



ExCom Meeting Minutes – December 2007

Summary of meeting held 5 December at Cogswell College in Sunnyvale, CA.

Attendance: 25 – (see attached attendance list)

Section Chair Tom Coughlin called the meeting to Order at 6:00 pm.

Agenda

1. Approval of the Agenda for this meeting:
The Agenda for the December 2007 ExCom meeting was approved with the following modifications:
Add presentation by John Splawn, UCSC.
Add discussion of sale of rights to the wescon.com domain name.
Add Ken Doniger for discussion of Seasoned Pro career fair.
2. Approval of the Meeting Minutes for November 2007:
Having no action to amend or modify, the Minutes for the November 2007 ExCom meeting were approved as submitted.
3. Chapter Reports This Meeting:
The Computational Intelligence Society Chapter has asked to postpone their presentation until the January meeting.

Clay Maynard, Chapter Chair, presented the Chapter Report for the Vehicular Technology Society Chapter. Clay presented the Chapter Officer list and reported that the Chapter has \$18,405.71 in two bank accounts. Tom commended Clay on having more officers than just himself. Clay also reported that the Chapter provided a \$1200 seed loan to “Planes, Trains, and Automobiles” event with the Women in Engineering Group in Oakland-East Bay Section. Roxsana asked Clay if he had received repayment. Clay noted that he had not. Roxsana offered to help contact the WIE Group in OEB. Clay further reported that the Chapter had between 100-150 members in the Bay Area. Clay noted that the Chapter needs more active members and intends to focus on membership in 2008. The Chapter held four Joint Meetings in 2007 – including one with Monterey Bay Sub-Section. One of the VTS members was sent to China recently to ride on the high-speed Mag-Lev train and will be presenting his report at a Chapter meeting in 2008.

Brian Berg, Affinity Group Chair, presented the Chapter Report for the Consultants’ Network of Silicon Valley. Brian presented the Affinity Group’s Officer list and reported that the Group has \$15,746 in two bank accounts and one Certificate of Deposit. The Group holds monthly meetings at Keypoint Credit Union, with a Board meeting preceding the regular meeting. The meeting presentations alternate from technical to marketing subjects. Their largest meeting was in June 2001 with 230 attendees. The Group promotes their events on many group boards, the e-GRID, and in the San Jose Mercury News. Their web-page is www.californiaconsultants.org. CNSV has 110 members, 11 are not IEEE members. Their membership fee is very reasonable: \$100 for the first year and \$50 after that. CNSV has started an initiative to advance eligible members to Senior Member grade.

No one was available to present the Chapter Report for the Engineering Management Society Chapter.

4. Chair Report (Tom):

Ram Sivaraman and Tom reported on the Fred Jeffers event at the LEOS December meeting the previous night. They had 336 attendees, 171 were IEEE members. Ram described several photos of the presentation and Tom showed the DVD Fred Jeffers has put together on his presentations.

1) Sale of the WESCON domain name:

Tom reported that the LA Council is willing to sell the domain name to the Wescon Group. Many SCV members are interested in retaining the domain name for future use. Allen recounted the history of the WESCON Exhibit and ECI, the IEEE-owned company that operated WESCON. Tom read a letter from Dan Toland to Loretta Arellano, Region 6 Director, expressing IEEE's position. There are many ideas for future use of the WESCON brand name. Several people suggested that we just give LAC the money. Allen noted that we should give them money for a specific reason. If it is simply that LAC needs money, why doesn't Region 6 provide the funds?

David Craven MOVED, SECONDED by Dan Oprica, to donate \$5000 to the LA Council on the pretense of the rights to the domain name. Ken Doniger proposed to postpone further discussion on this topic until 2008. The MOTION was TABLED.

Tom will send an e-mail to the LAC stating that proposal is withdrawn.

2) SFBAC Officer Training in February 2008:

The 2008 SFBAC New Officer Training will be held 23 February at Michael's at Shoreline from 7:30 AM to 3:00 PM.

3) IEEE Awards and Fellows in SCV:

Tom reported that all of the Fellows for 2007 have been announced. Tom passed around the complete list for the ExCom to review.

