

## Section 2: Nominations and Appointments

### 2.1 *Nominations Committee (NC)*

#### A. General

The Region 10 Nominations Committee is a standing committee of the Region 10. The Committee shall report to the serving Region 10 Director.

#### B. Scope

The Region 10 Nominations Committee shall be responsible for the nominations process and identifying qualified candidates for the position of Region 10 Director-Elect. The Committee will also review the qualifications of nominees for the position.

#### C. Functions

The Region 10 Nominations Committee shall:

1. Prepare a slate of candidates for election to the position of Region 10 Director-Elect by inviting all Sections in Region 10 to submit the names of candidates for the position to the Committee no later than December 15 of the odd numbered year preceding the year of election of Region 10 Director- Elect.
2. Collect written confirmation of acceptance of nomination, biographies and activity summaries from each candidate for the position.
3. Have nominated a minimum of two (2) and a maximum of three (3) candidates proposed by Sections within the Region 10 for election as Region 10 Director-Elect.
4. Have these names submitted to IEEE Headquarters via the serving Region 10 Director no later than March 1 of the Region 10 election year.

#### D. Composition

No later than December 1 of the odd numbered year preceding the year of election on Region 10 Director-Elect, the Region 10 Nominations Committee consisting of the retiring Regional Director as Chair and two members elected by the Regional Committee who are living and registered in Region 10, will assume appointment as a Regional Nominations Committee.

#### E. Meetings

1. A meeting shall occur at the call of the Chair. Meetings will be scheduled as required with reasonable travel expenses for committee members within the budget.
2. Electronic mail, conference calls and other non-face-to-face means may be utilized for the transaction of business and for the conduct of meetings as called by the Chair.
3. A quorum shall be a majority of the Committee members. Voting shall be by majority vote with the Chair voting when his or her vote would make a difference in the outcome.