IEEE Sections Congress

March 2010

Update for Region Meetings

Empowering Members
to Create the Future

IEEE Sections Congress 2011

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Outline

- SC2011 Committee
- Sections Congress Goals
- Status on SC08 Recommendations
- Hotel Logistics
- Preliminary Schedule of events
- Development of SC Program
- SC2011 Website
- Additional information
- Supplemental Information
  - SC08 recommendations

2011 Sections Congress Committee

- Tom Coughlin, Chair
- Paul Fortier, Past Chair
- Loretta Arellano, Program Committee
- Roger Hoyt, Local Organizing Committee
- Paul Kostek, Fund Raising Committee
- Leonard Bond, 2009/2010 Region 6 Director
- Ed Perkins, 2011/2012 Region 6 Director

- Barry Shoop, MGA VP/MGA Board Chair
- Babak Beheshti, Chair – MGA Geographic Unit Operations Committee
- Cecelia Jankowski, Managing Director – MGA
- Cheryl Sinauskas, Director – Geographic Activities
- Dan Toland – MGA Geographic Activities

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Sections Congress

- Sections Congress is not a singular event but is part of the MGA Strategy <u>to implement</u> the MGA Vision, Mission and Goals for the purpose of fulfilling the mission of IEEE.

- It is the opportunity for IEEE representatives from all over the world to participate in an event which provides them with the tools and training to assist their unit in focusing their activities solely on the member and increase members' participation in IEEE activities.

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Goals

- **Networking:** Provide IEEE geographic unit leaders with the opportunity to have face to face interaction by sharing information, increasing collaboration between Sections and entities, and solving problems - during and after Congress;

- **Training:** Provide as many opportunities as possible for this leadership to become more familiar with the many resources available and the means to access them, to maximize their volunteer leadership efforts;

- **Feedback:** Offer a forum at which Section Chairs and other leaders are able to voice their opinions and concerns, generating recommendations that will be submitted to the IEEE MGA Board for action.

- **Continuous Involvement:** The participants will collaborate in development and the implementation of the Sections Congress recommendations with frequent progress reports being provided.

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SC08 Recommendations

- Presented to IEEE Board of Directors – November 2008

- MGA Board has ownership of each recommendation

- An MGA Board member is responsible for working with other organizational unit(s) in providing a response to each recommendation.

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Status Report - Schedule

- Status report on a response for each recommendation is available via the SC08 Website (www.ieee.org/sc2008)

- Updates are provided to all SC08 attendees biannually.   Additional updates provided via SCOOP and the IEEE Institute (see January 2010).

  - Feedback on the progress of each recommendation is encouraged – send to the MGA Board via sc-recommendation@ieee.org alias.

  - A final report on the recommendations is expected to be completed by December 2010.

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Hotel Logistics

Dates: 19 – 22 August 2011

City: San Francisco, CA, USA

Hotel: San Francisco Marriott Marquis

Rate: $225 USD + taxes*

Airports: San Francisco (SFO) – 13 miles/21 km

            Oakland (OAK) – 19 miles/30 km

            San Jose, CA (SJC) – 45 miles/72 km

            Mass Transit to downtown SF is available

* IEEE has rate protection clause in contract. If a lower rate is offered over
   dates of SC2011, the IEEE rate would be adjusted

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Sleeping Rooms/SC2011 Registration

- Following the standard industry practice – participants will be requested to make reservation directly with hotel. This will provide the attendee with more flexibility in making changes to the reservation.

- Registration rate for SC2011 has not been confirmed - it will be determined by 3rd quarter 2010.

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Tentative Schedule

- Friday, 19 August
  - Opening Ceremony, MGA Awards Presentation, Dinner for all delegates
- Saturday, 20 August
  - Core Track (AM) and Breakout Sessions (PM)
  - IEEE Honors Ceremony
- Sunday, 21 August
  - Breakout Sessions
  - Open Evening – allow delegates to explore the city
- Monday, 22 August
  - Closing Ceremony
  - Voting/Results of Recommendations

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Pre-Congress Schedule/Region Meetings

- Contract with hotel includes Region meetings being held prior to SC2011

- Hotel can accommodate the same schedule (i.e. Region mtgs) as SC2008

- The following Regions have indicated they would like to have a meeting prior to SC2011
  - Regions 2, 3, 4, 5, 6, 9 & 10

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Sections Congress Program

- Working on selecting track coordinators
- Discussing the integration of Technical Societies into the program
- The program will provide more time for discussion between breakout sessions
- Reaching out to various organizational units seeking input in regards to program content
- In 2010 – will identify breakout session topics & speakers
  - Expect to identify speakers by Dec 2010

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SC2011 Program - Themes

- Core Track & Breakout Tracks Themes
  - Focusing on the Member
  - IEEE Direction and the Section Leader
  - Member Engagement and Beyond

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Sections Congress 2011 Recommendation Process

- The recommendation process is being expanded to facilitate continuous engagement of members in pre and post congress activities.