4) Region 6 Central Area meeting at Santa Clara University:

This will be held on 8 December from 8:00 AM to 5:00 PM in Room 326.

Tom also reported that he has agreed to be the Central Area Chair for 2008. He also said he is looking for a Committee.

5) SVEC Engineer's Week Banquet:

The Banquet will be held Thursday, 28 February 2008. SVEC is still negotiating with the Marriott, so the venue is TBD. SCV will have two tables again this year – hopefully in a good location since we are now Silver Sponsors of SVEC.

6) 2008 Section Officer Candidate Selection:

Tom reported that the Section Officer Candidate selection was completed after the last ExCom meeting and that Lee Colby helped tremendously in getting together mailing information for the ballots that needed to be mailed to members. Min posted the candidate biographies on the SCV Webpage and Paul Wesling published these in the GRID.

Lee stated that he has provided the mailings for too many years and will not do this next year. Tom recommended that for next year, the outgoing Section Chair, Junior Past Chair (Tom), and the Senior Past Chair (Fred Jones) should constitute the election committee. Allen asked about the Super-Emeritus Past Chair, Lee Colby.

The Candidates for Section Officers are as follows:

Chair: Ram Sivaraman

Vice-Chair: Roxsana Hadjizadeh

Treasurer: Allen Earman

Secretary: Jayasimba Prasad

PACE: Will Lumpkins

7) Loretta Arellano's Comments on SCV Senior Member Volunteer Requirement:

Tom reported that he had received an e-mail from the Region 6 Director regarding our requirement for volunteer service for prospective Senior Member candidates. She had received complaints from several individuals. While reminding us that this was not condoned by the IEEE, she also praised us for ingenuity.

8) Events:

Seasoned Pro – Ken Doniger reminded the ExCom of the career fair for UC Alumni discussed at the last meeting. He said he asked them for flyers and he asked ExCom members to take some of these and hand them out at their next Chapter meetings.

5. Vice Chair Report (Ram):

Ram reported that the Engineering Management Society was being closed down by the IEEE as of 1 January 2008. From then, it will become the Technology Management Council. The local chapter will be having an organizing breakfast meeting on 13 December.

6. Secretary's Report (Allen):

Allen reiterated his request for Chapter Officer Rosters for 2008 Chapter Officers. He read off the list of Chapters needing to report their new officers.

7. Treasurer Report (Roxsana):

Roxsana reported that SCV has \$252,623 in the bank account. Also, she reported on the Outstanding Chapter Rebate Checks. Roxsana also reported that we have not sent a check to Stanford University Student Branch as agreed in May for their Journal.

8. Junior Past Chair Report (Fred):

Not present.

9. Senior Past Chair Report (Lee):

No report.

10. Committee Reports:

- GRID Editor – Paul Wesling – Not Present.
- PACE Committee – Jonathan – Not Present:
- GOLD – Tokunbo Ogunfunmi:
 - Tokunbo reported that he beginning to plan for an event in 2008.
- Nominations and Awards Chair – Dan Oprica:
 - Dan read his citation nominating Philippe Jansen for SCV Chapter Chair of the year. Allen reminded the committee that from the Minutes of the last meeting,

Dan was to put together a list of nomination criteria for the Chapter Chair of the Year Award. Several ExCom members supported the need for the nomination criteria – especially for use in future years. Tom suggested postponing this until next meeting – after Dan can prepare a general list of criteria for this award.

