

Minutes of IEEE REGION 3 ExCom E-Conference

19 October 2009

Attendees: Eric Ackerman*, Tim Bigelow*, William Clayton*, Jim Corr*, Pat Donohoe, David G. Green*, Jerry Goertz*, Adeeb Hamzey*, Chris Hardy, Don Hill*, Charles J. Lord*, John Montague*, William B. Ratcliff* (chair), Susan Ronning, Lee Stogner*, Bill Tiedemann, Gregg Vaughn (*→ voting members)

Director Ratcliff welcomed everyone to the e-conference and thanked them for their participation. He reviewed the plans for the evening. The group used IEEE's Adobe ConnectPro Web Meeting service along with its conferencing bridge service with Skype, toll-free 1-888, and long distance dialing along with web pages to accomplish its work.

The agenda was reviewed and adopted including the consent agenda:

- Received the reports listed in the Information Agenda
- Approved the minutes of its 14 September Meeting

Director Ratcliff presented his report at this time. He spoke on

1. Plans for the evening
2. Continued focus on the member and professional home
3. Brief report on 15 August and 26 September Training Sessions

Director-Elect Stogner reported his plans to host a R3 Membership Development Webcast on 7 November 2009 at 10am EST with resources from IEEE. He will be sending out information soon.

Secretary Green reported that all submitted reports were posted and suggested that all members submit final reports for the next meeting to facilitate documenting the year's work.

Action Agenda

There was no action agenda.

Discussion Agenda

- Director Ratcliff and Charles Lord led a discussion around proposed changes to the Region 3 Operations Manual and Region 3 Bylaws related to the member development function. There was significant discussion by the ExCom.

The ExCom adopted a motion approving, in principle, the changes in the Operations Manual implementing a change from Membership Development to Member Engagement and Life Cycle. The details were in the presented document and Charles Lord will make changes to the responsibilities to convey coordination and cooperation across Region 3. The Secretary was directed to prepare a motion to change the bylaws to substitute Member Engagement and Life Cycle for Membership Development in the elaboration of committee chairs who are voting members of the Region committee. After the Region 3 Committee approves the Bylaw change, the revised Operations Manual will be presented for approval.

PAO Chair Adeeb Hamzey noted that the IEEE-USA Meeting will be the 1st weekend in March 2010 in Nashville, TN.

Electronic Communications Coordinator Bill Clayton noted that the next newsletter activity was the collection of materials by 27 November 2009 for an electronic edition of the newsletter scheduled to be distributed before 25 December 2009 and a physical newsletter scheduled to be mailed for receipt by all Region members by the 1st week of February.

Director-elect Lee Stogner briefly reported on activities to obtain sponsors for SoutheastCon 2010.

Having concluded the agenda, Director Ratcliff adjourned the meeting at 11:08pm EDT.

Respectfully submitted,

David Green
Secretary