

"Quintana, Yuri" <Yuri.Quintana@STJUDE.ORG>

May 20, 2013 8:13 PM

To: David Green <d.green@ieee.org>

Cc: Gregg Vaughn <g.vaughn@ieee.org>, Mary Ellen Randall

<mer1@ascottechnologies.com>, William Ratcliff <w.ratcliff@ieee.org>,

"montague@ieee.org" <montague@ieee.org>, Chad Baker <cmbaker@cbu.edu>,

Emanuel Villa <emanuel.villa@ieee.org>, "Amy L de Jongh Curry (adejongh)"

<adejongh@memphis.edu>, Renee Stoll <RStoll@mlgw.org>, Divya Choudhary

<dchodhry@cbu.edu>, "sonya.dillard@nasa.gov" <sonya.dillard@nasa.gov>,

"sara22@ieee.org" <sara22@ieee.org>, "rpbarnett@ieee.org" <rpbarnett@ieee.org>,

"goggans@olemiss.edu" <goggans@olemiss.edu>, "jsmccullough@utm.edu"

<jsmccullough@utm.edu>, "rschwind@uu.edu" <rschwind@uu.edu>,

"montague@ieee.org" <montague@ieee.org>, "FrankN@RNSystemsDesign.com"

<FrankN@RNSystemsDesign.com>

Hi David

I met with my IEEE Memphis EXCOM who is supportive of organizing a leadership workshop in collaboration with other Region 3 EXCOMs. I have over the last month located some free resources below and found some leadership training people in the Memphis area that might be willing to provide seminars for free or nominal cost. Below are the members of our IEEE Memphis working group who will help plan the event. We could have the 1-day workshop either here in Memphis and have other EXCOMs come to Memphis, or a weekend retreat at a hotel. I have listed below some sample topics for the workshop. Over the next month we will refine the topics, narrow down on some venues and get some costs. I will also prepare a proposal for funding to PACE Region 3 and PACE USA once we have a budget and proposal.

At Southeastcon IEEE Huntsville Sonay Dillard

(sonya.dillard@nasa.gov , <http://www.ieee-huntsville.org/> (web link?) indicated she was interested in having Huntsville collaborate on a joint leadership workshop with IEEE Memphis. I am also by cc email reaching out to IEEE Nashville, Ole Miss, Chatanooga, The University of Tennessee at Martin, and Union University. Please reply to me and let me know if your section would be interested and name a

representative work on the planning committee. This workshop could be a great way for our EXCOMS to get to know each other and provide the members with leadership training that is better than their own corporate training and tailored to engineers.

The workshop would be free to IEEE EXCOM members, open to IEEE regular members at a discounted price. Each person and section would have to cover their travel costs. To help cover costs, we could also have corporate sponsors and provide them with a limited number of seats for a sponsor level. Each EXCOM would have time for their own break out session for planning. From this we might develop a format for a leadership workshop that could be replicated in other parts of Region 3, and others IEEE Sections in the USA.

Based on input from participating stakeholders we would narrow the topics, select some speakers and facilitators, pick a date and venue.

I look forward to working with you.

Yuri Quintana

IEEE Memphis Chair

Tel. (901) 595-4557

yuri.quintana@ieee.org

Region 3 - Leadership Workshop Working group

- * Yuri Quintana, Chair (IEEE Memphis Chair) yuri.quintana@ieee.org
- * Mary Ellen Randall (Region 3 president elect) merandall@ieee.org
- * Bill Ratcliff (Region 3 Director Elect) w.ratcliff@ieee.org

Region 3 Leaders <http://ewh.ieee.org/reg/3/comp.html#>

- * David Green (IEEE Region 3 president) d.green@ieee.org
- * Gregg L. Vaughn (IEEE Region 3 Secretary) g.vaughn@ieee.org
- * John Montague montague@ieee.org

IEEE Memphis Leadership Workshop group

- * Amy de Jongh Curry (IEEE Memphis Vice Chair, IEEE Memphis EMBS Vice Chair) amy.curry@iee.org , adejongh@memphis.edu