- SAC Chair – David Craven, Tim O’Konski:
 - No Report.
- Membership Chair – Slava Mach:
 - Slava reported on the current number of Members in the Santa Clara Valley. Slava showed the latest report from IEEE on membership for the SCV Section – showing Members, Senior Members, Fellows, etc.
- Educational Activities Chair – Will Lumpkins:
 - Will reported on Continuing Education Units (CEUs). Will reported that for any course, someone has to keep track of the course topic, length, and attendees. IEEE would prefer that Chapters use the IEEE system for tracking. IEEE will do this for a fee of \$35/person and \$110 set-up fee. IEEE will provide this information upon request.
- K-12 – Lee Colby:
 - Paul Wesling had sent information on Tech Challenge. Tom passed this information to Lee. Lee had not yet contacted the organizer for the event planned for May 2008.
 - Lee reported David Fong had been running the Gift of Reading program for several years. He needs volunteers to help deliver the books on Monday, 10 December. Lee noted that we should do something to identify IEEE – such as bookmarks. Slava and Will noted that they had some. Will went to his car to get some of the bookmarks.
- Webmaster – Min Hua:
 - Min reported that he had received a request from the Oregon Section for advice on their web-site. They had noted that they thought our Web-Site was the best.
- Senior Member Advancement – Mark Hooper
 - Mark reported he was working on refining our volunteer requirement for potential new Senior Members. Dan Oprica commented that Senior Members should be active in their Chapters.
 - Another way of assisting candidates would be to provide them with a list of Senior Members in their respective companies. But, it was noted that we should be careful giving out member contact information to just anyone.
- SVEC – Dan Oprica, John Gale:
 - Dan reported on the SVEC Open House held on November 13.
 - Dan also reminded the ExCom that SVEC is open for nominations for undergraduate SVEC scholarships. If you know someone, please have them e-mail Dan for an application. A teacher recommendation also is required.
- Finance Chair – Roxsana Hadjizadeh – No report.
- Program Chair – Ram Sivaraman – No report.
- Audit Committee – Slava Mach – No report.

- IEEE Engineering Milestone Coordinator – Dick Ahrons
 - Dick reported that the proposal has been sent to IEEE and it has been approved.
 - The Nomination Form needs to be submitted next and must be signed by a Section Officer.
 - The next steps are IEEE History Committee approval and IEEE Board of Directors approval of the completed nomination form.
 - The Plaque from IEEE costs \$600.
 - Dick showed an e-mail from Dave Laws of the Chemical Heritage Foundation in regards to the Fiftieth Anniversary of the IC.

11. Other Business:

- UCSC:
 - John Splawn, Student Branch Chair, and Kevin Nelson, Student Branch Treasurer, reported that their Student Branch has several projects in progress. They have a Textbook Buy-back Program for the IEEE branch in which they will buy books back from students and build an IEEE library. They requested seed funding to start the program - \$1000. The library already exists, but is low on the quantity of books.
 - They also wanted to improve the Display Case in the Engineering Building. They want to implement a Hardware version of the Game of Life using an LED Grid. Will suggested that they come back to us after they have put together a proposal for the Display including how much funding they need to implement it.

It was MOVED by Will Lumpkins, SECONDED by David Craven, that the Section provide \$500 to start the Buy-back Program. The MOTION was Approved nem. Con.

- Dan Oprica reported that for the Milestone for Fairchild (planar transistor) on the SEMI Webpage, there is an interview with one of the Fairchild Founders.
- There was no additional other business.

The next meeting of the SCV ExCom will be on 2 January 2008 at Cogswell College.

The Meeting was ADJOURNED at 8:16 pm.



