

**Attendees:** Bill Harrison\* (Chair), Thomas Bellarmine\*, David Bower, Bill Clayton, Bob Duggan\*, Devon Gayle, Dave Green (facilitator)\*, Sean Haynes, Chris Hardy\*, Don Hill\*, Roy Harris, Charles Hickman\*, Elizabeth Kuhn\*, Charles Lord, Bill Marshall, George McClure\*, Halden Morris\*, John Parr\*, Bill Ratcliff\*, Dick Riddle, Brian Skelton, Lee Stogner\*, Mark Stokes, Alan Thomas, John Twitchell\*, Bruce Walcott\* (\* = voting member of ExCom)

Director Harrison welcomed the group to the 1<sup>st</sup> ExCom meeting of the 2005 and thanked them for their attendance.

The following items were taken as part of the consent agenda:

- Endorsed Director's Appointments.
- Approved the minutes of its October 2004 E-Conference meeting.
- Approved the 2005 Travel Policy (same as last year) although the rate is higher because IEEE sets it higher.
- Received the reports listed in the Information Agenda.

The officers referred members to their on-line reports.

The ExCom passed the following motion after discussion:

- Region 3 ExCom recommends to the Region 3 Committee that Region 3 contribute \$10K amount to Sections Congress 2005 with possible further funding at a future date per the advice of our Treasurer.

In discussion, Treasurer Hickman said he thought SoutheastCon expenses would be known within 60 days.

Secretary Green reviewed the schedule of meetings at SoutheastCon 2005. He noted that Area/Council meetings are a primary time for the Section Chairs to present their reports and issues as well as network with other Sections Chairs in their area. He briefly described the Sections Congress

issue development breakout activities and the Region Meeting and evening events that follow. The Region Meeting will continue Sunday along with student meetings.

The ExCom approved the 2005+ Strategic Plan as proposed by the R3 Strategic Planning Committee.

The ExCom after some discussion (across both nights) awarded SoutheastCon 2007 to the Virginia Council. The Region 3 Committee delegated this action to the ExCom in its Fall Meeting. There was some discussion before voting on awarding the conference to a council instead of a section.

Sean Haynes remarked that the SoutheastCon 2007 conference committee expected the conference hotel to be the Richmond Marriott.

After discussion, the ExCom approved the 2005 Budget as presented by the Treasurer. The Treasurer noted that the Region received several accelerated payments and contributions for 2005 in 2004 so the 2005 Expense budget was higher than 2005 expenses but the two year results (2004-5) were favorable.

Director Harrison recessed the ExCom at 11pm to reconvene 12 January at 9pm (times Eastern).

Director Harrison reconvened the ExCom at 9:05pm (Eastern).

Director Harrison asked Area/Council Chairs to work with their sections to achieve timely reporting for the 2004 IEEE reports and to work towards the goal of 100% on time reporting.

The ExCom then discussed potential focus areas for SoutheastCon 2005 and developed three alternatives: many staff briefings on items of interest to section chairs, Sections Congress 2005 issue development, and Committee meetings. After discussion and a straw vote, the group recommended focusing on on Sections Congress 2005 issue development.

The ExCom then discussed travel funding for the ExCom members (who are not members of the Region Committee) to Sections Congress 2005. After

discussion, the group recommended reversing its prior position and having the full ExCom (as well as Region Committee) participate in Sections Congress 2005. The facts that Region 3 was the host region, that many Region members are participating in the congress (and would be funded anyway), the favorable budget performance the last several years, and the closeness of the congress site to most members were supporting thoughts brought out during discussion.

After discussion, the ExCom recommended that RAB study the issue of bringing back the member directory in either paper or on-line format. Issues of privacy as well as volunteer/member benefit should be considered during the study. Director Harrison will take this to RAB. Charles Lord and Bob Duggan will assist the Director in preparing the action item.

Bill Marshall of the Atlanta Section gave an overview of activities undertaken to support an aviation museum & education center in Marietta (a NW suburb city of Atlanta). He noted that it has significant IR/PR/K-12 outreach opportunities.

Mark Stokes told members that the registration system was ready for SoutheastCon 2005. On behalf of Conference Chair Eric Ackerman, Charles Lord reminded folks to register for hotel rooms early.

Director Harrison adjourned the ExCom noting that the next meeting would be an e-conference on 4, 6 April 2005.

Respectfully submitted,

David G. Green  
Region 3 Secretary