

Minutes of IEEE REGION 3 ExCom Meeting

23 April 2012

Attendees:

David Green	Ken Pigg
Gregg Vaughn	Paul Goodson
Don Hill	Bill Ratcliff
John Parr	Regina Hannemann
Wilfred Roberts	Josh Shank
Brian Kowald	Daniel Tulloch-Reid
Roy Harris	Ed Kirchner
Tom Weldon	Mark Torres
Nick Smith	Eric Ackerman

0. Action Items

0.1 <Action Item> Regina Hannemann to supply expense reports for student Branches who sent representatives to SoutheastCon to Don Hill.

0.2 <Action Item> Bill Ratcliff to send letter to sections about member engagement projects by 5 May 2012.

0.3 <Action Item> Regina Hannemann to furnish to Don Hill a list of student award winners from SoutheastCon 2012 so that appropriate checks for award amounts can be issued.

0.4 <Action Item> Regina Hannemann to publish a list of student award winners from SoutheastCon 2012 on the web site for the conference.

0.5 <Action Item> Lee Stogner to send out the call for nominations for Director-Elect of the Region by 25 April 2012.

1. ExCom Meeting

Director Green welcomed the ExCom members to the e-conference at 9:04 PM EST and thanked them for their participation. Director Green reviewed the plans for the evening. The group used IEEE's WebEx Web Meeting service.

2. The agenda was reviewed and approved including the consent agenda.

3. The consent agenda consisted of these items.

- Received the reports listed in the Information Agenda
- Approved the minutes of its 5 March 2012 Meeting
- ExCom to receive notice that John Montague will chair the PAO Committee.

4. The ExCom observed a moment of silence for George McClure who died on 24 March 2012.

Director Green presented his report highlighting items from his written report.

5. Director-Elect Randall was not present at the meeting.

6. Secretary Vaughn reported that all reports received by 7:00 PM EST today were posted to the web site. Those received after that time will be posted to the web site soon.

7. Treasurer Hill presented his report.

7.a Treasurer Hill presented a budget status of the year 2012 so far. He reported that our net position is approximately (\$13,000). Expenses concerning student branches who had representatives at SoutheastCon 2012 have not yet been considered in the budget totals.

Regina Hannemann reported that 10 student branches have submitted expense reports to her but others are expected.

7.b L-50 Reporting. Treasurer Hill reported that the L-50 report for the Region has been submitted. He also entered the report into the new Netsuite system. Past Director Stogner may not have set in his approval of the L-50 yet. Treasurer Hill said that there were issues with checks that were written in 2011 but cashed in 2012.

8. Past Director Stogner was not present at the meeting.

9. Action Agenda

9.a There were no items on the Action Agenda.

10. Discussion Agenda

10.a – Review results from SoutheastCon Member Engagement Breakouts. Bill Ratcliff planned to send a follow-up letter to the sections concerning member engagement activities. The letter was not ready yet. When it is ready, it will contain the results of the breakout sessions at SoutheastCon 2012. These results are already on the web site for the meeting. The letter will also ask the sections about their efforts in member engagement projects. A WebEx conference is planned for May or June.

10.b – IEEE-USA Annual Meeting. Although John Montague was not present for the meeting, Director Green presented a report about the IEEE-USA Annual Meeting. The Meeting is to be held on 4-6 May 2012 in Cincinnati, OH. John Montague has received applications from sections, and awarded funding to some sections. Those sections have been notified and their representatives have registered for the meeting and have made hotel reservations. In all 25 people from Region 3 representing 21 sections are scheduled to attend the meeting.

10.c – Region 3 Fall Meeting. Director Green stated that the budget may not allow for a fall meeting this year. He said that should a face-to-face fall meeting be possible, he is considering either 1 December 2012 or 8 December 2012.

10.d – SoutheastCon 2012 Update. Director Green reported that according to Donghui Wu, SoutheastCon 2012 will likely break even after refunding the seed money to the Region and Section.

Regina Hannemann added that SoutheastCon 2012 was likely the largest student conference in Regions 1 through 6. She said that our conference was about four times as large as the next largest student conference.

10.e – Call for nominations for Director-Elect. Director Green reported that Lee Stogner said that he would send the call for nominations for Director-Elect by 25 April 2012.

Round Table

Director Green ask all participants in the teleconference to speak about whatever issues they had.

Ed Kirchner encouraged all to participate in the IEEE-USA Salary Survey, which is open now. He said that he had attended a good meeting of the IEEE-USA Employment and Career Services Committee.

Eric Ackerman asked everyone to check Region 3 web site for accuracy. Some have found omissions since the last improvement of the web site.

Nick Smith reported about a STEP event held at UAB on 20 April 2012.

Tom Weldon asked when the student winners from SoutheastCon 2012 would be posted on the web site.

Date and Location of Next Meeting

The next meeting of the Region 3 ExCom is scheduled for a teleconference on 4 June 2012.

Having concluded the agenda, Director Green adjourned the meeting at 10:06 PM EST.

Respectfully submitted,

Gregg Vaughn
Secretary