

Minutes of Region 3 Meeting

26-27 March 2004
Greensboro, NC

Corrections applied from:

Steve Carroll *2, Hill

Attendees (* voting member of Region Committee)

Beall, Bellarmine*, Bigelow*, Bower, Carroll*, Cathey, Clayton, Dawson*, Donohoe, Duggan, Duvall, Green*, Hamzey, Hardy*, Harrison*, Harvey, Haynes, Hickman*, Hill*, Jusko*, Kuhn*, Lee*, Lim*, Lindler*, Long*, Lord, Marshall*, McClure*, McLaren, Migdalski*, Moore*, Naditz*, Painter*, Parr*, Randall*, Ratcliff, Riddle*, Rinehart*, Safdie*, Shulick, Sidders, Sims, Skelton*, Stogner, Thompson, Twitchell, Walcott*,

Director Harrison convened the Region meeting at 1:08pm. He welcomed attendees to the Spring 2004 Region 3 Meeting.

He noted the special guests: Mark Apter, Vice President Regional Activities; Ralph Wyndrum, Vice President Technical Activities; Linda Weaver, Regional Activities Board Vice Chair Member Activities; Maurice Papo, past Vice President Regional Activities; Charles Rubenstein, Management Society Membership; Cecelia Jankowski, Regional Activities Managing Director, Doug Gorham, IEEE Educational Activities; and Ethel Bell, Regional Activities staff.

The committee approved its agenda as published.

The group approved the consent agenda:

Approving the minutes of the 01 April 2003 Region 3 Committee meeting.

Receiving the reports that make up the information agenda.

Director Bill Harrison referred members to his report. He remarked that he would be presenting additional information in a later presentation during the meeting.

Director-Elect George McClure referred members to his report. He reported that his Section/Chapter activity would include contacting two subsections that have been inactive for quite some time. He is also serving as the RAB/TAB liaison.

Secretary David Green referred members to his report.

Treasurer Hickman handed out expense reports and reviewed procedures for getting reimbursement. He urged everyone to send things as soon as possible. He reviewed the 2003 Region 3 Financial Performance. He noted that the deficit included the costs associated with the planned additional Region meeting in Atlanta.

He then reviewed the budget for 2004 noting that it included a second Region meeting, included increased income due to the Region assessment, and was a balanced budget.

Past Director Howard referred members to his report. He solicited responses to his report via e-mail.

Director Harrison invited the IEEE Vice President for Regional Activities Mark Apter to talk to the group. He presented “IEEE, RAB, Sections”. He reviewed RAB goals, IEEE organization, and current issues.

The RAB goals are:

1. Ensure value of membership
2. Be the leader in membership direction
3. Be the leader in volunteer development
4. Be at the forefront of communications between member to member; member to IEEE; and organizational unit to organizational unit
5. Meet the challenges of a large and transnational organization
6. Emphasize delegation using the powers reserved concept

He reported that 298,900 members on 29 February 2004. He then took questions from the Region 3 members.

Ralph Wyndrum, Vice President of Technical Activities, presented “IEEE Chapters and Sections”. He highlighted the problems that Sections and Chapters were having in obtaining technical speakers. He reported that Region 3 has 80 chapters. He expects an easily accessible source of quality speakers to be available to chapters by July 2004.

Doug Gorham, IEEE Educational Activities, Manager for Pre-College Education. He gave brief overview of IEEE programs related to STEM areas (Science, Technology, Engineering and Mathematics). He also reminded members of the IEEE Virtual Museum <http://www.ieee.org/museum> .

Charles Rubenstein, Engineering Management Society Vice President for Member Relations, spoke to the group. He reviewed the programs and membership of the Society. Director Harrison noted that Charles was a candidate for IEEE-USA President-Elect. He also awarded one-year EMS memberships to several Section Chairs.

Abhinav Aggarwal presented ICEVT – IEEE Center for Excellence in Vision of Technology. This presentation was an introduction to a concept for developing a center of excellence that does consulting and grant research and boost technologies that are socially beneficial.

Director Harrison recessed the meeting so that members could view the hardware contest finals.

After the contest, Director Harrison resumed the meeting.

