

From: Gostin, Jill Jill.Gostin@gtri.gatech.edu
Subject: [IEEE R3] VIP Project Report
Date: March 23, 2015 at 7:45 AM
To: sec-r03@ieee.org sec-r03@IEEE.ORG, r3-excom2015@ieee.org r3-excom2015@IEEE.ORG

GJ

Volunteer Integration Process Project Report

To: Region 3 ExCom
Cc: Region 3 Committee
Sb: Region 3 Volunteer Integration Process Project Report
Dt: 23 March 2015

Volunteer Integration Process (VIP) project is a Region 3 initiative to provide training and support to volunteers stepping into a new role.

Jill Gostin, VIP Project Lead, is working with MGA staff to gather all relevant information for the VIP project. They are interested in seeing how effective the project is, and are actively working to help us be successful. Support is being provided by Chris Wright and Peggy Lefkin.

Two additional volunteers have been identified to help with gathering existing information about positions and links to that information. Additionally, we are working to generate a calendar for the Area Chairs. **HELP IS NEEDED** in automating the email process using GoogleDocs and MailChimp (or something else, if someone has a great suggestion). Contact jgostin@ieee.org.

Status on other key items:

- *Still working on automating the email process through MailChimp; working on including links and attachments*
- *training for mentors: nothing new to report at this time*
- *inventory list: underway*
- *creating a “big picture” overview of IEEE: underway, utilizing input from Jim Conrad*
- *Status on making sure the repository is scalable to a larger group than currently anticipated: the Tech team always keeps this in mind*
- *seeing if MGA could send us a monthly list of new volunteers for each section we are working with: Complete*

Respectfully submitted,

Jill I. Gostin, VIP Project Manager

jgostin@ieee.org

Jill I. Gostin

OFFICE: 404.437.7447

Office: 404-407-7417
Senior Research Scientist
Sensors and Electromagnetic Applications Lab
Georgia Tech Research Institute