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Subject: **Conference Committee Chair Report**
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To: <r3-excom2011@ieee.org>

I have been monitoring the progress of SoutheastCon 2012. They should be submitting a report under separate cover.

I have investigated and selected a vendor for an integrated paper collection/review and registration system. We are using X-CD which has been used by several other IEEE conferences. I contacted the other IEEE conferences and they were very pleased with both the product and the service provided by the vendor. We are going to use this vendor for 2012 and determine if we want to make this the "required" or "preferred" vendor for SoutheastCon.

I am still waiting for additional information from Lexington and Jamaica before we can approve their bids for SoutheastCon 2014 & 2015.

I am still working on putting together information on all conferences being held in Region 3 and contacting the chairs of the conferences. I plan on working on this effort over the Christmas break for all scheduled conferences in 2012.

A conference committee meeting was held last weekend in Orlando, due to prior commitments I was unable to attend. I have requested that committee vice chair Jim Conrad to provide a report on the meeting this past weekend.

Sean

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