

Minutes of IEEE REGION 3 ExCom Meeting

12 October 2015

Attendees:

Position	Type	VE	Here	First	Last
Director	Officer	x	X	Mary Ellen	Randall
Director Elect	Officer	x		Jim	Conrad
Secretary	Officer	x	X	Gregg	Vaughn
Treasurer	Officer	x	X	Don	Hill
Past Director	Officer	x	X	David	Green
Area 1	Area	x		Sean	Haynes
Area 2 North Carolina Council	Area	x	X	Paul	Goodson
Area 3 Georgia	Area	x	X	Bill	Marshall
Area 4 Florida Council	Area	x		Jim	Anderson
Area 5 Tennessee Council	Area	x		Tim	Bigelow
Area 6 Alabama Mississippi	Area	x	X	Eric	Grigorian
Area 7 South Carolina Council	Area	x		Jacquelyn	Cunningham
Area 8 Kentucky Indiana	Area	x		Jerry	Goerz
Area 9 Jamaica	Area	x		Daniel	Tulloch-Reid
Awards and Recognition	Com	x	X	Jill	Gostin
Communications	Com	x	X	Eric	Ackerman
Automated Tools (MGA-IMC)	Sub			James	Corr
Newsletter Editor	Sub			Bill	LaBelle
Conference	Com	x	X	Chris	Hardy
Conference	Com			Donghul	Wu
Educational Activities	Com	x		Jim	Howard
Leadership Development and Regional Support	Com	x	X	Thomas	Bellarmino
Section/Chapter Rejuvenation Coordinator	Sub			Butch	Shadwell
Member Engagement and Life Cycle	Com	x	X	Mark	Torres
Young Professional Representative	Sub			Laura	Camburn
Industrial Relations	Sub			Bill	Williams
Life Member Coordinator	Sub			Charles	Husbands
Membership Recruiting and Recovery	Sub			Lee	Stogner
Women in Engineering Liaison	Sub			Cathy	Freeman
Professional Activities Operation (USA-PACE)	Com	x		John	Montague
Employment and Career Services Coordinator (USA-ECSC)	Sub			Ed	Kirchner
PACE Chair	Sub			Theresa	Brunasso
IEEE-USA K-12 STEM Literacy Comm. Rep.	Sub			Matthew	Iglesias
S-PAC Coordinator	Sub			Mary Lynn	Smith
Strategic Planning	Com	x	X	Bill	Ratcliff
History	Sub			Roy	Harris
Special Review	Sub		X	William	Harrison
Student Activities	Com	x	X	Pat	Donohoe
Student Representative	Sub			Oceane	Boulais
Intellectual Policy Committee	Sub			David	Flinchbaugh
Communications Policy Committee	Sub			Tom	Weldon
Transportation and Aerospace Policy Committee	Sub			Mike	Orlovsky
Fellows	Com			Tom	Habetler
IEEE Staff			X	Chris	Wright

Other Volunteers

	Mauricio	Cano
	Jeanette	Barott
	Carlos	Cabrera
	Amy	Curry
	Chase	Battaglio
	Rajeev	Agrawl
X	Steve	Kemp
	Stan	Buchanan
	Bruce	MaGruder
	Donghui	Wu
	Bryan	Chin
	Daniel	Diaz
	Chase	Battaglio
	Yuri	Quintana
	Brian	Kowald
	David	Fillion
	Ken	Pigg
	Mark	Howell
	Al	Burke
	Marie	Scantlebury
	Winnfort	Myles
	Patrick	Kung (AL)
	Matthew	Iglesias
	Jeff	Hazen
	Justin	Baba
	Grayson	Randall
X	Mohammad	Hoque

0. Action Items

Previous Action Items.

0.2 <Action Item> Lee Stogner and Sean Haynes to write a draft Memorandum of Understanding (MOU) for technical Societies who want to hold conferences in Region 3 with the help of Region 3 personnel.

New Action Items

none

1. ExCom Meeting

Director Randall welcomed the ExCom members to the e-conference at 8:33 PM EDT and thanked them for their participation. Director Randall reviewed the plans for the evening. The group used IEEE's WebEx Web Meeting service.

2. The agenda was reviewed and approved the agenda including the consent agenda.

3. The consent agenda consisted of these items.

- Received the reports listed in the Information Agenda.
- Approved the minutes of the 10 August 2015 ExCom Meeting.

4. Director Randall gave her report. She introduced Mohammad Hoque who is the new Chair of the Tri-Cities Section. Mohammad asked for support from everyone in Region 3 to help get his Section going again.

5. Director-Elect Conrad was not present at the time for his report.

6. Secretary Vaughn submitted a written report.

7. Treasurer Hill sent a financial report by email. He reported our financial position. Our long-term investments are not doing very well. Most expenses and income items for the year have already been received for 2015. The projected budgets for 2016 and 2017 will be written by Don Hill and Ken Pigg. David Green asked about line 4.60 which is over budget by 217%. Don explained that Paul and Butch may have generated the expenses. Mary Ellen Randall asked Don Hill to give breakdowns for expense items that are significantly over budget. <<Action Item>> David Green ask for a projection of the status at the end of the year. Don estimated that there will be \$10,000 more in expenses for 2015. As of today the expenses are 108% of Budget. Mary Ellen reported that additional PACE money is coming to the Region. Please submit PACE requests. Mark Torres pointed out the reserved money over which we have no control.

8. Past Director Green submitted a written report. He mentioned the IEEE Collabratec tool that now is an official product of IEEE. Mary Ellen mentioned the "Private Groups" part of Collabratec.

9. Action Agenda

9.a – There were no action items.

10. Discussion Agenda

10.a – Member Engagement and Life Cycle Goals were presented by Mark Torres. Mary Ellen Randall mentioned that the November Panel for selection for Senior Member is the last one for the year. Also, she mentioned that many candidates just copy and paste portions of resume into the on-line form. Such will not result in success. Specific dates are needed for each claimed activity. Chris Wright is available to help analyze membership data on a Section by Section basis. David Green asked Mark Torres to attempt to correlate member engagement with membership numbers. <Action Item>

10.b – Treasurer Hill presented the financial status of the Region as a spreadsheet of actual income and expenses versus the budget.

10.c – Election Results. Director Randall presented selected results of the year's IEEE elections.

10.d – Senior Member Applications. Director Randall stressed several ways that applications for upgrades to Senior Member can be improved.

10.e – SoutheastCon 2016. Sean Haynes announced that registration for SoutheastCon 2016 is now open. Chris Hardy added that the paper submission is also open.

10. Round Table

Steve Kemp suggested that the ExCom meetings be recorded.

11. Date and Location of Next Meeting

The next meeting of the Region 3 ExCom is scheduled for 14 December 2015, 8:30 PM - 10:30 PM EST.

Having concluded the business of the meeting, Director Randall closed the meeting at 9:40 PM EDT.

Respectfully submitted,

Gregg Vaughn
Region 3 Secretary