The Conference Committee invited Tom Jepsen, ENCS, to speak on "Technology for Life": North Carolina Symposium on Biotechnology and Bioinformatics. He proposed this conference topic to be held on October 13-15, 2004 in Research Triangle Park. Other sponsors are ENCS (\$4000), NCC (\$2000), IEEE ComSoc (\$5000), and IEEE Computer Society (\$4000, unconfirmed). The group is also seeking grants from other groups. They are requesting \$4000 from Region 3 (representing 20% sponsorship of the conference.) Region 3 would share in any surplus (or deficit) at this 20% level. The intent of the group is to return the seed money (\$4000) and as well as 20% of the surplus. The Conference Committee moved approval of the \$4000 (20%) sponsorship. The North Carolina Council supports this motion. Motion approved.

Director Harrison invited Jim Howard to talk about Sections Congress 2005. He introduced the Region 3 members of the Sections Congress Steering committee (Twitchell, Quang, Green). Jim recognized the sections that have contributed to the 2005 Sections Congress as a sponsor and solicited participation by all Region 3 Sections.

Director Harrison recognized David Bower, Public Information to present (out of order due to David's travel plans). David reviewed his plans to help the sections promote their meetings through news releases.

Similarly, Director Harrison invited Charles Lord to make his presentations:

Charles Lord discussed his efforts in Leadership Development Training. He referred folks to the web site <http://ewh.ieee.org/r3/leadership> that contains information on programs that are available. He reported that Andy Shulick will be the vice chair of this committee.

Charles Lord next discussed archiving of IEEE data. Don Hill has converted the Conference Committee records to CD for about \$300. The committee discussed issues of duplicate copies, can the paper version be deleted after electronic copy has been made. He invites those that wish to work on this to contact him.

Charles Lord reminded members to return the badge holders when they leave.

The meeting was recessed at 4:50pm until Sunday morning as scheduled.

Director Harrison reconvened the meeting at 8:35am on Sunday.

Bill Ratcliff presented a report on the Leadership by Developing Others project. The group held an educational activity as part of pilot 1. Dick Riddle is the project manager for this activity.

RAB VP Mark Apter solicited volunteers to be considered for a focus/beta group for a new version of the membership web site. Several section leaders volunteered.

Director Harrison deferred his report to later. He reminded members that they had seen a summary of this report in the Saturday morning welcome session.

Past Director Jim Howard reported that 38 of 41 sections had submitted their end-of-year reports on time and will receive bonus funds.

Awards Chair John Twitchell noted that the primary activity of his committee culminates in the awards luncheon immediately after the Region Meeting.

Communications Chair Bill Ratcliff referred members to his report. He reviewed the results of the communications committee meeting on the previous day. The meeting was dedicated to issues related to electronic support of face-to-face meetings.

Newsletter Editor Quang Tang reported on efforts related to two promotional newsletters produced for the IEEE OU Series in Savannah and the IEEE-USA workshop in Atlanta. He invited members to take a copy of each of these newsletters.

Conference Committee Chair Don Hill referred members to his report. He reported that Southeastcon 2003 has effectively closed.

SoutheastCon 2005 General Chair Eric Ackerman invited group to SoutheastCon 2005. He reminded the group that the conference URL was <http://sec05.nova.edu>. The conference will be held April 8-10, 2005. Airport code is FLI and there is a free shuttle from the airport. He recommended members make their travel arrangements early, as it is a popular location. Jose Romero, Vice Chair of the conference, reported that nine committee members were attending this year's conference.

Allan Long, Southeastcon 2006, invited members to the meeting and emphasized some of the social events planned for the meeting.

Senior R3 SouthCon Director Jim Beall distributed a report. Jim Howard, junior R3 SouthCon Director, reviewed SouthCon's structure and issues. The next show is in February 2005 in Orlando.

Educational Activities Pat Donohoe referred members to his report. He reported that there was an informative Pre-College program yesterday delivered by Doug Gorham and Ralph Painter. He also noted that an engineering employer would be recognized at the awards banquet for an outstanding professional development program.

Membership Development Chair Lee Stogner, reviewed the status of membership in IEEE and Region 3. He solicited the Region members to work with his committee to grow the membership. He identified David Bower, Public Information, and Bill Sims, Industrial Relations as partners in a multi-pronged approach to membership development. MDC has monthly e-conf meetings on irc.ieee.org on the channel #r3mdc. The next one will be on April 26th, 9pm EDT. See <http://www.ieee.org/r3jobs> for job information. Jim Howard noted that unemployed members are eligible for a 50% dues program.

