

Minutes of IEEE REGION 3 ExCom E-Conference

11 December 2006

Attendees: James H. Beall, David Bower, William Clayton*, J. Patrick Donohoe, Robert S. Duggan, Jr., Devon Gayle*, David G. Green*, Chris Hardy*, Roy H. Harris, William Harrison*, Charles E. Hickman*, Donald W. Hill*, Allan Long, Charles J. Lord*, George F. McClure (chair)*, William B. Ratcliff*, Richard L. Riddle*, Wilfred A. Roberts, Lee Stogner*, Allen Thomas (* → voting members)

David Green, serving as facilitator as requested by Director McClure, convened the ExCom at 8:02 pm. Director McClure welcomed everyone to the e-conference and thanked them for their participation.

The agenda was reviewed and adopted including the consent agenda:

- Receive the reports listed in the Information Agenda
- Region 3 ExCom is asked to endorse modifications to the Region 3 Bylaws and Operation Manual, and recommend approval by the Region 3 Committee (Formalizing Discussion/Consensus From Region Meeting)

Past-Director Harrison reported that the N&A committee expects to recommend three candidates for Director-Elect. He reviewed the process leading to a submission of nominees to IEEE headquarters by 15 March 2007 unless an extension till the March Region 3 Committee meeting is granted.

The ExCom approved a requirement (change to Operations Manual) that Region 3 financial records be reviewed by the Region 3 Audit Committee on an annual basis.

The ExCom approved the minutes of the 16 October 2006 meeting as submitted.

Director-elect Ratcliff reported that he expected to receive input from the Initiative Managers and combine this information into an overall schedule for distribution by the start of the next week.

Communications Chair Bill Clayton noted that Newsletter Editor Tang had submitted his resignation and that Bill and the Director would be working to name a successor. Bill also discussed the timing of the next newsletter. Bill reported that the group expects to deliver the newsletter ahead of SoutheastCon 2007 registration deadlines and use 2006 budget monies for newsletter postage.

Director McClure raised the possibility of providing each section a copy of a book that would be helpful for volunteers in running their section and its activity. The group discussed and supported this idea. Members with suggestions will forward them to Charles Lord who will work with the Director to make a purchase before the end of the year. SSVR or other funds will be used to fund this project.

There was no old business nor new business.

The next ExCom will be an e-conference on 22 January 2007 9-11pm EST.

Having completed its business, the ExCom was adjourned.

Respectfully submitted,

David Green

Secretary