

Minutes of IEEE REGION 3 ExCom Meeting

12 May 2014

Attendees:

1. * Director	Mary Ellen Randall
2. * Director Elect	Jim Conrad
3. * Secretary	Gregg Vaughn
4. * Treasurer	Don Hill
5. * Past Director	David Green
6. * Area 1	Sean Haynes
7. * Area 2 North Carolina Council	Paul Goodson
8. * Area 3 Georgia	Bill Marshall
11. * Area 6 Alabama Mississippi	Mark Torres
13. * Area 8 Kentucky Indiana	Tony Richardson
14. * Area 9 Jamaica	Daniel Tulloch-Reid
15. * Awards and Recognition Committee	Jill Gostin
16. * Communications Committee Newsletter Editor Sub-Committee	Bill LaBelle
17. * Conference Committee	Chris Hardy
19. * Leadership Development and Regional Support Committee	Thomas Bellarmine
20. * Member Engagement and Life Cycle Committee Young Professional Representative Sub-Committee Women in Engineering Liaison Sub-Committee	Jennifer Ammentorp Forrest Suter Cathy Freeman
21. * Professional Activities Operation (USA-PACE) Committee IEEE-USA K-12 STEM Literacy Comm. Rep. Sub-Committee S-PAC Coordinator Sub-Committee	John Montague Matthew Iglesias Mary Lynn Smith
22. * Strategic Planning Committee Special Review Sub-Committee	Bill Ratcliff William Harrison
23. * Student Activities Committee	Pat Donohoe Mark Howell Kristin Bedell Ron Ogan

0. Action Items

Previous Action Items.

None.

New Action Items

<<<Action Item>>> Gregg Vaughn, Determine the method needed to turn on the summary feature in the IEEE LISTSERV.

1. ExCom Meeting

Director Randall welcomed the ExCom members to the e-conference at 8:34 PM EDT and thanked them for their participation. Director Randall reviewed the plans for the evening. The group used IEEE's WebEx Web Meeting service.

2. The agenda was reviewed and approved the agenda including the consent agenda.

3. The consent agenda consisted of these items.

- Received the reports listed in the Information Agenda.
- Approved the minutes of the 14 April 2014 ExCom Meeting.

4. Director Randall presented her report. She presented highlights from her written report. This week is the IEEE-USA Annual meeting. Each unit needs to have a list of goals, milestones, challenges.

5. Director-Elect Conrad presented his report. Jim Conrad explained that his schedule was rather full.

6. Secretary Vaughn reported that all reports that were received 3 hours before the meeting were posted to the web site. He asked that all other reports be submitted for archival purposes. Secretary Vaughn also explained the archive of ExCom meetings.

7. Treasurer Hill reported the financial status of the Region so far this year. The Region's audit should happen during June. Our balance today is about \$189K. All checks for expense reimbursement should be in the mail or at the destination location..

8. Past Director Green presented his report. He presented highlights from his written report. David Green encouraged all ExCom members who are qualified for Senior Member level to submit their applications.

9. Action Agenda

9.a – There were no items in the action agenda.

10. Discussion Agenda

10.a – Committee Report: MOVE. John Montague reported many activities. Bill Ratcliff is working on a Gant chart plan. To be completed this year: detail deployment scenario, finalize requirements. Lock in host Section for first MOVE unit and engage the local partners in that area. Hold professional development seminar on the issues of emergency response. Create training plan for deployment teams (FEMA junk). Anticipate 28 members from Region 3 to attend IEEE-USA Annual Meeting.

10.b – Committee Report: First Member Experience. Lee Stogner did not attend the meeting.

10.c – Committee Report: Volunteer Integration Process (VIP). Jill Gostin presented items from her report.

10.e – Committee Report: Leadership Development & Regional Support. Tom Bellarmine presented items from his report.

10.f – Committee Report: Membership Engagement & Life Cycle. Jennifer Ammentorp presented goals, milestones, and obstacles from her slide.

10.g – Committee Report: Professional Activities Operation. John Montague's presentation was moved to the June ExCom meeting.

10.h – Committee Report: Student Activities. Pat Donohoe presented goals, milestones, and challenges from his report.

10.j – "Making the Connection: working with elementary school to build the next generation of makers, tinkerers, and roboticists," Kristin Bedell, NBCT, Academically and Intellectually Gifted Specialist, Efland-Cheeks Elementary School. Kristin is using SCRATCH in grades K-5. Also, ALICE in grades 4-12. She also uses Mindstorm robotics programming. She is attempting to use Python as a tool for writing code. SCRATCH was developed at MIT. A goal is for the children to transition from users of computers to creators of computer content. Activities for math and science night: force-in-motion spectrum light activity, making goo (borax + elmers glue), rockets of various kinds, assorted kitchen science, squishy circuits (dough instead of wires).

Date and Location of Next Meeting

The next meeting of the Region 3 ExCom is scheduled 12 May 2014, 8:30 PM - 10:30 PM EDT.

Having concluded the business of the meeting, Direct Randall closed the meeting at 10:05 PM EST.

Respectfully submitted,

Gregg Vaughn
Secretary