PAOC/PACE Chair George McClure reported on the PAOC meeting on Saturday. He asked sections to name a PACE chair. He noted that he and Lee Stogner have a PACE presentation that can be given to sections. He announced that PACE training would be held at the Atlanta Meeting on October 16-17, 2004.

Nominations and Appointments Chair Jim Howard reviewed the tasks of the committee. He solicited members to let him know if they were interested in serving in a Region position or to suggest the consideration of another member.

RSAC Bruce Walcott thanked section leaders for support of the student branches and noted that over 40 branches participated in SoutheastCon 2004. He emphasized the student paper contest, software competition, T-Shirt Contest, and the hardware contest.

Section and Area/Council Reports were presented and discussed:

- Area 1 / Virginia Council, Chair David Geer - A letter of intent to bid to host SoutheastCon 2007 in the Williamsburg Area has been submitted.
 - Section Chairs/Representatives presenting: Carlos Whaley, Tim Garvin, Andrew Shulick, and Shawn Addington
- Area 2 / North Carolina Council
 - Section Chairs/Representatives presenting: Mary Ellen Randall (ENC), Fred Orland (WNC), and Dick Riddle (Winston-Salem)
- Area 3, Chair Chris Hardy - Atlanta Section will have its 100-year anniversary this year and Savannah Section will celebrate its 50-year anniversaries. He is working on using e-conference between sections in Area 3.
 - Chairs/Representatives reporting: Bill Marshall (Atlanta), Curtis Lee (Central Georgia), Doby Kraft (Savannah)
- Area 4 / Florida Council, Chair Thomas Bellarmine - Council had teleconference on 24 Feb with Director Harrison
 - Chairs/Representatives reporting: Eric Ackerman (Ft. Lauderdale), Jose Romero (Broward Section), Leon Migdalski (Canaveral), Allan Jusko (Daytona), Quang Tang (Florida West Coast), Eric Schwartz (Gainesville), Steve Doll (Jacksonville), Brian Hogg (Melbourne), Shou Liu (Miami), Thomas Wu (Miami), Rick Seibel (Palm Beach), and Bruce Harvey (Tallahassee).
- Area 5 / Tennessee Council, Chair Philip Lim – Memphis section will host SoutheastCon 2006 – General Chair Allan Long
 - Chairs/Representatives reporting: Philip Lim (Memphis), Tim Bigelow (East Tennessee), BJ Safdie (Central Tennessees), and Hugh Latin (Tri Cities)
- Area 6, Chair Brian Skelton – Alabama Section will have its 75th Anniversary this year and the Huntsville Section held its 50th Anniversary celebration this year.
 - Chairs/Representatives reporting: Elizabeth Kuhn (AL), Keith Jodus (Huntsville), and George Sidders (Mississippi)
- Area 7 / South Carolina Council, Chair Steve Carroll -- used e-conf for some council meetings, lots of work has been done on their web site
 - Chairs/Representatives reporting: Chad Morre (Columbia), John Cathey (Central Savannah River), Kenneth Lindler (Coastal South Carolina), and Jerry Clark (Piedmont)
- Area 8, Chair John Parr

- Chairs/Representatives reporting: Ray Williams (Lexington Section), and Warren Wickes (Louisville)
- Area 9, Chair Halden Morris
 - Chairs/Representatives reporting: Devon Gayle (Jamaica)

Regional Life Member Coordinator David McLaren, reviewed the operations of Life Member affinity groups and the Life Member Committee. They held their first region meeting this week. Director-Elect George McClure is a member of the Life Member Committee.

Section/Chapter Coordination -> reported on plans

Sections Congress -> presented (Butch and him) plans for Sections Congress. Sections Congress 2005
David Green

SoutheastCon 2004 Chair Chip Dawson reported the following preliminary statistics: 315 students, 104 Region 3 attendees, 78 authors, 497 folks total, 77 volunteers helping, 15 sponsors with booths, 45 schools and Universities, and 5 pre-college schools (20 students).

Special Review Committee Roy Harris reviewed plans for the year.

There was no old or new business.

Directory Harrison announced that the next meeting would be a fall meeting in Atlanta assuming finances allowed for it. More details will be distributed later.

Having completed its agenda, Director Harrison adjourned the Region 3 Committee meeting at 11:45am.

Respectfully submitted,

David Green
Region 3 Secretary