

**IEEE Region 10  
Electronic Communications Coordinator Report  
December 2001**

**Tasks Done**

1. Maintained and updated Region 10 website
2. Assisted Region 10 Newsletter Editor in publishing Region 10 Electronic Newsletter – 2001 Issue
3. Maintained and updated Region 10 conference calendar
4. Provided advice and assistance to Sections, Student branches and conference organising committees in setting up their websites
5. Distributed electronic announcements to Region 10 Excom/Sections/Councils

**Future Workplan**

1. Maintenance of Region 10 website
2. Create distribution listserv on *majordomo*
3. Assist Region 10 Editor in publishing Electronic newsletter
4. Maintain Region 10 conference calendar
5. Provide assistance to Region 10 entities in setting up and maintaining websites
6. Assist in distribution of electronic announcements to Region 10 entities

**2002 Budget**

Section Internet subsidy	\$1500
Student helper technical assistance	\$1000
Consumables and contingency	\$ 500
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TOTAL	\$3000
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Lawrence WC Wong  
R10 ECC