

San Francisco PES ADCOM Meeting

Minutes

April 28th, 2011

At the Offices of PG&E
245 Market Street, Room 1401
San Francisco, CA

ADCOM Attendees

Jonathan Burrows
Tim Brown
John Joven
Anupama Pandey

Zach Cramer
Charles Mee
Chuck Magee
Frank Oppong

Cris Cabanillo
Shirin Tabatabai
Sandra Ellis
Wendy Al-Mukdad

John called meeting to order at 12:10 PM. The March 2011 meeting minutes were approved.

Treasurers Report (Frank via email):

Concentration: \$5157.55

Business and Action Item Updates

- ***Website Update (Chuck)***
 - Tim to send Chuck the updated 2011 meeting minutes
 - Chuck will add these once sent
 - Possibly place poll on the website to gauge interest in future technical presentation
 - John to come up with idea to poll members for future presentations
- ***SF Section Meeting (All)***
 - John Joven was not able to go
 - Jonathan Burrows attended:
 - Section congress is coming up
 - All the sections to donate money to the Congress
 - Region agreed that attendance policy would be the same as 3 years ago, region pays for Section chair only
 - Chapters may pay if chapter wants attendees or attendees are interested in going
 - If anyone is interested in attending let Jonathan know and he will pass on the info
 - Currently there is no opportunity for local chapters to volunteer
 - We would coordinate to have a PES booth for the Bay Area
- ***April Technical Presentation***
 - Tim to type up attendance list and apply to L-31
 - 22 people attended
 - Lessons Learned
 - Maybe present more detailed presentation next time, not as high-level
 - Set aside time for introductions for tours
 - Collected \$10 from Ben Brownlee

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- Wendy needs to be reimbursed
- **Technical Presentations (All):**
 - May (Zach Cramer)
 - Possibly make this a series presentation
 - June
 - Possibly talk about protection and Renewable Energy Systems (Mike Jensen)
- **2011 Short Course (Grid Modernization)**
 - 4-5 speakers have agreed to presenting in a workshop
 - Preferred location in CPUC, need to check availability of the room as well as internet access
 - Currently coordinating dates
 - Possibly split up Short Course for members that only want to attend half of the course
 - Wendy knows some contacts that are knowledgeable on Smart Grid standards
- **Fall Banquet**
 - Jim Macintosh (CAISO)
 - Topic: ISO is currently trying to forecast renewable and the grid
- **Speaker Gift Clock**
 - Only 5 left
 - Costs for a new order
 - Reimbursement from SF GOLD
- **Certificates of Appreciation**
 - John will get the template from Dan Sparks
- **Review of last month's action items (All):**

Action Items

- Tim to type up attendance lists and apply to L-31
- Tim to send Chuck 2011 meeting minutes
- Chuck to add 2011 meeting minutes to the website
- John to come up with idea to poll members for future presentations

Next ADCOM meeting Thursday, May 26th, 2011

Meeting Adjourned at 1:08 PM

Respectfully Submitted by:

Tim Brown