- Each Region Director has been requested to begin the development of recommendations within their Region.

    – February 2011 – First draft of recommendations from the Regions

- Proposed recommendations should focus on the member and/or meeting the MGA Goals & Strategies.

- Revised timeline under development

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SC2011 Web Site

- Section Website will be updated after 2 March 2010 to include the following information
  - Hotel information
  - Local Tourism links
  - Weather/Climate information
  - Latest information SC 2011 Program
  - Link to update on SC08 Recommendations
  - Request for an individual to apply for a letter of invitation to the SC2011

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Sections Congress Fund

- IEEE Sections Congress Fund was established by the IEEE Foundation

- Contributions to the IEEE Sections Congress Fund by organizations and individuals qualify as tax-deductible contributions.

- Individuals and Corporations can submit donations online via www.ieee.org/donate

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Additional Items

- Partners Program will be offered

- All individuals should be familiar with the entry requirements to the United States of America.

- Most Canadian citizens and many citizens from Visa Waiver Program countries can come to the U.S. without a visa if they meet certain requirements.
    - http://travel.state.gov/visa/temp/temp_1305.html

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Questions...

Contact your

Region Sections Congress Coordinator

or

sc-coordinator@ieee.org

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SC08
Recommendations

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2008 IEEE Sections Congress Recommendations

1. Every member to have an annual entitlement to a limited number of free IEEE Xplore downloads.

   Assigned: TAB Liaison to MGA Board

2. Payment Flexibility - Members, especially students and those in developing countries who do not have credit cards, need flexible payment methods
   - Regardless of location and banking methods
   - Supporting aggregated payments in local currency.
   - Minimizing transaction costs and processing overheads

   Assigned: MGA Treasurer

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2008 IEEE Sections Congress Recommendations

3. Provide "Leadership Training Handbook (Text and Multimedia) for Section Officers" to include: Volunteer Recruitment, Roles & Responsibilities of Section Chair and Section Committee, Presiding at Meetings, Documentation - Websites & Forms, Time Table for Elections & other formal IEEE Required Activities, and Transfer of Responsibilities to incoming officers.

   Assigned: MGA Vice Chair - Geographic Unit Operations

4. The MGA Board to assign staff to develop, a user-friendly system and support to enable Sections, Chapters and Affinity Groups to deliver, at low cost, teleconferencing, collaborative technologies, and webinars as a free member benefit.

   Assigned: MGA Vice Chair – Information Management

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2008 IEEE Sections Congress Recommendations

5. For digital libraries: develop additional, smaller tiered packages (10, 20 items, etc.) which allow members to purchase defined quantities of digital content without expiration. Provide members permanent electronic access to previously purchased content.

   Assigned: TAB Liaison to MGA Board

6. Improve the implementation of recommendations identified at Sections Congress.

   Assigned: Past MGA Board Chair

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2008 IEEE Sections Congress Recommendations

7. There are a good number of IEEE member benefits that are relevant or accessible to Regions 1 - 6 members only. IEEE should implement similar benefits of local relevance across all Regions.

   Assigned: MGA Vice Chair – Member Development

8. Sections and chapters need a web-based payment solution for small local events that is:
   - Low cost
   - Secure and immediate
   - Capable of depositing into a concentration banking account or international equivalent with event and payer identification

   Assigned: MGA Treasurer

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2008 IEEE Sections Congress Recommendations

9. Provide support and tools for the creation and maintenance of easy to update Section web sites with "single sign-on" authentication via IEEE web accounts featuring at least blogs, meeting calendars and member surveys. Use commonly available, best practice technologies not requiring programmer support for day to day use.

    Assigned: MGA Vice Chair – Information Management

10. Implement Sustained Membership options for all membership grades exclusive of student grade:
    - Single dues payment for multiple years/life-long membership;
    - Increasing benefits in proportion to the length of renewal.
    - Lowers IEEE administrative expenses related to "annual" membership cycles.

    Assigned: MGA Vice Chair – Member Development

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