

IEEE ADCOM Meeting Summary for October 29, 2014

Date and Location	Wednesday, October 29, 2014 11:30 AM - 12:40 PM Conference Call
Attendees	Wendy Al-Mukdad, Chair Kelly Dichoso, Vice Chair Art Maldonado Sean Ely, Secretary Dong Dang Jack Lin Elizabeth Waldren

Agenda

1. Introductions (All)
2. Agenda Adoption and/or Modification (All)
3. Meeting Minutes Adoption from Sep 24, 2014 (All)
4. Treasurer's Report (Charles) - Postponed
5. Plan for Technical Meetings for 1st Quarter 2015 (Kelly/All)
6. 2015 Officer Positions (Wendy/All)
7. Round Table (All)
8. Adjourn

Notes

- Introductions and Roll Call
- Sean Ely to take notes this meeting
- Adoption of September 24, 2014 Meeting Minutes
- Update from Wendy:
 - Made \$3,000 Donation to the IEEE Scholarship Plus Initiative from our IEEE PES SF Chapter
 - During October (14th) ExCom Meeting
 - Membership dues cannot be used for scholarships so SF Section cannot easily make donations to scholarships since most funds are from membership dues
 - Jonathan Burrows, SF Section Chair, will ask the Bay Area Council to donate to the scholarship as they have funds available from e-Grid
 - Bob from IAS will ask IAS to donate to the scholarship fund
 - PES made about \$5k from the workshop and therefore we were able to use some of these funds to donate to the scholarship fund
 - SF PES received \$500 bonus from L31 Reports being donated in a timely manner for the first half of 2014
- Update on SF PES 2015 Officer Nominations
 - Wendy will be stepping down as IEEE PES Chair but will consider being nominated for Vice-Chair, if needed

- Jack has agreed to be nominated for chair for 2015
- Discussion of the 2015 Speaker Presentation Assignment List (SEE ATTACHED!!!)
 - 2015 Workshop proposed for the last week of May on a Friday (but Saturday was also discussed as possibility, too). Locations considered in order of preference: PG&E Auditorium or SF State or Hiram Johnson State Building. Jack discussed possibility of Topic to be Part 2 of Protection & Controls with more focus on Controls. Or generation P&C may be option, too.
 - January 2015 Speaker requested is ABB and Dong Dang will confirm
 - Jack will confirm with Cooper Power Systems for February presentation
 - Ahmad Shahsiah has confirmed for March presentation
 - Jack will ask John MacDonald for April presentation
- Wendy mentioned that she has idea that she will propose to IEEE SF ExComm for IEEE SF Section to host spring job fair at SFSU. She has talked with main SFSU electrical power engineering professor and some SFSU power engineering students and they are interested and willing to help make happen. She also talked with Vahid Madani at PG&E and he said it is a good idea. Art stated he thought it is a good idea.
- Discussion of logistics for ADCOM meetings for next year
 - Kelly to find new conference call number
 - Location for ADCOM meetings next year? Possibly at PG&E... however, there may be no PG&E officers in ADCOM... possibly at B&V office or CPUC
- ADCOM lunch for Officers and ADCOM members – changed to be on December 17, 2014 (Sep meeting was decided to be Dec 10th)

Action Items

- Wendy
 - Follow up with Charles on
 - Costs of banquet and treasury report
 - Food order for next meeting: Chinese food
 - Reservation for Dec 17th AdCom Thank You Luncheon at WaterFront
- Elizabeth
 - Follow up with B&V about doing a Technical Presentation in October 2015
 - Follow up with Siemens and GE about speaking
 - Follow up with possibility of B&V office for some AdCom meetings
- Kelly
 - Follow up with setting up AdCom conference lines for 2015
 - Follow up on PG&E Auditorium availability for Friday, May 29th
- Chuck Magee
 - Follow up and reserve Courtyard or Golden Gate Rooms for 2015 Technical Meetings
- Charles Mee
 - Follow up and reserve conference rooms for some 2015 AdCom meetings
- Jack
 - Follow up on other Technical Meetings confirmations for 2015