SCV Section Meeting Attendee Sign-in List

Date: 5 December 2007

| Name | Chapter Affiliation | Senior Member | Fellow | E-mail |
|--------------------|---------------------|---------------|--------|--|
| Marcelo Siero | MBSS | | | siero[at]iee[dot]com |
| Clay Maynard | VTS | | | clay[at]maynard[dot]com |
| Will Lumpkins | Ed Chair | X | | xillia[at]ieee[dot]org |
| Min Hua | Web | | | minhua[at]ieee[dot]org |
| Kim Parnell | CNSV | | | parnelltk[at]gmail[dot]com |
| Dan Oprica | SSCS | | | Opricad[at]ieee[dot]org |
| Allen Earman | Secretary | X | | aearman[at]ieee[dot]org |
| Rozsana Hadjizadeh | Treas | X | | roxsana[at]ieee[dot]org |
| Tom Coughlin | Sec Chair | X | | tom[at]tomcoughlin[dot]com |
| Roger Hoyt | MAG | | X | r[dot]hoyt[at]ieee[dot]org |
| David Craven | EdSoc, VTS | | | David[dot]craven[at]lamrc[dot]com |
| Ram Sivaraman | V-Chair | X-Finally | | ramsivaraman[at]ieee[dot]org |
| Dick Ahrons | CNSV | X | | ahrons[at]alum[dot]mit[dot]edu |
| Brian Berg | CNSV | | | bberg[at]bswd[dot]com |
| Dale Gutierrez | CS, EMC, AP, MTT | | | Dalegut[at]ieee[dot]org |
| Lee Colby | Past Chair | X | | Lee[dot]colby[at]ieee[dot]org |
| Gary Eldridge | PSES | | | geldridge[at]apple[dot]com |
| John McBain | PSES | | | John[dot]mcbain[at]kla-tencor[dot]com |
| Ken Doniger | EMBS | | | k[dot]doniger[at]ieee[dot]org |
| Mark Hooper | SSCS | X | | Mh5[at]ieee[dot]org |
| Slava Mach | Memb | X | | s[dot]mach[at]ieee[dot]org |
| Samar Saha | EDS | X | | samar[at]ieee[dot]org |
| Tokunbo Ogunfunmi | SPS | X | | tokunbo[at]ieee[dot]org |
| John Splawn | UCSC | | | jsplawn[at]gmail[dot]com |
| Kevin Nelson | UCSC | | | rknelson[at]ucsc[dot]edu |



Santa Clara Valley Section Excom – December 2007

AR LIST from December ExCom Meeting

| Item | Action | Responsible | Due | Status |
|-------|--|-------------|----------|--------|
| 12-01 | Send e-mail to LA Council regarding the wescon.com domain name. | Tom | 12/31/07 | OPEN |
| 12-02 | Prepare Proposal for the Hardware Display at UCSC Engineering Building lobby and present at the SCV ExCom. | John Splawn | 2/6/08 | OPEN |

Outstanding AR's from Previous meetings

| Item | Action | Responsible | Due | Status |
|-------|--|------------------------------|----------|--------|
| 11-01 | Identify two Section Members to attend the 2008 Sections Congress in Quebec City in September. | Tom, Ram | 12/3/07 | OPEN |
| 11-02 | Hold Chapter Officer Elections and report new Officer Roster to Allen Earman. | All Chapter Chairs | 12/3/07 | OPEN |
| 11-04 | Generate a set of criteria for nominating SCV members for Section Recognition Awards. | Dan Oprica | 12/3/07 | OPEN |
| 11-06 | Provide an E-mail with the SVEC Scholarship application requirements and contact info. | Dan Oprica | 12/3/07 | OPEN |
| 10-03 | Prepare event budget information for SPS Distinguished Lecturer Program. | Tokunbo Ogunfunmi | 11/7/07 | OPEN |
| 09-01 | Propose an Engineer's Week Booklet to the SVEC for next February. | Dan Donahoe | 10/3/07 | OPEN |
| 09-02 | Send Draft Extended Budget to Section Officers for review. | Roxsana | 10/03/07 | OPEN |
| 06-01 | Plan a joint PACE/GOLD/EMBS Student Career event at Stanford University in the Fall. | Jonathan David, Ken Doniger | 9/5/07 | OPEN |
| 05-02 | Contact the SF Section GOLD affinity group to discuss their success as a group. | Jonathan | 6/6/07 | OPEN |
| 05-03 | Find out from IEEE-HQ the share ownership of the WESCON name and domain-name. | Tom | 6/6/07 | OPEN |
| 04-01 | Provide access to PE/IAS SamIEEE for all PE/IAS officers. | Tom | 5/2/07 | OPEN |
| 04-02 | Report on Lapsed Memberships. | Roxsana, Slava, Dan Donahoe, | 5/2/07 | OPEN |
| 02-08 | Propose a 12 month Budget extension into 2008 as part of our 2007 Section Budget. | Ram | 3/07/07 | OPEN |
| 01-08 | Demand IEEE-HQ provide new L-50 forms in a timely manner. | Ram | 1/15/07 | OPEN |