

## Minutes of IEEE REGION 3 ExCom E-Conference

20 June 2011

### Attendees:

*Charles Hickman	Jim Anderson
*Curtis Lee	*John Montague
*David G. Green	*Lee Stogner
*Donald W. Hill	*Mary Ellen Randall
Ed Kirchner	Percy Shadwell
Eric S. Ackerman	Regina Hannemann
*George McClure	*Susan Ronning
*Gregg L. Vaughn	*Tim Bigelow
James Conrad	*Wilfred A. Roberts
*James Corr	*William Ratcliff
*Jerry W. Goerz	Daniel Tulloch-Reid

### ExCom Meeting

Director Stogner welcomed the ExCom members to the e-conference at 9:02 PM EDT and thanked them for their participation. Director Stogner reviewed the plans for the evening. The group used IEEE's Dimdim Web Meeting service. The group used IEEE's conferencing bridge service with Skype, toll-free 1-888, and long distance dialing along with Web pages to accomplish its work.

URL for Dimdim: [https://ieee.dimdim.com/region\\_3/](https://ieee.dimdim.com/region_3/)

The agenda was reviewed and adopted including the consent agenda:

- Received the reports listed in the Information Agenda
- Approved the minutes of its 9 May 2011 Meeting

Secretary Vaughn reported that all submitted reports were posted except those received with the last few hours. These were posted to the web site as quickly as possible.

Director Stogner presented his report. His main topics were communications, membership development, continuing education, employment assistance, growing the IEEE network, student support, industrial relations, and volunteerism.

Director-Elect Green presented his report. His first topic was communications among committees, Areas, and Councils. He also reported that the final recommendations for Sections Congress from Region 3 were submitted to MGA.

Past Director Ratcliff discussed the next version of the Region 3 Operations Manual and requested suggestions for 2012 positions as part of his N&A responsibility.

Treasurer Hill reported that most of the checks for expenses for Southeastcon 2011 have been written.

### Action Agenda

Jamaica Section for Southeastcon 2015. The Jamaica section is still working their modified proposal for Southeastcon 2015.

## **Discussion Agenda**

Sections Congress 2011. The ExCom reviewed participation and plans for Sections Congress 2011 and the Region 3 meeting prior to it.

Metro Area Workshop in Huntsville. Director Stogner announced the choice of Huntsville as the site for the Metro Area Workshop. The dates for the workshop are 4-5 November 2011. This is an MGA funded activity.

Membership Development. Lee Stogner and John Montague led a discussion about membership development and retention in Region 3.

Career Assistance. Ed Kirshner and Lee Stogner led a discussion about career assistance and plans for a careers track in the Huntsville Metro Area Workshop.

Student Activities for rest of 2011. Director Stogner invited SAC Chair Regina Hannemann to prepare a plan for student activities for the rest of 2011 for presentation to the ExCom.

Region 3 Finances. Treasurer Hill reviewed the process and funding model for Sections Congress. Director Stogner agreed to review a few special funding requests.

Region 3 Communications. David Green reported on recent Region 3 Communications Committee meetings and the Region 3 proposal for personalized mass email.

State of the Sections in Region 3. The ExCom discussed the status of several sections in Region 3 and requested all Area/Council Chairs to be in contact with their Sections.

## **Date and Location of Next Meetings**

There will be one more ExCom meeting prior to Sections Congress. It is set for 9:00 PM Eastern time on 25 July 2011.

Having concluded the agenda, Director Stogner adjourned the meeting at 10:35 pm EDT.

Respectfully submitted,

Gregg Vaughn  
Secretary