

Minutes of IEEE REGION 3 ExCom E-Conference

22 May 2006

Attendees: Eric S. Ackerman*, James H. Beall, David Bower, J. Patrick Donohoe, Robert S. Duggan, Jr., Devon Gayle*, David G. Green*, Christopher R. Hardy*, Roy H. Harris, William Harrison*, Charles E. Hickman*, Donald W. Hill*, Charles J. Lord*, George F. McClure (chair)*, John M. Parr*, Mary Ellen Randall*, William B. Ratcliff*, Richard L. Riddle*, Wilfred A. Roberts, Lee Stogner*, (* → voting members)

David Green, serving as facilitator as requested by Director McClure, convened the ExCom at 8:10 pm. Director McClure welcomed everyone to the e-conference and thanked them for their attendance.

The agenda was reviewed and adopted as amended including the consent agenda:

- Receive the reports listed in the Information Agenda

The ExCom voted to approve the minutes of the January 2006 ExCom e-conference.

The ExCom voted to approve the adoption of the 2006+ Strategic Plan as posted.

The ExCom voted to change the per diem (from \$35 to \$37.50) for those who are reimbursed for participation in the Region 3 Student Conference.

Director McClure updated the group on plans for the Fall Region meeting. It will be held 27-29 October 2006 in Atlanta GA at the Georgia Power Corporation facility. More details will be furnished. Secretary Green noted that committee members should register promptly when notified so as to ensure that all members have rooms in the meeting hotel.

Awards and Recognition Chair Randall noted that there were few submissions from Region 3 for the RAB awards. Director McClure noted that he will ensure that there is face to face time at each meeting dedicated to passing the word and deadlines for submittals of nominations.

The ExCom discussed the newsletter and agreed that everyone should strive to get inputs in on time so that the newsletter can be produced on schedule. Webmaster Ackerman volunteered to create a PDF of the newsletter, post it and draft an announcement for distribution by eNotice.

Director-elect Ratcliff introduced the status reports for the Region 3 Initiatives. He noted that everyone was very busy these days and that we need to support each other's efforts. He noted that a project management space had been set up for use by each initiative. The initiatives and their champions are

- Engineer Region 3 Organization and Operations - Region 3 Help Desk - Marshall
- Membership initiative - Stogner
- Improve use of existing capabilities R3 Awards and Recognition – Randall
 - There is an IEEE initiative on the Awards process. Coordination efforts are underway.
- Knowledge Capture and Document Management – Lord
 - Help getting connected with the Headquarter's Champion is sought. Director McClure will talk with the IEEE Executive Director and offer R3's Initiative team to work on the pilot requested by the Sections Congress Recommendation (#8).
- Volunteer Recruitment – McClure
 - Advisory committee (standing committee chairs) will serve as sounding board and

offer suggestions. Literature search for tools conducted and reported.

- Leadership by Developing Others (includes Mentoring) – Lord
 - Workshops planned for Eastern NC Section (11 July) and Lower Cape Fear Subsection (12 July). Plan to roll out next phase this Fall.
- Teacher In-Service Initiative – Donohoe
 - Held good training session at SoutheastCon 2006. Plan to continue to grow the program and get more Sections and volunteers involved.
- Embrace the flat world reality – Duggan
 - Report furnished (linked as “Update” on Agenda) also posted in the project management area for this project.
- How to make money for R3 – FinCom
 - E-mail suggestions received. Coordinating with the Conference Committee.

Conference Committee Chair Hill reported that SoutheastCon 2007 was advancing and that the 2008 committee wants to finalize the hotel contract.

Education Committee Chair Donohoe ask members to read his report for information on Expert Now program.

There was no old business.

There was no new business.

The next ExCom will be an e-conference on 21 August 2006 9-11pm.

Having completed its business, the ExCom was adjourned.

Respectfully submitted,

David Green

Secretary