

Minutes of IEEE REGION 3 ExCom E-Conference

19 January 2008

Attendees: David Bower, William Clayton*, James Conrad*, J. Patrick Donohoe*, Matthew Erickson, Devon Gayle*, David G. Green*, Eric Grigorian, Claude Hargrove, Sean Haynes, Charles E. Hickman*, Don Hill*, William LaBelle, George F. McClure*, Joy Mazumdar, John Montague, John Parr*, William B. Ratcliff (chair)*, Mary Ellen Randall*, Richard L. Riddle*, Wilfred Roberts, Susan Ronning, Butch Shadwell, Lee Stogner* (* → voting members)

David Green, serving as facilitator as requested by Director Ratcliff, convened the ExCom at 1:00 pm Eastern. Director Ratcliff welcomed everyone to the e-conference and thanked them for their participation.

The ExCom approved agenda and the following items on the consent agenda:

- Receiving the reports listed in the Information Agenda
- Endorsing the 2008 Region 3 ExCom Committee Membership

Director Ratcliff briefly updated the group on plans for the year and overviewed discussion topics for later in the agenda.

Director-Elect Stogner highlighted the importance of belonging and participating in the “IEEE Network”.

Secretary Green noted that late reports would be accepted and there were no minutes from last IRC session since there were no actions. He noted the IRC log was posted for those who wished to review the discussions.

Treasurer Hickman reviewed 2007 tentative financial results as well as the extra income received late in the year.

Past-Director McClure noted upcoming N&A activities from his report as well as referring members to other items in his report.

Action Agenda

The approval of the Region 3 Awards was delayed to the end of the meeting since it needed to be held in Executive Session.

The ExCom voted to adopt the budget on an interim basis with expectation that additional allocations for Sections Congress support and training will be made based on the additional monies received from RAB at the end of 2007. The group discussed the Sections Congress funding algorithm. The Region 3 FinCom will make proposal at next ExCom that will result in finalizing the 2008 Budget.

Discussion Agenda

Sections Congress 2008

Director Ratcliff noted that Sections Congress 2008 was going to be a very important event for sections and for IEEE. He noted that Region 3 members would need passports to attend the meeting. A stronger training component (both in content and in time allocation) is expected due to the RAB → MGA change and the new tools that are being developed for section use.

SoutheastCon 2008

Direct Ratcliff noted that the MGA OpCom will be meeting on Friday before SoutheastCon and that the 2009 IEEE Presidential Candidates are expected to attend and participate in the program.

SoutheastCon co-Chair Eric Grigorian reviewed plans for the group and asked for final input on the Region 3 Program. He noted that efforts are intensifying as the conference grows closer. He reported that online registration was available. Twenty-seven schools have registered for the hardware contest. The Region 3 portion of events will 4-6 April 2008 while other conference events will begin on 3 April 2008. Butch Shadwell mentioned that he would like to hold membership engagement/life-cycle event sometime before (or after) the rest of the Region 3 program. Eric will contact SAC Eric Ackerman to clarify details on student events including the rules governing participation in various events. Director Ratcliff, Secretary Green and others will meet to finalize the Region 3 program.

Director Ratcliff noted that the importance of the proposed Region 3 Help Desk and solicited volunteers to help Bill Marshall on this project.

(Flat World is rolled into “Member Engagement and Life Cycle”)

Director Ratcliff updated the group on new collaboration tools that are coming soon. The group will be “early adopting” the new IEEE toolset. David Green mentioned the continuing development of the OUMgt section automation support and that new beta sites were being sought.

Director Ratcliff and others reviewed the results of the breakout sessions from the October meeting along with the status thus far. He urged the groups to continue their efforts so that substantial progress could be achieved prior to the next Region meeting.

With ExCom input, Director Ratcliff announced that the next ExCom meeting would be 25 February 2008 at 9 – 11pm EST.

Director Ratcliff thanked participants and convened an Executive Session consisting of only voting members of the ExCom. During the Executive Session, Treasurer Hickman was also excused.

After the Executive Session, the following was announced:

By acclamation, the ExCom approved the awarding of the Dan Jackson Director Award to Robert Duggan.

At this point, Treasurer Hickman was asked to leave the Executive Session.

By acclamation, the ExCom approved the following Region 3 Awards for 2007:

Outstanding Engineering Educator

Ron DeMara has been for 15 years the key computer hardware-related faculty member at UCF dedicated to excellence in Computer Engineering education. During this time he taught 13 different courses, developed 4 courses, and served as the Degree Program Coordinator. He has been a keynote speaker at the IEEE international conference in his technical area. He has received numerous teaching awards and also research lecturer recognitions.

Outstanding Engineer

Dr. Sundaram has done significant work in the area of thin films and microelectronics device processing, optoelectronic materials and devices. His major contributions are in the area of Chemical Mechanical Polishing (CMP), Micromachining, and Thin film materials characterization. His recent major contributions are in the area of developing materials for high temperature sensor and MEMS device applications.

Outstanding Service

Charles Hickman for Long-term continuous and distinguished service to IEEE and Region 3, most recently as an exemplary treasurer.

Having completed its business, the ExCom was adjourned.

Respectfully submitted,

David Green
Secretary