



UNITED KINGDOM AND REPUBLIC OF IRELAND SECTION
COMMUNICATIONS CHAPTER

**Minutes of Chapter Committee Meeting held at Leeds University on
25th September 2008 at 2.30pm**

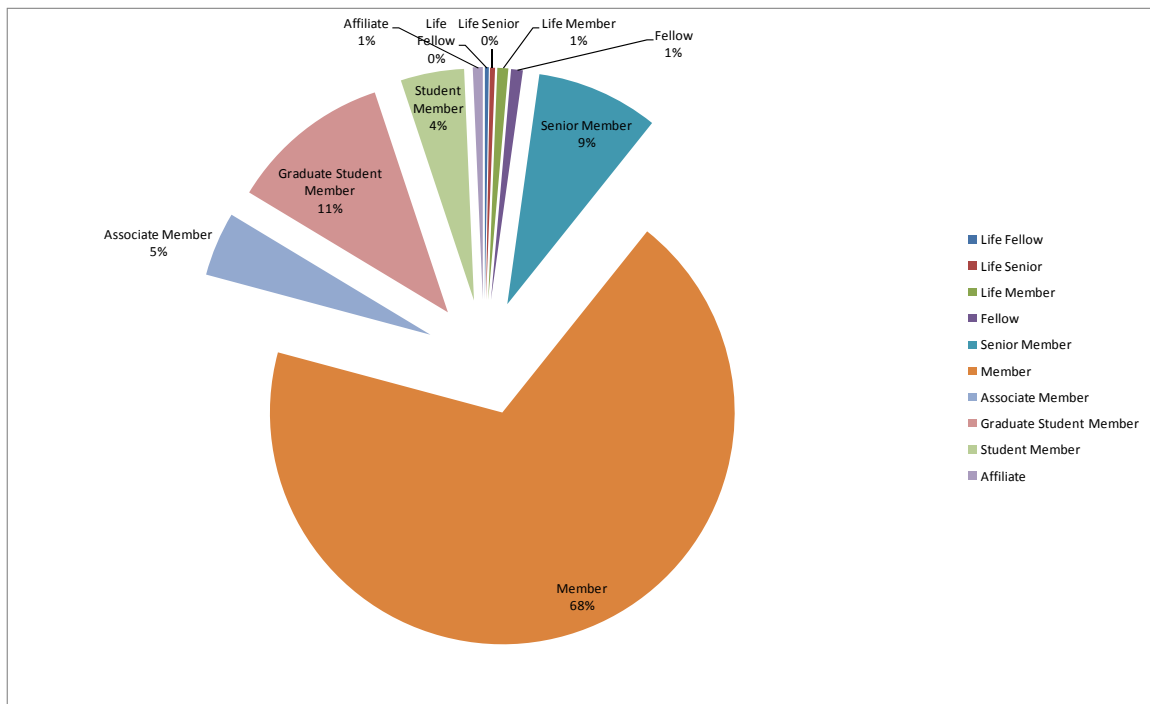
Present: David Parish (DJP)
Jaafar Elmirghani (JMHE)
Peter Hill (PCJH)
Bahram Honary (BH)

Peter Groom
Wai Pang Ng (WPN)

Items	Details	Action
1. Apologies:	Maaruf Ali (MA), Fary Ghassemlooy (FG), Khaled Hoyatleh (KH), Trevor Clarkson, Wing-Kuen Ling, Hamed Al-Raweshidy, Yang Yang.	
2. Minutes:	The Minutes of the previous meeting held on 25 th May 2008 were approved.	
3. Matters Arising:	3.1 No one went to IEEE Congress 3.2 Add a note in the website to state that these funding should be beneficial to the Chapter.	WPN
4. Chairman's Report:	4.1 Chairman justified to IEEE Comsoc the contribution of UK&RI. 4.2 VAT issue resolved and the ICC 2007 payment will be transferred from local ICC committee. 4.3 DJP to email Tarek to facilitate the transfer. 4.4 Elections for class 2010 during 2009 AGM. PCJH to chair the election process.	DJP PCJH
5. Finance	5.1 DJP announced that the payout to date was £4,098.85. 5.2 Total balance is £25,275.32 (£20,162.38 in Investment Account and £5,112.94 in Current Account) 5.3 Average spending is £5,000 per year for IEEE Prizes. 5.4 BH suggested that Powerline Communications with 300 participants could be an event that the Chapter can sponsor.	
6. Membership	6.1 WPN to add the number of member to minutes. Resolution: Currently we have 3352 members. The breakdown is shown in Table 1.	

Table 1: IEEE UK and RI Active Member COM019 Summary

Membership Category	Numbers
Life Fellow	10 (1%)
Life Senior	13 (1%)
Life Member	28 (1%)
Fellow	30 (1%)
Senior Member	312 (9%)
Member	2506 (68%)
Associate Member	164 (4%)
Graduate Student Member	412 (11%)
Student Member	162 (4%)
Affiliate	25 (1%)
Total	3352



7. Student Activities and University Liaison Officers (ULO):	<p>7.1 Inform ULO to organise event to promote IEEE membership. Chapter will pay towards the cost of organising such event up to £50 for refreshments.</p> <p>7.2 Email ULO to promote postgraduate students to join IEEE by reducing 50% of the fees for two years through ULO up to a total of £1000 from the Chapter. The IEEE fee for a student is USD25 a year while Comsoc fee is USD21.</p> <p>7.3 ULO to report the success of the event.</p> <p>7.4 Update website for the IEEE Prize winner</p> <p>7.5 Create a listserv for the Chapter</p>	<p>WPN</p> <p>WPN</p> <p>ULO</p> <p>WPN</p> <p>WPN</p>
8. Future Events	<p>8.1 IEEE UK&RI Communication Chapter Summer School to be led by WPN.</p> <p>8.1.1 The event should be two days</p> <p>8.1.2 The topic should be timely</p> <p>8.1.3 Funding is approximately £4000.</p> <p>8.1.4 Determine the speakers.</p> <p>8.1.5 Location could be either Lancaster or Loughborough.</p> <p>8.2 DJP reported on the PGNET for future sponsorship. DJP need to check if PGNET agrees that the bursary can only be given to IEEE Comsoc members.</p> <p>8.3 Technical sponsoring for ISCTA 2009 and £2000 bursary for 8 students who must be IEEE UK & RI Comsoc members.</p>	<p>WPN</p> <p>DJP</p>
9. Any Other Business:	<p>9.1 WPN to apply for SMIEEE in November 2008. Resolution: WPN has been elevated to SMIEEE</p>	
10. Provisional Dates for the Next Meeting:	<p>10.1 The AGM will be on 22nd January 2009. Meet-O-</p> <p>10.2 The venue is Loughborough University and DJP will book for a room</p>	<p>DJP</p>