- * Divya Choudhary (IEEE Memphis WIE Chair) dchodhry@cbu.edu
- * Chad Baker (IEEE Memphis, Computer Society Vice Chair)
cmbaker@cbu.edu
- * Emanuel Villa (IEEE Memphis EMBS Chair) emanuel.villa@ieee.org
- * Renee Stoll (IEEE Memphis Treasurer) RStoll@mlgw.org
- * Frank Niedzwiedz (IEEE Memphis PACE Chair)
FrankN@RNSystemsDesign.com

Invitations to join the planning of joint leadership training workshop

IEEE Nashville EXCOM Sara Elliot (sara22@ieee.org
<http://ewh.ieee.org/r3/nashville/>)

IEEE Ole Miss IEEE sections (Paul M. Goggans, Ph.D.
goggans@olemiss.edu <http://www.ee.olemiss.edu/ieee/>)

IEEE Chattanooga (R. Paul Barnett, PE , Chair rp Barnett@ieee.org

IEEE The University of Tennessee at Martin Jeff McCullough, Ph.D.
ismccullough@utm.edu

IEEE Union University - Randal S. Schwindt, Ph.D., P.E. Jackson,
Tennessee rschwind@uu.edu

Proposal: IEEE Memphis chapter is developing a leadership training workshops for our IEEE executive committee, EXCOMs leaders, and for professional engineers in Region 3. <http://sites.ieee.org/local-sections-chapters/region-3/#Sections>

Format: We will have some 2-3 speakers, some hands on and interactive session (maybe corporate improv training sessions), break out session for groups to developing leadership strategic plans, and some informal networking opportunities

When: in next 3 to 9 months. August, September, October, or January. (November and December have holidays).

A regional student leadership conference is being organized for Sept 7, 2013 at Christian Brothers University in Memphis. We could hold it Friday Sept. 6th in Memphis.

Intended Audience:: leaders of non-profit groups, leaders of technical teams, managers, director, and VP level,

Sample Topic for a weekend workshop:

- Developing mission and vision statements
- Developing strategic and tactical plans
- Effective communication strategies for leaders
- Recruiting and motivating volunteers in community service
- Effective volunteer recognition programs
- Leadership styles and personalities,
- Knowing you leadership strengths and weaknesses
- Matching leaders styles to leadership opportunities

Other topics for future leadership seminars or workshops:

- Leading technical teams,
- Leading multidisciplinary teams,
- Effective mentoring techniques,
- Metrics and evaluation of leadership performance,
- Planning and managing leadership transitions,
- Planning leadership paths and opportunities for emerging and potential leaders.

Some related resources I have located.

Possible Retreat Locations: (Detail of all locations at end of this email)

Lake Barkley State Resort Park, Land Between The Lakes, KY

<http://parks.ky.gov/parks/resortparks/lake-barkley/default.aspx>

Inn at Pickwick Landing

<http://www.tn.gov/environment/parks/PickwickLanding/>

Sheraton. Chattanooga <http://www.sheratonreadhouse.com>

The Chattanooga <http://www.chattanoogaanhotel.com/>

Hutton Hotel Nashville <http://www.huttonhotel.com>

IEEE Leadership Training Resources:

IEEE <http://ieee-elearning.org/CLE/>

IEEE PACE training:

<http://www.ieeeusa.org/calendar/conferences/annualmeeting/2011/program/files/PACETraining.pdf>

IEEE USA 2013 Conference:

<http://sites.ieee.org/ieeeusa2013/program/program-at-a-glance/>

ASTD Society Chapter Leadership Training Materials

ASTD Society Chapter Leadership Training Materials ASTD Leadership Training: <http://www.astd.org/Publications/Books/Leadership-Training>

ASTD Leadership Training:

<http://www.astd.org/Publications/Books/Leadership-Training>

Leadership Training (ASTD Trainer's WorkShop Series) [Paperback]

http://www.amazon.com/gp/product/1562863231/ref=oh_details_o02_s02_i00?ie=UTF8&psc=1

their book was written by Lou Russell is president and CEO of Russell Martin & Associates <http://www.russellmartin.com/>

Chapter Leader Resources:

<http://www.astd.org/Members/Chapters/Chapter-Leader-Community/Chapter-Administration>

Webcasts <http://www.astd.org/Members/Chapters/Chapter-Leader-Community/Leadership-Development/Archived-Webcasts>

