

**IEEE – UNITED KINGDOM & REPUBLIC of IRELAND SECTION
COMMUNICATIONS CHAPTER**

CHAPTER COMMITTEE MEETING

10th February 2004 at 15:00 hrs

Marconi Room, New Engineering Building
University College London WC1E 7JE

AGENDA

1. Apologies for Absence
2. Minutes of Last Meeting – 10th December 2003 at UCL (ACB/DP)
3. Matters Arising (PCJH/ACB)
4. Chairman's Report inc. pre-AGM matters (PCJH)
5. **AGM Matters** – status of election process (MD & ACB)
6. Finance and Membership (TGC & ACB/JMHE)
7. Student Activities & Liaison Officers (PCJH & FG)
8. Scotland – New Chapter & ICC 2007 – update (IT & PCJH)
9. Future Events – conferences & workshops (all)
10. Any Other Business (all)
11. Provisional Date-of-Next-Meeting

Peter Hill
Chairman

for Secretary - Communications Chapter

3rd February 2004

(.) denotes lead speaker to introduce agenda item