

Minutes of IEEE REGION 3 ExCom Meeting

20 January 2014

Attendees:

1. * Director	Mary Ellen Randall
2. * Director Elect	Jim Conrad
3. * Secretary	Gregg Vaughn
4. * Treasurer	Don Hill
5. * Past Director	David Green
7. * Area 2 North Carolina Council	Paul Goodson
8. * Area 3 Georgia	Bill Marshall
11. * Area 6 Alabama Mississippi	Mark Torres
14. * Area 9 Jamaica	Daniel Tulloch-Reid
15. * Awards and Recognition Committee	Jill Gostin
16. * Communications Committee	Eric Ackerman
Public Information Sub-Committee	Jim Anderson
17. * Conference Committee	Chris Hardy
19. * Leadership Development and Regional Support Committee	Thomas Bellarmine
20. * Member Engagement and Life Cycle Committee	Jennifer Ammentorp
Membership Recruiting and Recovery Sub-Committee	Lee Stogner
21. * Professional Activities Operation (USA-PACE) Committee	John Montague
IEEE-USA K-12 STEM Literacy Comm. Rep. Sub-Committee	Matthew Iglesias
22. * Strategic Planning Committee	Bill Ratcliff
23. * Student Activities Committee	Pat Donohoe
Other members present	Yuri Quintana
	Bruce Magruder
	David Fillion
	Ken Pigg
	Mark Howell

0. Action Items

Previous Action Items.

0.2 <Action Item> Lee Stogner and Sean Haynes to write a draft Memorandum of Understanding (MOU) for technical Societies who want to hold conferences in Region 3 with the help of Region 3 personnel.

New Action Items

None.

1. ExCom Meeting

Director Randall welcomed the ExCom members to the e-conference at 9:01 PM EST and thanked them for their participation. Director Randall reviewed the plans for the evening. The group used IEEE's WebEx Web Meeting service.

2. The agenda was reviewed and approved the agenda including the consent agenda.

3. The consent agenda consisted of these items.

- Received the reports listed in the Information Agenda.
- Approved the minutes of the 7 October 2013 ExCom Meeting.
- Received the ExCom appointees for 2014.

4. Director Randall presented her report. She presented highlights from her written report. She thanked David Green for the many things that he accomplished in and for IEEE. She discussed the recent IEEE Board retreat in Brazil. The first news letter should be out in about a month.

5. Director-Elect Conrad presented his report. He made a recent trip to India and talked to many Sections on behalf of IEEE.

6. Secretary Vaughn reported that all reports that were received 3 hours before the meeting were posted to the web site. He asked that all other reports be submitted for archival purposes.

7. Treasurer Hill reported the financial status of the Region so far this year. There has been only one transaction so far this year. Please rent a car if you are not flying to SoutheastCon 2014. All treasurers should have completed 1099 information in NetSuite, but if not, please complete this information immediately. All 2013 section chairs and treasurers should complete conflict of interest forms online before mid-February.

8. Past Director Green presented his report. He presented highlights from his written report.

9. Action Agenda

9.a – Past-Director Green presented the following motion: Region 3 moves to amend its Operations Manual to not require publishing a call for nominations for Region 3 Director-Elect in the *Institute*. The motion was approved.

9.b – Awards Committee Chair Jill Gostin presented the James Beall SoutheastCon Recognition Motion:

- Whereas James Beall made significant and long lasting contributions to Region 3's conference activities, and
- Whereas these contributions were extensive across SoutheastCons hosted by many IEEE Region 3 Sections, and
- Whereas through such contributions and mentoring of others in conference organization and operation James Beall made a lasting impact on Region 3 and its SoutheastCon conference activity,
- Region3 hereby establishes an IEEE Region 3 Committee recognition for the SoutheastCon General Chair named the "James Beall SoutheastCon Recognition" to be presented upon approval by the Region 3 Director to the General Chair of SoutheastCon at the conference's Awards and Recognition Ceremony.

The motion was approved.

9.c – Treasurer Hill presented the Region 3 budget for 2014 for ExCom approval. Treasurer Hill listed small changes to the budget. Line 4.74 was re-numbered to 4.70.1.6 with a new amount of \$9000.00. The budget was approved.

10. Discussion Agenda

10.a – Committee Report: MOVE. John Montague made an overview presentation of the MOVE project.

10.b – Committee Report: First Member Experience. Lee Stogner spoke about the project that attempts to reverse the trend of losing members at the end of their first year. The project seeks to reach out to these first-year members to help them maximize their time with the IEEE.

10.c – Committee Report: Volunteer Integration Process (VIP). Jill Gostin presented slides about this new project.

10.d – Committee Reports from 2013 ad hoc committees. These committees will be contacted individually by Director Randall.

Date and Location of Next Meeting

The next meeting of the Region 3 ExCom is scheduled for a teleconference with date and time TBD.

Executive Session

Awards Committee Chair Jill Gostin presented the Region 3 award nominations listed in the presentation. The recommendations from the Awards Committee were approved as follows.

Outstanding Service Award winner: Donghui Wu for exemplary service to IEEE at the local, state, Region 3 and Society level

Joseph M. Biedenbach Outstanding Engineering Educator Award winner: Dr. Robert Cox for extensive contributions to energy and power education, inspiring enthusiasm for engineering among his students

Employer Professional Development Award winner: Southern Company for outstanding achievement and long-term dedication to innovative and diverse Employee Professional Development

Outstanding Engineer Award winner: Fred Esenwein for distinguished contributions to automotive electrical systems and electronic development

Having concluded the business of the meeting, Direct Randall closed the meeting at 10:30 PM EST.

Respectfully submitted,

Gregg Vaughn
Secretary