

IEEE SoutheastCon 2010 - Post Conference Lessons Learned Discussion

- Discussion on Technical papers, poster versus technical presentation. 100 reviewers. 170 submitted, 120 in the conference. Two co-chairs per sessions. Preload session presentations on PCs makes them run smoother.
- Tutorials - no for fee tutorials?
- 50-minute tutorials - worked out well - people liked it.
- AV -well worth the price. Use them! Do not do it yourself.
- Hotel staff was great. They were fair and very well priced.
- Internet - not enough throughput
- Security - hire someone!
- Schedule layout - hard to comprehend. How about splitting into three
- Changing rooms - make sure to put lots of signs out.
- Center page - hourly layout
- Saturday Dinner - VIP tables were not served first, they should have been served
- Watch out for an outside board meeting being planned at the last minute. Be prepared for them.
- Exhibitors - some behaving badly! brought lots of people, expected meals, needed special treatment.
- PDS - resume review session went well.
- Stay to a strict schedule for banquet
- Hardware - rules: offer tolerances, decisions of judges are final, build the course.
- Software contest - went well, different that previous, recommend an interview at the end.
- Did not have an emergency management plan.
- Survey not done. Do we need to do it?
- Survey needed for exhibitors as well.
- Keep with the accepted rate of 60% of attendees will eat meals. We erred on the low side and ran out of food at most meals.
- Create an office space with limited access (volunteers only). Include computers, printers, office supplies, and storage space for the AV team. Include drinks and snacks for volunteers.