

Minutes of IEEE REGION 3 ExCom Meeting

19 November 2012

Attendees:

David Green	John Montague
Mary Ellen Randall	Wilfred Roberts
Gregg Vaughn	Tom Weldon
Don Hill	Regina Hannemann
Chris Hardy	Paul Goodson
John Parr	Bill Ratcliff
Brian Kowald	Ken Pigg
Eric Ackerman	Ron Ogan
Lee Stogner	Jeff Dowdell
Mark Torres	Daniel Tulloch-Reid
Mary Lynn Smith	

0. Action Items

Previous Action Items .

0.1 <Action Item> Regina Hannemann to publish a list of student award winners from SoutheastCon 2012 on the web site for the conference.

0.2 <Action Item> Lee Stogner and Sean Haynes to write a draft Memorandum of Understanding (MOU) for technical Societies who want to hold conferences in Region 3 with the help of Region 3 personnel.

0.4. <Action Item> Gregg Vaughn to amend various documents to bring them in line with the changes to the volunteer and student travel policies adopted at the 30 July 2012 ExCom meeting.

0.5. <Action Item> Butch Shadwell to check on meeting rooms at SoutheastCon 2013 on Friday for Region 3 activities. Cleared.

0.6. <Action Item> Butch Shadwell to send list of meeting rooms for student activities at SoutheastCon 2013 to Regina Hannemann.

0.7. <Action Item> Regina Hannemann to send to Eric Ackerman dates for various student contest deadlines for SoutheastCon 2013.

New Action Items

0.8. <Action Item> The URL IEEESEASouthCon.com needs a link to be forwarded to the conference web site for SoutheastCon 2013.

0.9. <Action Item> Area Council Chairs should contact sections. Make sure that the Sections are filing meeting reports with vTools Meetings. Also make sure that the Sections are submitting finances through the Netsuite tool.

0.10. <Action Item> Area Council Chairs should remind Section Chairs about the important Region 3 Committee Teleconference on 3 December 2012.

1. ExCom Meeting

Director Green welcomed the ExCom members to the e-conference at 9:02 PM EST and thanked them for their participation. Director Green reviewed the plans for the evening. The group used IEEE's WebEx Web Meeting service.

2. The agenda was reviewed and approved including the consent agenda.

3. The consent agenda consisted of these items.

- Received the reports listed in the Information Agenda.
- Approved the minutes of its 15 October 2012 Meeting.

4. Director Green presented his report highlighting items from his written report. Super storm Sandy impacted IEEE staff. About 7 of the 1200 employees lost their homes. Most of the others lost power for days. The IEEE operations center was out of service for several days. Some services were moved to alternate sites. Adjustments in recovery procedures can be expected. He congratulated Paul Goodson on receiving a 2012 MGA Achievement Award.

5. Director-Elect Randall presented her report. She commented about the successful webinar on 29 October 2012.

6. Secretary Vaughn reported that all reports that were received 2 hours before the meeting were posted to the web site. He asked that all other reports be submitted for archival purposes.

7. Treasurer Hill presented his report. Treasurer Hill presented the current balances on the Region accounts as well as sheets of budget versus actual expenditures. The financial aspects of SoutheastCon 2011 have been closed. The conference was a negative impact on the budget. Treasurer Hill asked for input for the 2013 budget. He noted an expense of about \$38,000 to help IEEE balance its books.

8. Past Director Stogner presented his report. Lee Stogner highlighted his written report. Membership is still a problem in Region 3. He asked all of us to help others to renew their membership quickly. He stated that employment assistance is still needed. Companies are still undergoing layoffs. We must set unemployed members know about any job opportunities.

9. Action Agenda

9.a - Recommendation from R3 N&A Committee about candidates for Director-Elect 2014-15. This item was postponed until the end of the meeting. The discussion about the candidates for Director-Elect was held in executive session.

10. Discussion Agenda

10.a – SoutheastCon 2013 Timeline. Butch Shadwell did not attend. Director Green noted that the Region would meeting Friday as well as Saturday and Sunday through noon.

10.b – Budget for 2013. See Treasurer’s report above. Treasurer Hill has received two requests for funding for 2013: (1) The students would like a 2013 budget similar to that of 2012. (2) The Conference Committee has presented recommendations for 2013.

10.c – Plans for PACE Webinar. The planned PACE webinar for 12 November 2012 had to be postponed until sometime in 2013 because of the storm. John Montague still plans to do the webinar on Professional Activities in January or February 2013.

10.d – Report on Webinar covering Succession Planning, Nominations and Appointments, and vTools Voting. Mary Ellen Randall hosted a successful webinar as planned on 29 October 2012. The webinar was recorded so that members who were not able to attend in person can see and hear the presentations. The links are in the agenda for the October 2012 ExCom meeting.

10.d – Report on Visit to Mobile Section. Bill Ratcliff and Ron Ogan visited the Mobile Section last week. Bill reported that the Mobile Section has not filed reports for 2012 but were having meetings. They have reconstituted their executive committee and had started having meetings before Ron and Bill visited. Ron and Bill attended a technical meeting and a Section ExCom meeting. The Mobile Section has had four meetings so far with 40 to 50 members at each meeting. The new chair is Mohammad Alam from USA. Bill and Ron said that the Mobile Section needed assistance in establishing a concentration banking account.

Round Table

Director Green asked all participants in the teleconference to speak about whatever issues they had.

Eric Ackerman: Please keep on looking at our web site and let me know of changes.

John Montague: Please look at PAOC report for reimbursement for PACE activities. Also, consider PACE activities while making Section budgets for 2013.

Ken Pigg: What will be the financial impact of the storm? Director Green said that there were only minor damage to IEEE facilities. He expected only a small transient in finances associated with the storm.

Mary Lynn Smith: So far this year, eight SPACs have been held. Two more are scheduled before the end of the year.

Reginna Hannemann: I am working on various items associated with students for SoutheastCon 2013.

Tom Weldon. What are the next few SoutheastCon locations? Director Green answered Tom's question by referencing the Information Agenda.

11. Executive Session

The Region 3 ExCom went into Executive Session. The Region 3 ExCom voted to recommend a slate of three candidates:

James Conrad (Charlotte Section)

John Montague (Columbia Section)

Gregg Vaughn (Alabama Section)

Note that ExCom members John Montague and Gregg Vaughn were excused from the meeting prior to any discussion of the candidates or any motions about the members of the slate.

Chair Green informed the group that he would notify the three candidates of the results of the ExCom action. The Chair took minutes during the Executive Session and submitted them to the Secretary for distribution. The Chair ended the Executive Session and closed the Region 3 ExCom meeting at approximately 10:15pm EST.

Date and Location of Next Meeting

The next meeting of the Region 3 Committee is scheduled for 3 December 2012.

The next meeting of the Region 3 ExCom is scheduled for a teleconference on 10 December 2012.

Respectfully submitted,

Gregg Vaughn
Secretary