2013 Conference: <http://www.astd.org/Members/Chapters/Chapter-Leader-Community/Leadership-Development/ALC-New>

Leadership for Engineers

The Royal Navy Way of Leadership: Managing is Doing Things Right. Leadership is Doing the Right Thing [Import] [Hardcover]

http://www.amazon.com/gp/product/1848093454/ref=oh_details_o04_s00_i00?ie=UTF8&psc=1

Leadership for Engineers: The Magic of Mindset [Paperback]

http://www.amazon.com/gp/product/007338593X/ref=oh_details_o02_s00_i01?ie=UTF8&psc=1

IT Leadership Alchemy [Paperback]

http://www.amazon.com/gp/product/013009403X/ref=oh_details_o03_s00_i00?ie=UTF8&psc=1

Leadership Training with Improv

The Atlanta IEEE group used this Improv group for training

<http://www.dumoreimprov.com/>

Second City – Corporate Improv Training

<http://www.secondcitycommunications.com/training/improv-workshops/>

Learning to Act Like a Leader by Marshall Goldsmith Harvard Business Review

http://blogs.hbr.org/goldsmith/2008/06/learning_to_act_like_a_leader.html

Moving to ‘Yes And’ Thinking and Possibilities: A Workshop

<http://www.leadingeffectively.com/leadership-explorer/moving-to-yes-and/>

Center for Creative Leadership <http://www.ccl.org/Leadership/>

Why using improvisation to teach business skills is no joke

<http://www.cnn.com/2010/BUSINESS/02/18/improvisation.business.skills/index.html>

Other Resources:

Project Management Institute - Leadership Training Materials :

[http://marketplace.pmi.org/Pages/default.aspx?
Category=ELLeadershipSkills](http://marketplace.pmi.org/Pages/default.aspx?Category=ELLeadershipSkills)

Leadership Training Resources from the Council of Nonprofit

<http://www.councilofnonprofits.org/resources/resources-topic/leadership>

Coaching Federation <http://www.coachfederation.org/>

Dale Carnegie Training <http://midsouth.dalecarnegie.com/>

American Management Association

<http://www.amanet.org/training/seminars/leadership-training.aspx>

Private Leadership Training Companies:

Webucator: Online Leadership Training \$325.00

<http://www.webucator.com/management-training/course/managerial-leadership-training.cfm>

Top Companies for Leadership Training

<http://www.trainingindustry.com/leadership/top-companies-listings/2013/2013-top-20-leadership-training-companies.aspx>

Leadership IQ <http://www.leadershipiq.com/development-training/>

New Memphis Institute: <http://www.newmemphis.org/programs/>

Memphis based Harmony Inc - Coaching Clinic: \$645

<http://www.harmonycc.net/coaching-clinic.php>

Coach U <http://www.coachinc.com/CoachU/default.asp?s=1>

Leadership Books:

Principle-Centered Leadership by Stephen R. Covey

http://www.amazon.com/Principle-Centered-Leadership-Stephen-R-Covey/dp/0671792806/ref=pd_rhf_ee_s_cp_5_G1YD

Reading List from Harmony Inc. <http://www.harmonycc.net/reading.php>

The Royal Navy Way of Leadership: Managing is Doing Things Right.
Leadership is Doing the Right Thing [Import] [Hardcover]

http://www.amazon.com/gp/product/1848093454/ref=oh_details_o04_s00_i00?ie=UTF8&psc=1

Technical Leadership

Leadership for Engineers: The Magic of Mindset [Paperback]

http://www.amazon.com/gp/product/007338593X/ref=oh_details_o02_s00_i01?ie=UTF8&psc=1

IT Leadership Alchemy [Paperback]

http://www.amazon.com/gp/product/013009403X/ref=oh_details_o03_s00_i00?ie=UTF8&psc=1

Student Leadership

The Student Leadership Challenge: Five Practices for Exemplary Leaders [Paperback]

http://www.amazon.com/gp/product/0470177055/ref=oh_details_o02_s03_i00?ie=UTF8&psc=1

The Student Leadership Challenge: Student Workbook and Personal Leadership Journal [Paperback]

http://www.amazon.com/gp/product/1118390091/ref=oh_details_o02_s00_i00?ie=UTF8&psc=1

Conference Retreat Locations

Venue: Lake Barkley State Resort Park, Land Between The Lakes, KY

Location: 3500 State Park Rd, Cadiz, KY

Map: <http://goo.gl/maps/kVvBV>

Telephone: (270) 924-1131

Hotel Webpage: <http://parks.ky.gov/parks/resortparks/lake-barkley/default.aspx>

recently renovated Barkley Lodge complex provides a lake view from the private balconies of most of the 120 rooms and four suites.

