

Minutes of IEEE REGION 3 ExCom Meeting

13 July 2015

Attendees:

| Position | Type | VE | Here | First | Last |
|---|---------|----|------|------------|--------------|
| Director | Officer | x | x | Mary Ellen | Randall |
| Director Elect | Officer | x | x | Jim | Conrad |
| Secretary | Officer | x | x | Gregg | Vaughn |
| Treasurer | Officer | x | x | Don | Hill |
| Past Director | Officer | x | x | David | Green |
| Area 1 | Area | x | | Sean | Haynes |
| Area 2 North Carolina Council | Area | x | x | Paul | Goodson |
| Area 3 Georgia | Area | x | x | Bill | Marshall |
| Area 4 Florida Council | Area | x | | Jim | Anderson |
| Area 5 Tennessee Council | Area | x | | Tim | Bigelow |
| Area 6 Alabama Mississippi | Area | x | x | Eric | Grigorian |
| Area 7 South Carolina Council | Area | x | x | Jacquelyn | Cunningham |
| Area 8 Kentucky Indiana | Area | x | x | Jerry | Goerz |
| Area 9 Jamaica | Area | x | | Daniel | Tulloch-Reid |
| Awards and Recognition | Com | x | x | Jill | Gostin |
| Communications | Com | x | x | Eric | Ackerman |
| Automated Tools (MGA-IMC) | Sub | | x | James | Corr |
| Newsletter Editor | Sub | | | Bill | LaBelle |
| Conference | Com | x | | Chris | Hardy |
| Conference | Com | | | Donghul | Wu |
| Educational Activities | Com | x | | Jim | Howard |
| Leadership Development and Regional Support | Com | x | | Thomas | Bellarmino |
| Section/Chapter Rejuvenation Coordinator | Sub | | | Butch | Shadwell |
| Member Engagement and Life Cycle | Com | x | x | Mark | Torres |
| Young Professional Representative | Sub | | x | Laura | Camburn |
| Industrial Relations | Sub | | | Bill | Williams |
| Life Member Coordinator | Sub | | | Charles | Husbands |
| Membership Recruiting and Recovery | Sub | | x | Lee | Stogner |
| Women in Engineering Liaison | Sub | | x | Cathy | Freeman |
| Professional Activities Operation (USA-PACE) | Com | x | x | John | Montague |
| Employment and Career Services Coordinator (USA-ECSC) | Sub | | x | Ed | Kirchner |
| PACE Chair | Sub | | | Theresa | Brunasso |
| IEEE-USA K-12 STEM Literacy Comm. Rep. | Sub | | | Matthew | Iglesias |
| S-PAC Coordinator | Sub | | | Mary Lynn | Smith |
| Strategic Planning | Com | x | x | Bill | Ratcliff |
| History | Sub | | | Roy | Harris |
| Special Review | Sub | | | William | Harrison |
| Student Activities | Com | x | | Pat | Donohoe |
| Student Representative | Sub | | x | Oceane | Boulais |
| Intellectual Policy Committee | Sub | | | David | Flinchbaugh |
| Communications Policy Committee | Sub | | | Tom | Weldon |
| Transportation and Aerospace Policy Committee | Sub | | | Mike | Orlovsky |
| Fellows | Com | | | Tom | Habetler |
| Other Volunteers | | | x | Chris | Wright |
| | | | x | Mauricio | Cano |

| | |
|-----------|-------------|
| Jeanette | Barott |
| Carlos | Cabrera |
| Amy | Curry |
| Chase | Battaglio |
| Rajeev | Agrawl |
| Steve | Kemp |
| Stan | Buchanan |
| Bruce | MaGruder |
| Donghui | Wu |
| Bryan | Chin |
| Daniel | Diaz |
| Chase | Battaglio |
| Yuri | Quintana |
| Brian | Kowald |
| David | Fillion |
| Ken | Pigg |
| Mark | Howell |
| Al | Burke |
| Marie | Scantlebury |
| Winnfort | Myles |
| Patrick | Kung (AL) |
| x Matthew | Iglesias |

0. Action Items

Previous Action Items.

0.2 <Action Item> Lee Stogner and Sean Haynes to write a draft Memorandum of Understanding (MOU) for technical Societies who want to hold conferences in Region 3 with the help of Region 3 personnel.

New Action Items

none

1. ExCom Meeting

Director Randall welcomed the ExCom members to the e-conference at 8:35 PM EDT and thanked them for their participation. Director Randall reviewed the plans for the evening. The group used IEEE's WebEx Web Meeting service.

2. The agenda was reviewed and approved the agenda including the consent agenda. The meeting was focused on the MELC items on the discussion agenda.

3. The consent agenda consisted of these items.

- Received the reports listed in the Information Agenda.
- Approved the minutes of the 8 June 2015 ExCom Meeting.

4. Director Randall welcomed Jerry Gorez as the new Chair for Area 8. She wants the help of the Area Chairs to reach out to the Sections to help meet the MELC engagement objectives.

5. The report of the Director-Elect was not presented.

6. Secretary Vaughn reported that all reports that were received 1 hours before the meeting were posted to the web site.

7. Treasurer Hill sent a financial report by email. It is available in the Private part of the Region web site. Treasurer Hill presented the current financial position of the Region with the following exceptions:

SEC2015 has posted a positive surplus of about \$12K; IEEE HQ is posting this amount to our books; this transaction is in progress and not posted in NetSuite yet.

\$495 was deposited in multiple section accounts to help with the cost of attending IEEE-USA's annual meeting; one section has reported no deposit; IEEE HQ will check further.

Travel will approach \$100K this year; this is over the budgeted amount.

Several other expense accounts are under budget.

8. The report of Past Director Green was not presented.

9. Action Agenda

9.a – There were no action items.

10. Discussion Agenda

10.a – MELC Committee Recommendations. Mark Torres presented slides with specific engagement goals for each Area and Section. Laura Camburn spoke about Young Professional events. To record a meeting as having an emphasis on “Young Professionals” please put the words “Young Professional” in the key words. Only one Section in the Region has a designated Young Professional Representative in SAMIEEE. Chris Wright made a comment about gathering followers on social media for IEEE units. Mary Ellen is attempting to shorten the five-day cycle on E-notices. Cathy Freeman reported on Women in Engineering events.

10.b - Committee Report: First Year Member Experience. Lee Stogner presented slides about the First Year Member Experience. Chris Wright aided Lee in this presentation. The list of new members in a Section, updated daily, is available in the dashboard. Christ listed steps to take with a new member to a Section.

10. Round Table

None.

11. Date and Location of Next Meeting

The next meeting of the Region 3 ExCom is scheduled for 10 August 2015, 8:30 PM - 10:30 PM EDT.

Having concluded the business of the meeting, Director Randall closed the meeting at 10:25 PM EDT.

Respectfully submitted,

Gregg Vaughn
Secretary