



ExCom Meeting Minutes – June 2009

Summary of meeting held 3 June at Cogswell College in Sunnyvale, CA.

Attendance: 33 – (see attached attendance list)

Section Chair Roxsana Hadjizadeh called the meeting to Order at 6:08 pm.

Agenda

1. Approval of the Agenda for this meeting:

Since Dick Ahrons needed to leave early, Roxsana recommended moving the IEEE Milestone Report to the first item on the Agenda. Having no further action to amend or modify, the Agenda for the June 2009 ExCom meeting was approved as modified.

2. Approval of the Meeting Minutes for May 2009:

Having no action to amend or modify, the Minutes for the May 2009 ExCom meeting were approved as submitted.

3. IEEE Milestones Update:

Dick Ahrons reported that the IC @ 50 event went off with no major issues. A video of the Plaque Ceremony was given to Min Hua for posting on the Section Webpage and another copy was given to Paul Wesling. There are a few extra copies of the brochure for ExCom members that would like to distribute these to their Chapters.

Dick also reported that the text for the ARPANET plaque has been approved by the IEEE Historical Milestone Committee:

Inception of the ARPANET, 1969

“SRI was one of the first two nodes, with the University of California at Los Angeles, on the ARPANET, the first digital global network based on packet switching and demand access. The first documented ARPANET connection was from UCLA to SRI on 29 October 1969 at 10:30 pm. The ARPANET’s technology and development laid the foundation for the development of the internet.”

The ARPANET Milestone has been merged into the IEEE 125th Celebration at the Computer History Museum on 16 September. Vin Cerf will be one of the speakers. The Plaque will be unveiled at the 125th Ceremony. On 29 October, the anniversary, SRI will host a small event in commemoration. Dick requested a motion to approve spending \$600 for the Plaque.

It was MOVED by David Craven, SECONDED by Ed Aoki, that the ExCom approve the requested \$600 for the Plaque. The MOTION was Approved nem. con.

Roxsana announced that ECCE-2009, the Energy Conversion Conference, sponsored by IEEE, PELS, and IAS, will be held in San Jose 20 – 24 September and that the conference needs volunteers to lead the local committee.

Dick noted that he still had additional frames that he had purchased – like the one used for the certificate for Lew Terman at the IC @ 50 event. If anyone needs frames, please let him know.

4. Chapter Reports This Meeting:

Ed Aoki, Chapter Chair, presented the Annual Report for the CPMT Society Chapter. Ed reported that the Chapter currently has \$69,700.00 in their bank account and that the Chapter operates on an 18-month budget cycle. Chapter Income from the ETA Professional Development Courses is expected to be lower this year due to the current economic situation. Ed reported that Chapter membership is 447 members, down from 468 last year. Ed also noted that the majority of the Chapter ExCom are Senior Members and Fellows.

Ed reported that the Chapter has moved their monthly meetings and ExCom meetings to the Biltmore this year since the Ramada is closed for renovations. Ed noted that the Chapter is planning its annual summer planning picnic for July. Ed further reported that the Chapter has moved its event registration from PayPal to Doubleknot. (PayPal cannot be used with an IEEE concentration bank account.) Ed reported other activities for the Chapter in the past year: The Chapter is active in the planning and operations for the IEEE Semi-Therm conference each year and the IEEE-IEMT Conference. The Chapter recently co-sponsored a technical meeting with the local Chapter of the Society for Information Display (SID) as well as several other IEEE Chapters. CPMT-SCV received the CPMT Chapter of the Year award for 2008 and received an award from SVEC. The CPMT Chapter originated and continues to run the MicroMouse Best Packaging Award at the Region 6 Central Area Spring Meeting. During 2008, the Chapter had 588 IEEE members attending 18 Chapter events – 14 of which were co-sponsored events – with 335 guest attendees.

Min Hua asked how the Chapter raises money. Ed replied that a large portion is from the ETA Professional Development Courses.

Reuben Thibodaux presented the Chapter report for the SJSU CPMT Student Chapter. The ExCom asked about the relationship between the CPMT Student Chapter and the SJSU Student Branch. Allen Earman noted that IEEE has organized the Student Branches at each university in a similar manner to the Section, with one or more Student Chapters administratively reporting to the Student Branch while technically reporting to the parent Society – just as the Local Chapters report to the Section and their respective parent Societies.

Reuben reported that the Student Chapter is a multidisciplinary group with members from the IEEE Student Branch as well as from other engineering departments such as Mechanical Engineering. The Student Chapter just held elections for officers for the 2009-10 academic year. Reuben noted that the Student chapter had received \$300 in support from the CPMT Chapter. However, as they are a Student Chapter in the formative stage, they would like to request an additional \$300 from the Section.

Roxsana recommended that the additional funds be provided to the Student Chapter. It was MOVED by Dan Oprica, SECONDED by David Craven, that the funds be added to the Section Budget. The MOTION was Approved nem. con.

