PACE
Professional Activities Committees for Engineers

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What is PACE?

* A network of IEEE volunteers and committees organized at the section and chapter levels with support from Regions and IEEE-USA

* PACE goals
  * Promote the professional interests of U.S. members
  * Provide a mechanism for communication of members' views on their professional needs

PACE Focus Areas

* Employment Assistance Activities
* Career Development Activities
* Student Professional Awareness (SPAx)
* K-12 STEM Education Activities
* Government Activities

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Employment Assistance Activities

* Resume Writing

* Interviewing Skills

* Leveraging LinkedIn

* Networking Skills

* Hiring Managers' Panel

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Career Development Activities

* Presentation Skills
* Technical Writing
* Hiring Skills
* Leadership Skills
* Program Management Skills
* Preparing for Performance Reviews
* Starting Your Own Business
* Patent Writing
* Ethics
* Financial Planning

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Student Professional Awareness

* Any PACE activity organized by and for student members
  * Online Reputation Management
  * Ethics in Engineering
  * Life Long Learning
  * Road Trip to a Dream Job
  * Differences between the Classroom and the Office
* Check out the new SPAx website developed by student members!

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K-12 STEM Education Activities

* FIRST Robotics
* Future City Competition
* MathCounts Competitions
* Science Olympiad Competitions
* Science & Engineering Fairs
* Family Science Nights
* School Career Days
* Introduce a Girl to Engineering Day

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Government Activities

* Federal and State Legislative Visits

* Department of Labor Assistance

* Legislative Dinner

* Tort Reform

* Chamber of Commerce Participation

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Plan for New PACE Chairs

1. Get to know your section's past PACE Chair and previous PACE activities
2. Get to know the Region 3 PACE Coordinator (me) and your section officers
3. Assess professional interests of your Section and Chapter members
4. Explore the IEEE-USA PACE Website for available resources
5. Attend the IEEE-USA Annual Meeting
6. Get familiar with funding options, forms and processes
7. Develop an activity plan for your first year
8. Recruit volunteers to assist with the activity plan
9. Execute, assess and review your first year's plan
10. Create a three year activity plan
11. Identify and train your replacement

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PACE Financial Resources
I have money for your section!

* Section Funds
* PACE Chapter Funds
* PACE Region Funds
  * Up to half the costs of your event up to $1500
* PACE Committee Funds

We want to give all PACE funds to the sections.

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Region Funding Process

1. Have an idea
2. Get Section approval to provide half the funds
3. Submit to Region PACE Chair (me) for approval
4. Conduct activity
5. Submit PACE report and file L31 report
6. Get money

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Funding Request and Report Forms

* Forms are available [online](#)
  * https://www.ieeeusa.org/volunteers/pace/funding.asp
* Forms are available in both Excel and pdf formats
* The PACE committee is in the process of simplifying the forms

2015 PACE Committee

Chair	Ed Kirchner	ed.kirchner@ieee.org
Region 1	Karen Panetta	karen@ieee.org
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PACE Committee Goals & Objectives

* Facilitate the distribution of IEEE-USA products and programs to members

* Stimulate and facilitate professional activities

* Communicate between IEEE US Members and IEEE leadership

* Develop and update training materials for PACE leaders

* Provide input to the IEEE-USA Annual Meeting

Questions?