

San Francisco PES ADCOM Meeting

Minutes

August 26, 2009

At the Offices of PG&E
245 Market Street, Room 1401
San Francisco, CA

ADCOM Attendees

Davis Erwin
John Joven
Jon Eric Thalman
Dan Sparks
Chuck Magee
Mike Sherwood
Shirin Tabatabai (conference call)

Davis called meeting to order at 12:15 PM. The July 2009 meeting minutes were approved.

Treasurers Report (Anu via e-mail):

Concentration: \$7,665.12

Business and Action Item Updates

- ***Website Update/Discussion (Chuck):***
 - All updates and upcoming events will be sent out via newsletters
- ***Technical Presentations (All):***
 - 8/20 G.O. 95 presentation by Julian Ajello was successful
 - 37 people were in attendance in PG&E's main auditorium
 - Discussed the benefits of having future lunch presentations in the main auditorium
 - Bigger, convenient, more professional looking, and no required security badges
 - Cost is \$25 for the room, \$5 for the wireless microphone
 - Disadvantage is presentations could be cancelled last minute due to higher priority
 - Possible September lunch meeting/tour on SF re-cabling project at Potrero
 - John to follow up with Kevin Kozminski
- ***Speaker's Gift Letters for Past Speakers and Short Course Instructors (Mike):***
 - Mike has created the letters, but will edit and reprint to include banquet notification
 - Shirin has received gift clocks, only 3 remaining
 - Need a total of 7 clocks for short course speakers
- ***Gold & Student Activities (John):***
 - Indoor skydiving event planned for Weds, Sept. 2nd in Union City

August 26th, 2009

- **Updated Short Course, September 18th - MRTU (All)**
 - Dan to contact Lorenzo, not sure he'll be available on 9/18
 - More and likely will not take place on 9/18
 - Randy looking for potential speakers and change in date
 - Chuck reserved "Golden Gate" room, but will cancel
 - Realistic date in month of November, first Monday or Friday
 - Chuck will check available meeting rooms

- **Banquet Speaker, Tentative Date in October? (All)**
 - Jon Eric left message for Mark Duvall of EPRI on being a speaker
 - "Infrastructure Needs for Electric Vehicles"
 - We think he can be a good speaker overall
 - Project Betterplace also offered to speak
 - EPRI would be first choice, while Betterplace would be the second choice
 - Need to verify date and venue

- **SF Section 2008 Audit (Dan)**
 - Need to report two invoices
 - May lunch presentation (\$35)
 - Shirin's Section Congress trip (\$2,800)
 - Dan will follow up with counsel for their needs regarding the Section Congress trip

Action Items

- 1.) Mike to edit speaker gift letters
- 2.) Shirin will order more gift clocks
- 3.) Dan to contact Lorenzo of the CAISO regarding Short Course
- 4.) Randy to research potential speakers and change of date for the Short Course
- 5.) Chuck to look for available rooms for the Short Course
- 6.) Need to verify date and venue for the Banquet
- 7.) Dan to follow up with counsel regarding Shirin's Section Congress trip last year

Next ADCOM meeting Wednesday, September 16, 2009

Meeting Adjourned at 1:16 PM.

Respectfully Submitted by:
John Joven