

Minutes of IEEE REGION 3 MEETING
26-28 October 2007
WYNFREY HOTEL
BIRMINGHAM, AL

Attendees: Eric S. Ackerman*, James M. Anderson*, James H. Beall, Thomas Bellamine*, Dale Caston, William B. Clayton*, David A. Conner, James Conrad*, James Corr*, John Day, Dennis Dice*, Joey Duvall*, Devon L. Gayle*, David G. Green*, Jerry W. Goertz*, Adeeb Hamzey*, Christopher Hardy*, Roy H. Harris, William B. Harrison*, Sean Haynes, Charles E. Hickman*, Donald W. Hill, Phil Hopkinson, James M. Howard, Charles Husbands*, Carl L. Hussey*, Robert L. Jackson*, Keith Judus*, Terry Kurtz*, William LaBelle, Roger Lawrence*, Charles J. Lord, William S. Marshall, IV, George F. McClure(Chair)*, David C. McLaren, John Meredith, J. T. Merkl*, Osama Mohammed*, John M. Parr*, Bipin Patel, William B. Ratcliff*, Jim Remich*, Richard L. Riddle*, Wilfred A. Roberts*, Michael B. Rollins*, Susan Ronning*, David C. Schoggen*, Percy F. Shadwell*, Vera Sharoff, Gordon W. Skelton*, Lee Stogner*, C. Stuart Talbert*, Daniel Ulinski*, Gregg Vaughn, Donghui Wu*, Ralph Wyndrum, (* → voting members)

The Region 3 meeting was at the Wynfrey Hotel, Birmingham, AL on 26-28 October 2007. The following relate to the agenda items and define any actions taken. Region Director George McClure conducted the meeting.

1. **Call to Order:** Director McClure convened the Region meeting at 8:30am Sunday.
2. **Approval of Agenda:** The agenda was approved.
3. **Consent Agenda:** The consent agenda was approved:
 - a. Approval of minutes of 25 April 2007 Region meeting,
 - b. Receipt of the Region Committee reports listed in the Information Agenda.
4. **Officer Reports:** No additional reports for 4a, 4c . Bill Ratcliff reviewed the themes for the meeting and challenged members to maintain the momentum as they went back to their sections. Charles Hickman reviewed the 2007 budget and present status.
5. **Action Items:**
 - a. Approved the changes to the Region 3 Operations as distributed by SPC.
 - b. Approved a motion to recommend RAB/MGAB support the 2010 Scout Jamboree and to support the effort.
 - c. Approved the motion

The Region 3 Committee recommends that RAB/MGAB modify what is presently section of 9.4.D.5 of its Operations Manual:

Reasonable efforts should be made to notify all members of Section meetings. Methods of communication could be hard copy distributions, email distributions in keeping with IEEE email policies, and Section web site updates. Not less than once a year ~~a hard copy mailing should be sent to~~ *reasonable efforts should be made to communicate with* the active Section membership including at least the following information: how to subscribe to the Section email list, the URL for the Section's web page, and how members may update their contact information in the IEEE master database.

Motion was approved.

- d. Bill Clayton proposed (based on discussion by Area/Council Chairs at their meeting earlier in the week)

The Region 3 Newsletter distributed to the entire membership shall be distributed in the most cost effective manner with electronic distribution the preferred method. However, hard copy distribution will be used for those members who cannot reasonably be expected to receive electronic distribution such as those who have opted out of Region 3 e-notices and those without valid email addresses.

After discussion, the following motion was approved:

For 2008, the first Region 3 Newsletter will be distributed in hard copy to all Region 3 members. The Communication Committee will research alternatives and make a recommendation at the Spring Region meeting regarding the distribution of future Region 3 Newsletters.

6. Discussion Agenda

- a.** Butch Shadwell reported on the Member Engagement and Life Cycle breakout group.

The group recommended the establishment of an ad hoc committee consisting of Butch Shadwell (chair), John Parr, Bob Duggan, Bob Jackson, and Susan Ronnin to develop a model of the lifecycle phases in light of Flatworld Phenomenon.

- b.** Jim Anderson reported on the OU Operations & Finance breakout.

The group recommended that Region 3 shall process Section provided information and provide a consolidated report back to the Sections regarding follow-up in areas such as:

- Recycling Section Knowledge
- Recognition of Section Accomplishments
- Past & Planned Section Activities
- L31 Data Mining
- Area / Council Reports

Referred to Area/Council chairs with Jim Anderson chairing the committee.

- c.** Bill Clayton reported on Information Technology and Communication breakout.

The group recommended that the Communication Committee be tasked with

- 1) improving communication between IEEE OUs and Region 3 members
- 2) revitalizing the remote meeting capability

with a report by June 2008.

- d.** Roger Lawrence reported on Education and Training.
The group recommended an ad hoc group consisting of Charles Lord, Roger Lawrence, Tom Bellarine, Adeeb Hamzey, Pat Donohoe, and Jim Coor to develop a description of the life cycle of the IEEE member that includes IEEE programs that maps to the various phases.
- e.** Jim Beall reported on the status on SouthCon. The conference did not run in 2006 or 2007 and will not run in 2008.

- f. Treasurer Charles Hickman presented the 2008 proposed budget that is in development. He reported that the 2007 performance approximately as budgeted. The present version of the 2008 Budget is an approximately balanced budget. The Region approved the budget in principle with the ExCom to approve final numbers in January 2008.
- g. Jim Howard briefed the group on planning for Sections Congress 2008 to be held 18-22 September 2008 in Quebec City, Quebec, Canada. Region 3 will hold its fall Region meeting on 18 September 2008 in Quebec City.

7. Special Presentations

- a. Ralph Wyndrum, President of IEEE-USA Innovation Institute presented an update on the IEEE-USA Innovation Institute. This institute has a web site <http://www.innovation-institute.org> . The Advisory Board consists of Ralph Wyndrum, Norm Augustine, Joseph Bordogna, Richard Gowen, Kathleen Kingscott, and Charles Vest.
- b. Phil Hopkinson, member of 2007 Fellows Committee, presented an overview of the Fellows Program including details and hints about the nomination process.

8. Section Issues

No section issues were discussed beyond the discussions already held. Membership Chair Lee Stogner reminded the group of the monthly membership web casts and PAO Chair Adeeb Hamzey reported on Section participation at the annual IEEE-USA conference.

9. Wrap-up, review of action items

No old business identified.

10. Date and Location of Next Meeting:

The next Region 3 Meeting will be associated with SoutheastCon 2008 in Huntsville, AL on 4-6 April 2008.

11. Adjournment:

After a few closing remarks by George McClure, the meeting was adjourned at noon.

Respectfully submitted,

David G. Green
Region 3 Secretary