey Mike Sherwood
Dan Sparks

Davis called meeting to order at 12:10 PM. Since the May 2009 meeting minutes were not available, it was decided to review and approve May 2009 meeting minutes next month.

Treasurers Report (Anu):

Concentration: \$8,325.04
PayPal: \$0.00

Business and Action Item Updates

- ***Website Update/Discussion (Chuck):***
 - Website has not been updated recently. Chuck will update the website soon.
 - Newsletter will be sent out with information about June 24th technical presentation.
- ***EXCOM Update (Dan):***
 - There was no EXCOM meeting in May.
 - Council has planned a picnic on July 19th in Ardewood East Bay Municipal Park. This will be free for members and their families.
- ***Julian's Retirement Luncheon (Chuck)***
 - Planned for June 26th.
 - Chuck will send out the contact information for mailing payment to attend Julian's retirement luncheon.
- ***Technical Presentations (All):***
 - May 14th presentation on Smart Grid was very successful.
 - A presentation on Renewable generation in California is planned for June 24th.
 - Davis to follow up with Jon Eric regarding potential speakers for July (Chifong Thomas or speaker for Storage Technology).
 - Dan will check regarding a tour of the Gateway.
 - Davis will check with East Bay chapter to get some feedback about Jerry Ramie's presentation.

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- Chuck will ask Julian to be a technical speaker for July, if possible.
- ***Speaker's Gift Letters (Mike)***
 - Mike has prepared letters for all the short course speakers. The format of the letter head to be revised slightly.
 - Anu will send a list of speakers for technical presentations from last year to Mike.
- ***Outstanding Engineer Award Results (Chuck)***
 - Shirin has been nominated for outstanding engineer award.
 - Davis to order a plaque for Shirin.
 - The Banquet presentation will be made by Dan.
- ***Banquet (All)***
 - Tentatively planned in mid August.

Action Items

- 1.) Chuck to send out newsletter will be sent out with information about June 24th technical presentation.
- 2.) Chuck will send out the contact information for mailing payment to attend Julian's retirement luncheon.
- 3.) Davis will follow up with Jon Eric regarding potential speakers for July (Chiffong Thomas or speaker for Storage Technology).
- 4.) Dan will check regarding a tour of the Gateway
- 5.) Davis will check with East Bay chapter to get some feedback about Jerry Ramie's presentation.
- 6.) Chuck will ask Julian to be a technical speaker for July, if possible.
- 7.) Davis will order a plaque for Shirin.
- 8.) Mike will revise the format of the letter head.
- 9.) Anu will send a list of speakers for technical presentations from last year to Mike.

Next ADCOM meeting Thursday, July 09, 2009

Meeting Adjourned at 1:15 PM.

Respectfully Submitted by:
Anupama Pandey