

Minutes of IEEE REGION 3 ExCom Meeting

10 November 2014

Attendees:

- | | |
|---|-----------------------|
| 1. * Director | % Mary Ellen Randall |
| 2. * Director Elect | % Jim Conrad |
| 3. * Secretary | % Gregg Vaughn |
| 4. * Treasurer | % Don Hill |
| 5. * Past Director | % David Green |
| 6. * Area 1 | Sean Haynes |
| 7. * Area 2 North Carolina Council | % Paul Goodson |
| 8. * Area 3 Georgia | Bill Marshall |
| 9. * Area 4 Florida Council | Jim Anderson |
| 10. * Area 5 Tennessee Council | Tim Bigelow |
| 11. * Area 6 Alabama Mississippi | % Mark Torres |
| 12. * Area 7 South Carolina Council | Steve Carroll |
| 13. * Area 8 Kentucky Indiana | % Tony Richardson |
| 14. * Area 9 Jamaica | % Daniel Tulloch-Reid |
| 15. * Awards and Recognition Committee | Jill Gostin |
| 16. * Communications Committee | % Eric Ackerman |
| Automated Tools (MGA-IMC) Sub-Committee | Bill Tiedemann |
| Newsletter Editor Sub-Committee | Bill LaBelle |
| Public Information Sub-Committee | Jim Anderson |
| 17. * Conference Committee | % Chris Hardy |
| Vice Chair | Donghul Wu |
| Southeastcon 2013 Sub-Committee | Butch Shadwell |
| 18. * Educational Activities Committee | Jim Howard |
| 19. * Leadership Development and Regional Support Committee | % Thomas Bellarmine |
| Section/Chapter Rejuvenation Coordinator Sub-Committee | Butch Shadwell |
| 20. * Member Engagement and Life Cycle Committee | % Jennifer Ammentorp |
| Young Professional Representative Sub-Committee | Forrest Suter |
| Industrial Relations Sub-Committee | Bill Williams |
| Life Member Coordinator Sub-Committee | Charles Husbands |
| Membership Recruiting and Recovery Sub-Committee | Lee Stogner |
| Women in Engineering Liaison Sub-Committee | Cathy Freeman |
| 21. * Professional Activities Operation (USA-PACE) Committee | % John Montague |
| Employment and Career Services Coordinator (USA-ECSC) Sub-Committee | Ed Kirchner |
| IEEE-USA K-12 STEM Literacy Comm. Rep. Sub-Committee | % Matthew Iglesias |
| S-PAC Coordinator Sub-Committee | % Mary Lynn Smith |
| 22. * Strategic Planning Committee | % Bill Ratcliff |
| History Sub-Committee | Charles Hickman |
| Special Review Sub-Committee | William Harrison |
| 23. * Student Activities Committee | Pat Donohoe |
| Student Representative Sub-Committee | Josh Shank |
| Intellectual Policy Committee Sub-Committee | David Flinchbaugh |
| Communications Policy Committee Sub-Committee | Tom Weldon |
| Transportation and Aerospace Policy Committee Sub-Committee | Mike Orlovsky |
| | Yuri Quintana |
| | Brian Kowald |
| | Carlos Cabrera |
| | David Fillion |
| | Bruce Magruder |
| | % Ken Pigg |
| | Mark Howell |
| | Rajeev Agrawal |

Al Burke
Jamie – Richmond
% Steve Kemp
Marie Scantlebury
Roy Harris
Stan Buchanan
% Winnfort Myles
% Jim Corr

0. Action Items

Previous Action Items.

0.2 <Action Item> Lee Stogner and Sean Haynes to write a draft Memorandum of Understanding (MOU) for technical Societies who want to hold conferences in Region 3 with the help of Region 3 personnel.

New Action Items

0.29 <Action Item> Don Hill agreed to provide a report of income and expenses against the approved budget for the Region for 2014 as requested by David. Completed.

0.30 <Action Item> Don Hill agreed to investigate an issue about the budget raised by John Montague. John Montague stated that the amount on line 3.32 was from IEEE-USA for Professional Development. Completed.

0.31 <Action Item> John Montague to send items to region and section mailing lists of the things that need to be done to get reimbursement for PACE events. Mary Ellen said get the text of the message to her.

1. ExCom Meeting

Director Randall welcomed the ExCom members to the e-conference at 8:35 PM EST and thanked them for their participation. Director Randall reviewed the plans for the evening. The group used IEEE's WebEx Web Meeting service.

2. The agenda was reviewed and approved the agenda including the consent agenda.

3. The consent agenda consisted of these items.

- Received the reports listed in the Information Agenda.
- Approved the minutes of the 13 October 2014 ExCom Meeting.

4. Director Randall presented her report. She presented highlights from her written report. She asked everyone to turn in expense reports to Don Hill for Sections Congress. The Region needs all of the expense reports in order to get some reimbursements from MGA. Director Randall reported that the Senior Member elevation focus has reached 80% of the yearly goal. There are still a few candidates whose applications are waiting for references. Sections that have held rodeos reported members attending that they have not seen recently. There is one more review panel this year on 22 November 2014.

5. Director-Elect Conrad presented his report. Jim Conrad will be visiting the Norfolk Section and attending the SoutheastCon 2016 planning meeting. He wants to visit other Section meetings.

6. Secretary Vaughn reported that all reports that were received 1 hours before the meeting were posted to the web site. He asked that all other reports be submitted for archival purposes. Secretary Vaughn also explained that every email message to a list should contain [IEEE R3] in the subject line.

7. Treasurer Hill reported the financial status of the Region so far this year. He presented the status of the budget for the year. Don presented a first-draft budget for 2015. Director Randall reported that the funds for the MOVE project will likely be managed at a level higher than the Region since Region 5 wants to participate.

David Green asked whether Item 3.71 (matching 4.86A) was it received so far in 2014? If not, should someone make a request for the funds? Pat Donohue has made the request in prior years. Mary Lynn Smith reported that this funding may not be continued. She will follow up. The plan is to pass a budget at the December ExCom teleconference.

8. Past Director Green presented his report. He presented highlights from his written report. The pilot of IEEE collaboration tool is about to go on line called IEEE Collabratec.

9. Action Agenda

9.a – There were no action items.

10. Discussion Agenda

10.a – Awards Announcement. Mary Ellen Randall reported for Jill Gostin. She encouraged members to nominate deserving members for Region level awards.

10.b – Senior Member Upgrade Status. Jennifer Ammentorp. There have been 139 upgrades so far this year. There are 39 applications in the queue for pending referrals. We have 50 in the review cycle queue.

10.c – Membership Status. Lee Stogner was not present for this report.

10.d – Newsletter Status. Bill Labelle was not present for this report.

10.e – SoutheastCon 2015. Eric Ackerman. The web site is up for hotel registration. The conference registration should be up in a month. Already 22 out of 524 room nights have been booked. The conference committee is seeking a quote for the audio/visual function from a company. The Region plans on meetings all day Friday, all day Saturday, and Sunday until noon. Please fly on Thursday to be present on Friday morning. Don Hill will give to Eric the numbers from last year for Friday and Sunday for the Region personal.

10.f – Committee Report: VIP.

10.g – SPAX Student Professional Activities. Mary Lynn Smith presented a promotional video. Student Branches are encouraged to put on Professional Activities.

Date and Location of Next Meeting

The next meeting of the Region 3 ExCom is scheduled 8 December 2014, 8:30 PM - 10:30 PM EST.

Having concluded the business of the meeting, Direct Randall closed the meeting at 9:55 PM EST.

Respectfully submitted,

Gregg Vaughn
Secretary