



Section 5 - 5.5: Technical Activities Committee

MISSION STATEMENT

To provide continual updates of emerging technologies that are most relevant to the region's economic activities and most beneficial to the professional development of regional members through the organisation of technical colloquiums, technical seminars, distinguished lecture programs (DLP) and workshops, in cooperation with various sections and chapters.

GENERAL RESPONSIBILITIES

1. Serves as a Region 10 Executive Committee Member reporting to both the Region 10 Annual Executive Committee Meeting and the Region 10 Annual General Meeting, normally to be held once a year.
2. Maintains close communication with Member and Geographic Activities Board (MGA Board) and Technical Activities Board (TAB), for issues related to technical activities, through the IEEE Meetings and Services Committee.
3. Advises Sections and Chapters and IEEE Region 10 members interested in organising technical activities on available IEEE information, resources and publicity.
4. Acts as an interface between Region 10 Office and the MGA Board/TAB Meetings and Services Committee to support organisation of technical activities in Region 10.
5. Prepares the Annual Report for the Region 10 Executive Committee Meeting and the Region 10 Meeting.
6. Oversees the organisation of an Annual Region 10 Technical Colloquium, Technical Seminar and Distinguished Lecture Program (DLP).

RESPONSIBILITIES FOR ANNUAL REGION 10 TECHNICAL COLLOQUIUM, TECHNICAL SEMINAR AND DISTINGUISHED LECTURE PROGRAM (DLP)

The coordinator shall organise an annual Region 10 Technical Colloquium, Technical Seminar and Distinguished Lecture Program (DLP) in cooperation with one or more interested councils, sections and chapters in the region. The coordinator shall be responsible for soliciting proposals for hosting the event, and form a Review Committee to review the proposals and determine the host. As a guide, speakers of the Technical Colloquium, Technical Seminar and Distinguished Lecture Program (DLP) shall consist of a mixture of distinguished research scientists, engineers or professors within and outside the region. IEEE Region 10 shall support the budget for speakers' travel expenses while the host shall bear all the other expenses. Registration fees can be charged to defray the cost and generate profit. A percentage of the profit, if any, should be returned to IEEE Region 10.