For private accommodations enjoy one of the nine two-bedroom, two-bath cottages with lake or wooded views. For rustic charm Lake Barkley offers 4 two-bedroom log cabins.

The campground has 78 sites with utility hookups, a dump station, and two central service buildings with showers and rest rooms.

Conference Facilities: http://parks.ky.gov/groups/find_locations/western-region/lake-barkley.aspx

Conference Rooms: <http://parks.ky.gov/userfiles/groups/lake-barkley/LakeBarkleyMeetingPlannersGuide2010.pdf>

Recreation: http://parks.ky.gov/parks/resortparks/lake-barkley/things_to_do.aspx

indoor pool and glassed-in racquetball court, along with the 18-hole Boots Randolph Golf Course,

Reviews: http://www.tripadvisor.com/Hotel_Review-g39245-d256285-Reviews-Lake_Barkley_Lodge-Cadiz_Kentucky.html

State Park <http://www.lbl.org/>

Distance to Memphis: 200 mi, 3 hours 43 mins I-40 E

Distance to Huntsville: 202 mi, 3 hours 16 mins I-65 N and I-24 W

Distance to Nashville: 92.8 mi, 1 hour 31 mins I-24 W

Distance to Knoxville: 269 mi, 4 hours 3 mins I-40 W and I-24 W

Venue: Inn at Pickwick Landing

Location: Counce, TN 38326

Map: <http://goo.gl/maps/WfYTG>

Telephone: Office: 731-689-3129 | Toll Free: 1-800-250-8615 Inn / Reservations: 731-689-3135

Hotel Webpage: <http://www.tn.gov/environment/parks/PickwickLanding/>
All 119 rooms have a picturesque view of the lake. The Inn has a gift shop, restaurant, laundry facilities,

Conference Facilities: <http://www.tn.gov/environment/parks/PickwickLanding/pdf/conferencerooms.pdf>

Meeting Rooms: <http://www.tn.gov/environment/parks/PickwickLanding/pdf/floorplan.pdf>

Five meeting rooms are available for meetings or banquets. The conference center has over 6,000 sq. feet of space for large groups or the rooms can be broken down to accommodate from 30 to 500 people. All conference and meeting rooms are equipped with wireless internet access.

Recreation: <http://www.tn.gov/environment/parks/PickwickLanding/gallery/activities/>

The park contains 1,400 acres of forested hills and hollows. There is a 2.8 mile trail to explore and enjoy the wildlife and plant life around the lake.

Picnicking, swimming and play fields are also available. exercise rooms, outdoor and indoor pools and tennis courts.

Menu: http://www.tn.gov/environment/parks/findapark/docs/tsp_banquet_menu_guide.pdf

Reviews: http://www.tripadvisor.com/Hotel_Review-g55269-d618635-Reviews-Inn_at_Pickwick_Landing-Pickwick_Dam_Tennessee.html

Distance to Memphis: 116 mi, 2 hours 17 mins US-64 E

Distance to Huntsville: 119 mi, 2 hours 15 mins AL-20 W/US-72 Alt W

Distance to Nashville: 138 mi, 2 hours 26 mins I-40

Distance to Knoxville: 306 mi, 4 hours 50 mins I-40 W

Venue: Sheraton. Chattanooga

Location: 827 Broad Street, Chattanooga, Tennessee, 37402

Map: <http://goo.gl/maps/jXt4h>

Telephone: (423) 266-4121

Hotel Web page: http://www.sheratonreadhouse.com/?EM=EM_aa_TripAdvisor_STWD_BusinessListings_SI_1474_NAD_FM

All 241 smoke free guest rooms and suites feature HD televisions, complimentary High Speed Wireless Internet Access, free local calls, and 24 hour access to our fitness center. Listed on the National Register of Historic Places in America, the exquisite architectural details and historic charm

Stay connected at The Link@Sheraton which features two workstations, a 42" HD Television and selected food and beverage offerings.

award-winning Chattanooga restaurant, Porter's Steakhouse,

Conference Facilities: <http://www.sheratonreadhouse.com/chattanooga-events>

19,000 square feet of flexible renovated meeting space with an additional 185,000 square feet at the Chattanooga Trade and Convention Center.