Howard Ho, Chapter Chair, presented the Annual Report for the Computer Society Chapter. Howard reported that the Chapter held 3 meetings in 2008, two jointly with the Monterey Bay Sub-Section. The Chapter currently has about \$2,000.00 in their checking account and about \$30,000.00 in certificates of deposit. The Chapter has approximately 2000 members in the Santa Clara Valley.

Howard reported that the Chapter is planning another “New Frontiers in Computing” conference to be held at Stanford University. He presented the draft budget and noted that they do not yet have a Program Committee.

John McBain, Past Chair, presented the Annual Report for the PSES Chapter. John reported that the Chapter holds monthly meetings on the fourth Tuesday of each month – typically ten per year. Worldwide membership in the Society is about 700 members. Current cash on hand is about \$1,200.00. John also noted that the chapter typically gives about \$320 each year for local Science Fair Prizes.

Kevin Nelson, Past Chair, presented the Annual Report for the UCSC Student Branch. Kevin reported that the UCSC Student Branch had recently hosted the R6 – Central Area Spring Meeting including the MicroMouse Competition. The Student Branch currently has \$2176.00 in their bank account and about \$500 in petty cash. A recent Dunk Tank fund raiser event cleared \$168.00. Kevin also reported that the Hardware Lab is maturing. They have spent \$110.00 on it thus far, and they have added a MicroMouse lab space. They are planning to have a MicroMouse team for next year’s competition. The Student Branch is requesting from the Section \$1000.00 for support of the Lab, \$400.00 for T-shirts, and \$300 for the MicroMouse team.

David Craven MOVED, SECONDED by Kim Parnell, that the Section provide the requested funds for the Hardware Lab. The MOTION was Approved nem. con.

Ed Aoki MOVED, SECONDED by Kris Verma, that the Section provide \$300 for MicroMouse teams to any SCV Student Branch that so requests. The MOTION was Approved nem. con.

Ema Imeraj from the SJSU Student Branch then requested funds from the Section for T-shirts for their Student Branch. David Craven MOVED, SECONDED by Ram Sivaraman, that the Section provide \$400 to the SJSU Student Branch for T-Shirts. The MOTION was Approved nem. con.

5. Chair Report (Roxsana):

1) CNSV Announcements:

Kim Parnell announced that the CNSV Chapter would be holding a dinner meeting on 9 June 2009 with Larry Nagel, the inventor of SPICE.

He Also reported that the first two of the CNSV Seminars will be held next week: “Communications Tools for Consultants” on 6/12 and “Marketing with Craig’s List” on 6/13.

2) EMC Chapter Request:

Oscar Fallah presented a draft budget for an EMC mini-symposium 2-day event at the Ramada. He noted that the registration fee would be \$250 for IEEE members. The Chapter requested funding from the Section of \$8,000.00, non-refundable to cover event expenses. Oscar noted that the Chapter currently has reserves of \$6,000.00.

Roxsana read to the ExCom a letter received from Luis Franca-Neto, Chair of the MTT-SCV Chapter, noting that in May 2009 the Chapter had requested possible support from the Section to cover free registration for students and unemployed members up to \$1500.00 for a MTT short-course. Luis went on to note that while the event showed a final deficit, the costs for student and unemployed member registrations were within the capability of the Chapter. Therefore, the MTT Chapter would not require the funding support from the Section.

There followed a lengthy discussion on how Section-provided funds should be used for local Chapter events – including refunding such funds if the event shows a surplus

from operations. It was generally felt by the ExCom that the request for non-refundable support was inappropriate.

It was MOVED by Allen Earman, SECONDED by David Craven, that the SCV Section provide Advance funding of \$8,000.00 to the EMC Chapter for the event. If the event results in a surplus of less than \$1000.00, or a deficit, the Chapter would not pay back any of the Advance funding. However, for any surplus over \$1,000.00, the Chapter would pay back the excess surplus to the SCV Section up to the original funding level of \$8,000.00. The MOTION was Approved nem. con.

3) ICCCAS Conference:

It was reported that Paul Wesling had signed a modified (to include IEEE copyright specifics) MOU with the ICCCAS organizing committee.

4) SFBAC Report:

Ram Sivaraman reported that the SFBAC Summer Picnic will be held on 19 July from 10AM to 6PM at Ardenwood Park in Fremont. The Picnic will be catered and will cost about \$12,000.00. Admission will be \$10/IEEE member and \$5/member guest.

5) IEEE 125th Anniversary Event:

Ram also reported that the 125th committee needs a list of "key" members from each chapter by Wednesday, 10 June, for invitations to the event. They are targeting about 325 people for the event. Ram noted that he would like no more than about ten key members from each Chapter. These can include the current officers, past officers, IEEE Fellows, or other key volunteers.

6) 2011 Sections Congress:

Tom Coughlin reported that the committee will focus on the selection of a topic (theme) for the Sections Congress this month. He also reported that they have raised \$20,000.00 so far from outside the Bay Area.

6. Vice-Chair Report (Allen):

No report as he was taking Minutes.

7. Secretary's Report (Mohamed):

Not present.

8. Treasurer Report (Mark):

Mark reported that he had received the Annual IEEE Rebate check, totaling \$55,379.30 from IEEE HQ. Over the summer he will determine the Chapter rebates based on the information from IEEE HQ and should have the Rebate checks available at the September ExCom meeting.

