



SCV ExCom Meeting Minutes – January 5, 2011
Cogswell College, Sunnyvale, CA

Attendance Count: 28 (*see **Attendee Roster at end of these minutes***)

ExCom Officer Attendance		
Kim Parnell	Chair	Present
Brian A. Berg	Vice Chair	Present
Karl Mathia	Treasurer	Present
Ed Aoki	Secretary	Absent

Kim Parnell called the meeting to order at 6:07 pm.

Opening Remarks (Kim Parnell)

Kim welcomed everyone to the start of a new year.

December Meeting Minutes (Kim Parnell)

Kim asked if there were any objections to acceptance of the minutes from the 1 December 2010 meeting as circulated on the listserver, and as posted on the SCV website prior to this meeting. Hearing no objections, the minutes were accepted.

January Meeting Agenda (Kim Parnell)

Kim asked if there were any changes to the agenda that had been circulated prior to the meeting. The agenda was accepted as presented.

Recognition of Allen Earman, 2010 Section Chair (Kim Parnell)

- Kim recognized Allen as a tremendous officer and leader for many years, both in SCV and SFBAC
- Kim noted that he would say more when Allen was present at the February meeting

Introduction of New Officers, Committee Chairs and Chapter Representatives (Kim Parnell)

- Kim asked everyone present to introduce themselves and to provide their affiliation
- Slava Mach's long service to the section was recognized

Chair Report (Kim Parnell)

- Kim reminded everyone that the 2011 New Officer Training & Chapter Best Practices Workshop would be held at Michaels at Shoreline, Mountain View
 - Sat, Jan. 22, with 7:30am breakfast; 8:45 starting time for the talks, and lunch at around noon
 - All chapters and student branches are invited to send representatives
 - Tom Coughlin will give a Sections Congress 2011 (SC2011) presentation
 - It's being held in San Francisco, 19-22 August
 - See www.ieee.org/sc2011 for more details
 - Ram Sivaraman will lead a vTools training session, including use of PayPal with the Concentration Bank Account
 - Attendees should register at www.e-grid.net/training/



Vice Chair Report and Secretary Report (Brian Berg)

- Brian filled in for new Section Secretary Ed Aoki
- Brian introduced Julie Montalvo of Kelly Engineering, who briefly discussed some open engineering positions that are available through her firm

Treasurer's Report (Karl Mathia)

- Karl introduced himself again
- He said that Treasurer's materials were enroute to him from last year's Treasurer Mohamed Sayed
- Last year's Interim Treasurer Fred Jones gave a brief report
 - There are 4 outstanding Chapter Rebate Checks
 - He noted that Chapter Financial & Account Data, including L50 and L31 reports are needed by 31 January
 - The Section Consolidated Financial filing is due 22 February in order to to qualify for a 10% Bonus **which is very important revenue for the Section**

PACE Chair Report (Kiran Gunnam)

- Kiran gave a quick run-down on PACE
 - It's part of IEEE-USA
 - The acronym stands for Professional Activities Committees for Engineers
 - As its name implies, its goal is to promote professional activities
- Kiran's three goals for PACE in 2010 are as follows:
 - Secure meeting venues
 - Develop some interesting programs for next few months
 - Finalize a budget

GOLD Report (Trevor Meyerowitz, Acting Vice Chair)

- Trevor noted that the affinity group is oriented toward young professionals
- Trevor is acting Chair, but he may be moving and so could not commit to being an officer
- Trevor described recent events (a dinner and a bowling event) whose cost totaled \$635.81. Brian Berg made a MOTION that this funding be allocated, and David Craven SECONDED. After some brief discussion, the motion PASSED unanimously.

IEEE/Computer History Museum (CHM) Relationship and IEEE Engineering Milestones Report (Brian Berg, filling in for Dick Ahrons)

- There is a special event for IEEE members on 1/11/11 at the CHM. The entire SF Bay Area Council (SFBAC) received an email about this
- The Two-for-One CHM Membership Deal for IEEE members continues to be promoted at www.CHMdeal.com, and each chapter is encouraged to show the previously circulated PowerPoint slides which promote this offer
- IEEE Milestone for SPICE
 - The plaque unveiling will be at UC Berkeley on Sun, Feb. 20
 - The OEB Section is paying \$730 for the plaque, and will bill our Section for half of this cost
 - There will be a 40th Anniversary of SPICE event at the CHM on Wed, Feb. 23
 - You can sign up on the CHM site for this event



K-12 (Lee Colby)

- Another training class will be held in Redwood City
- This will train teachers about solar cell technology:
 - he's prepared 15 kits with solar cells and boards
 - the task for students will be to find a solar cell's max power point and efficiency
 - it's a way to apply algebra in the real world

Nominations and Awards Report (Jeffrey Pawlan)

- Jeffrey sent a message to the entire Section to solicit nominations
- He said he got back several responses
- He noted a suggestion from a Professor of Software Reliability at the Naval Postgraduate School in Monterey

Student Activities Coordinator (SAC) & University Students Groups (David Craven)

- David said he had sent invitations to all the local universities in an attempt to meet face-to-face with them

Senior Member Advancement Report (Jack Berg)

- Over 100 Section members were elevated to Senior Membership in 2010
 - He noted that 115 were elevated in 2009
- April and October are planned elevation meetings for 2011
- Our section has had more members elevated than any other IEEE section
- 2000 of our 11,000 members are at least a Senior Member

Webmaster Report (Min Hua, Section Webmaster)

- Min updated the EMC and another chapter sites during the past month.
- Min updated and/or archived websites for the ComSoc, CIS, EMC and PES/IAS chapters in December.

Chapter Reports (Kim Parnell)

- Kim provided a reminder of how important these reports are
- John Swan said he was always interested in the collaboration between chapters as described in the chapter reports

- **Next Meeting: 2 February 2011, Cogswell College Board Room**

Chapter Reports for 2 February 2011

1	Antennas & Propagation Society	APS
2	Circuits & Systems Society	CSS
3	Communications Society	ComSoc
4	San Jose State University Student Branch	SJSU

The meeting was adjourned at 7:24pm.

Respectfully submitted by SCV Secretary Brian Berg

No.	First	Last	Chapter/Office	Senior	Fellow	Email
1	Abe	Ishihara	CIS			abe.ishihara@sv.cmu.edu
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4	Caroline	Chan	EMC			caroline.chan@lmco.com
5	Anne	Chiang	CNSV	x		annechiang@sbcglobal.net
6	David	Combs	ComSoc			davidcombs@ieee.org
7	David	Craven	Education, K-12, VTS			david.craven@lamrc.com
8	Fred	Jones	PES/IAS	x		f.jones@ieee.org
9	Jack	Berg	Senior Member Adv., Nano	x		johnneberg@gmail.com
10	Jeffrey	Pawlan	Nom.+Awards, MTT, UFFC	x		jpawlan@pawlan.com
11	John	Swan	Computer	x		JohnSwan@ieee.org
12	Julie	Montalvo	(IEEE)			montaju@kellyengineering.com
13	Karl	Mathia	SCV Treasurer, CSS	x		karl.mathia@ieee.org
14	Kim	Parnell	SCV Chair, CNSV	x		kim.parnell@stanfordalumni.org
15	Kiran	Gunnam	PACE Chair, SSC	x		kgunnam@ieee.org
16	Kris	Verma	Nano	x		kris@svtii.com
17	Larry	Nagel	CNSV		x	lwn@omega-enterprises.net
18	Lee	Colby	K-12	x		lee.colby@ieee.org
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