Conference Rooms: http://www.starwoodhotels.com/sheraton/property/meetings/overview_map.html?propertyID=1474

Largest Meeting Space: 3,811 sq. ft.

Indoor Meeting Space: 19,300 sq. ft.

Outdoor Meeting Space: 2,000 sq. ft.

Recreation: <http://www.starwoodhotels.com/sheraton/property/features/index.html?propertyID=1474>

Our indoor zero-edge pool with cascading waterfall, outdoor sun deck, fountain courtyard, and spa area

Local attractions: <http://www.starwoodhotels.com/sheraton/property/area/index.html?propertyID=1474>

Reviews: http://www.tripadvisor.com/Hotel_Review-g54946-d97805-Reviews-Sheraton_Read_House_Hotel-Chattanooga_Tennessee.html

Distance to Memphis: 337 mi, 4 hours 52 mins, I-40 E and I-24 E

Distance to Huntsville: 127 mi, 2 hours 31 mins US-27 S

Distance to Nashville: 133 mi, 2 hours 0 mins I-24 E

Distance to Knoxville: 112 mi, 1 hour 42 mins I-75

Venue: The Chattanooga

Location: 1201 South Broad Street, Chattanooga, TN 37402

Map: <http://goo.gl/maps/DWUzk>

Telephone: (800) 619-0018

Hotel Web page: <http://www.chattanoogaanhotel.com/>

The only AAA Four Diamond-Rated Full-Service Meetings Hotel in Chattanooga

Conference Facilities: <http://www.chattanoogaanhotel.com/meetings/>

The IACC-certified hotel offers more than 25,000 square feet of high-tech conference space, including a 16-seat Executive Board room, 5 general se

ssion rooms, 12 breakout rooms, a 7,752 square foot newly renovated and redesigned Ballroom (the largest in Chattanooga), and an 85-seat Amphitheater.

The Chattanooga presents an ideal learning environment for groups of 5 to 500, and provides the latest in audio and video technology, data projection, videoconferencing and webcasting. All audio-visual equipment is included with meeting packages, and complimentary wireless Internet is provided throughout the hotel.

Recreation: <http://www.chattanooga hotel.com/about/amenities/>

Spa: <http://www.chattanooga hotel.com/spa/>

The Chattanooga Spa offers a wide array of rejuvenating spa services

Reviews: http://www.tripadvisor.com/Hotel_Review-g54946-d224939-Reviews-The_Chattanooga-Chattanooga_Tennessee.html

Distance to Memphis: 337 mi, 4 hours 52 mins, I-40 E and I-24 E

Distance to Huntsville: 127 mi, 2 hours 31 mins US-27 S

Distance to Nashville: 133 mi, 2 hours 0 mins I-24 E

Distance to Knoxville: 112 mi, 1 hour 42 mins I-75

Venue: Hutton Hotel Nashville

Location: 1808 West End Ave Nashville Tennessee 37203

Map: <http://goo.gl/maps/YsWSp>

Telephone: (615) 340-9333

Hotel Web page: <http://www.huttonhotel.com>

Conference Facilities: <http://www.huttonhotel.com/meetings>

state-of-the-art technology in our 13,600 square feet of meeting and event space. Five flexible meeting rooms, which can be arranged to suit the needs of your event

Recreation: <http://www.huttonhotel.com/amenities>

Spa: <http://www.huttonhotel.com/amenities/spa>

Reviews: http://www.tripadvisor.com/Hotel_Review-g55229-d1214474-Reviews-Hutton_Hotel-Nashville_Tennessee.html

Distance to Memphis: 212 mi, 3 hours 6 mins

Distance to Huntsville: 110 mi, 1 hour 51 mins

Distance to Nashville: 0

Distance to Knoxville: 180 mi, 2 hours 40 mins

Email Disclaimer: www.stjude.org/emaildisclaimer
Consultation Disclaimer: www.stjude.org/consultationdisclaimer