

Minutes of IEEE REGION 3 ExCom Meeting

9 December 2013

Attendees:

1. * Director --	David Green
2. * Director Elect --	Mary Ellen Randall
3. * Secretary --	Gregg Vaughn
4. * Treasurer --	Don Hill
5. * Past Director --	Lee Stogner
7. * Area 2 North Carolina Council --	Tom Weldon
9. * Area 4 Florida Council --	Jim Anderson
11. * Area 6 Alabama Mississippi --	Ron Ogan
14. * Area 9 Jamaica --	Daniel Tulloch-Reid
16. * Communications Committee -- Newsletter Editor Sub-Committee --	Eric Ackerman Bill LaBelle
17. * Conference Committee -- Conference Committee -- Southcon Senior Representative Sub-Committee --	Sean Haynes Jim Conrad Jim Howard
18. * Educational Activities Committee --	Ken Pigg
20. * Member Engagement and Life Cycle Committee -- Industrial Relations Sub-Committee --	Paul Goodson
21. * Professional Activities Operation (USA-PACE) Committee --	John Montague
22. * Strategic Planning Committee --	Bill Ratcliff
Other Members Present	Mark Torres Yuri Quintana Carlos Cabrera David Fillion Donghui Wu Eric Brockman

0. Action Items

Previous Action Items.

0.2 <Action Item> Lee Stogner and Sean Haynes to write a draft Memorandum of Understanding (MOU) for technical Societies who want to hold conferences in Region 3 with the help of Region 3 personnel.

0.11. <Action Item> Ron Ogan to send a recommendation regarding the control of email lists for Sections in the IEEE Listserv to Eric Ackerman. This item has been abandoned.

New Action Items

0.26 <Action Item> Secretary Vaughn to place links to both SAMIEEE training webinars on line. Links to both recorded sessions have been added to the agenda for the December ExCom meeting. Completed.

0.27 <Action Item> Conference Committee get with Finance Committee to frame a discussion about conference reserves for future years.

1. ExCom Meeting

Director Green welcomed the ExCom members to the e-conference at 9:05 PM EST and thanked them for their participation. Director Green reviewed the plans for the evening. The group used IEEE's WebEx Web Meeting service.

2. The agenda was reviewed and approved the agenda including the consent agenda.

3. The consent agenda consisted of these items.

- Received the reports listed in the Information Agenda.
- Approved the minutes of the 7 October 2013 ExCom Meeting.

4. Director Green presented his report. He presented highlights from his written report. The conversion of IEEE email to Google has resulted in a new Google account for most members.

5. Director-Elect Randall submitted a written report. There were two Webinars about SAMIEEE.

6. Secretary Vaughn reported that all reports that were received 1 hour before the meeting were posted to the web site. He asked that all other reports be submitted for archival purposes.

7. Treasurer Hill reported the financial status of the Region so far this year. The Budget for 2014 had been approved by FinCom. The Budget is now presented to the ExCom for their approval at this meeting. The plan is for a Region meeting at SoutheastCon as well as one in Amsterdam at Sections Congress. The Region reserves total about \$300,000.

8. Past Director Stogner presented his report. Lee Stogner and Jim Howard have been working with IEEE-USA and IEEE to acquire resources for greater member development in Region 3. More information will be available after a meeting on 17 December 2013. Lee is getting experience through his work with TAB. Maybe Region 3 should consider holding additional conferences to increase income.

9. Action Agenda

9.b – Award SoutheastCon 2015 to Broward Section. The Conferences Committee presented a motion to approve the awarding of SoutheastCon 2015 to the Broward Section to be held 4/9 - 4/12/2015 in Fort Lauderdale, FL at the Hilton, Ft. Lauderdale Marina. The Broward Section will share 50%-50% with Region 3 on the surplus (or deficit) related to SoutheastCon 2015. Eric S. Ackerman and Carlos Cabrera will be co-chairs of the conference. Nova University and Broward College will be the host schools. The preliminary budget anticipates revenues of \$174K and expenses of \$123K for a surplus of \$51K. The motion was approved.

9.a – The proposed budget for 2014 was approved.

10. Discussion Agenda

10.a – Committee Report: 360 Degree View of the Member. Bill Ratcliff

10.b – Committee Report: SoutheastCon Structure. Neither Grayson Randall nor Pat Donohoe was present. This group has been meeting and has been giving information to the SoutheastCon 2014 committee.

10.c – Committee Report: Leadership Development / Training Program. Yuri Quintana's Section has been developing plans for a leadership-training event that other sections can copy and use. Topics covered in the event include Brand identity, leader's ability to communicate to various groups, leader's ability to do strategic and tactical planning, mentoring team building and developing future leadership. A workshop is planned for January or February 2014 in Memphis area.

10.d – Committee Report: Remote Conferences / Meetings. Bill Tiedemann was not present.

10.e – Committee Report: STEM. Theresa Brunasso was not present. Ken Pigg did not have an update. This committee has not met since the last ExCom meeting.

10.f – Member Engagement Example. Mary Ellen Randall was not present at this point in the meeting.

10.g – Planning for Sections Congress. David Green briefly discussed developing plans for Sections Congress. He anticipates that details will be available early in 2014.

Round Table

Bill LaBelle. The notice for next newsletter is about to go out. Think about what you want to submit.

Daniel Tulloch-Reid. Reviewed the recent program activities of the Jamaica section and expects to remain the Area 9 Chair in 2014.

Jim Conrad. I look forward to serving in the various roles of Region Director in the next six years.

Jim Anderson. We had some photos from IEEE-USA meeting in which there were three award winners from Region 3.

John Montague. At the end of the year it is time for PACE chairs to plan for next year. Get the plans to John so that he can provide assistance.

Ken Pigg. David Green reported that each section will have to pay about \$300 per delegate for Sections Congress 2014. The Region Committee will be funded to attend.

Lee Stogner. Some fellow members are still unemployed.

Yuri Quintana. Our section was the host of a large SPAC in September with about 100 students. Also, 54 people attend the first WIE Affinity Group meeting. Section hosted their first Lego League competition with 26 teams.

Date and Location of Next Meeting

The next meeting of the Region 3 ExCom is to be announced.

Having concluded the business of the meeting, Direct Green closed the meeting at 10:35 PM EST.

Respectfully submitted,

Gregg Vaughn
Secretary