Mark also reported that the current interest rate on our Concentration Banking account is 1.45% and that we have been notified that we will again be audited for the year 2008.

Mark further noted that he had provided the annual support of \$300.00 to the UCSC Student Branch as per the budget.

9. Committee Reports:

- GRID Editor – Paul Wesling – Not present.
- PACE Committee – Ram Sivaraman:
 - Held a meeting on 5/21 with IEEE-USA lobbyist, Russ Harrison, on What is IEEE-USA.
 - Will hold a PACE Committee meeting next month.
 - Sent invitations to all three IEEE Presidential Candidates to address the Section. Only Joe Lillie accepted so far.
- GOLD – Stephen McInerney:

- 33 people attended the meeting Steve Ceiri.
 - Planning a Social event over the summer with the SF and OEB GOLD Chapters.
- IEEE Engineering Milestone Coordinator – Dick Ahrons
(provided earlier in meeting)
- Webmaster – Min Hua
 - Attended the Maker Faire with Lee Colby.
- Senior Member Advancement – Jack Berg
 - Holding a Senior Member Night tomorrow (6/4/09) at Cogswell College.
- Nominations and Awards Chair – Dan Oprica:
 - Dan noted that Lew Terman was the Awards Chair and Chair for SSCS back when it was a council, not a chapter.
 - Dan also showed a copy of the brochure from the IC @ 30 celebration twenty years ago.
- SAC Chair – David Craven:
 - David reported that he has heard form several of the Student groups and they are looking for speakers for Technical presentations. David asked that ExCom members please email him with any ideas.
- Membership Chair – Slava Mach
 - Slava showed the April Member Development Report from IEEE-MGA showing SCV membership is now 13,185.
 - Slava also asked for assistance in sending and IEEE e-Notice for the annual Hot Chips Conference. Min Hua volunteered to assist.
- Educational Activities Chair – Ken Doniger – Not present.
- K-12 – Lee Colby
 - Lee reported that he has put together a Solar Cell Experiment Training for Middle School Teachers for RAFT. He has a set of experiments and measurements that can be performed by the students.
 - Tom Coughlin asked about possible TISP funding in support of Lee's activities.

It was MOVED by Tom Coughlin, SECONDED by Dan Oprica, to set aside \$10,000.00 in support of Lee's K-12 activities including the costs associated with the Solar Cell Experiments and equipment and to look into possible additional support from TISP. The MOTION was Approved nem. con.

10. Other Business:
None.

Roxsana reminded the ExCom of the Chapter Reports due at the September meeting:
Education Society
Electron Devices Society
Technology Management Council
Instrumentation and Measurement Society

The Next Meeting will be held at Cogswell College on Wednesday, 2 September 2009.

The Meeting was ADJOURNED at 9:11 pm.



SCV Section Meeting Attendee Sign-in List

Date: 3 June 2009

Name	Chapter Affiliation	Senior Member	Fellow	E-mail
Pradeep Hothur	SJSU			pradeephothur[at]gmail[dot]com
Ema Imeraj	SJSU			ema[dot]imeraj[at]ieee[dot]org
Srinivas Muddagowai	SJSU			telugu_abbi[at]yahoo[dot]com
Paramjeet Nagpal	SJSU			nagpal[dot]param[at]ieee[dot]org
Sai Pradeep Vanka	SJSU			sai[dot]pradeep[at]ieee[dot]org
Caroline Chan	EMC			caroline[dot]chan[at]lmco[dot]com
Vidya Venkatesh	WIE/ GOLD			vidyagv[at]gmail[dot]com
Reuben Thibodeau	SJSU/ CPMT			reubent[at]ieee[dot]org
Allen Earman	SCV	X		aeaman[at]ieee[dot]org
Richard Ahrons	CNSV	X		ahrons[at]alum[dot]mit[dot]edu
Madhi Ashktorab	SJSU			ashktorab[at]gmail[dot]com
Min Hua	SCV Web			minhua[at]ieee[dot]org
Kris Verma	Nano	X		kris[at]svtii[dot]com
Oscar MahinFallah	EMC			afallah[at]cisco[dot]com
Tom Coughlin	Region 6	X		tom[at]tomcoughlin[dot]com
Roger Hoyt	Mag		X	r[dot]hoyt[at]ieee[dot]org
Ed Katz	RAS	X		e[dot]p[dot]katz[at]ieee[dot]org
Dan Oprica	SSCS	X		opricad[at]ieee[dot]org
David Craven	ES/VTs			davidcraven[at]ieee[dot]org
Mark Hooper	SCV	X		m[dot]hooper[at]ieee[dot]org
Ryan Wall	SJSU			ryan[dot]wall[at]ieee[dot]org
Slava Mach	Member ship	X		s[dot]mach[at]ieee[dot]org
Howard Ho	CS			ho[at]almaden[dot]ibm[dot]com
Ed Aoki	CPMT	X		e[dot]aoki[at]ieee[dot]org
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